

RECORD OF PROCEEDINGS

Minutes of

Meeting

Berne Union Local School District

BEAR GRAPHICS 800.325.8094 FORM NO. 10148

Board of Education

Held

Regular Meeting

20

Tuesday, December 9, 2025

High School Media Center

6:00 p.m.

President Hintz called the meeting to order at 6:00 p.m. with all members present.

The meeting was opened by prayer and the Pledge of Allegiance.

Phil Venrick, President of the Berne Union Music Boosters, was present and informed the Board that the Music Boosters plan on having the Stars and Stripes Festival in 2026.

25-0893 Approval of Agenda

Moved by Mrs. Oxley and seconded by Mr. Miller to approve the agenda as presented by the Superintendent and Treasurer. Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

25-094: Approval of Minutes

Moved by Mr. Wharton and seconded by Mr. Miller to approve the minutes from the November 11, 2025 Regular Board Meeting. Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

25-095: Treasurer's Report

Moved by Mrs. Oxley and seconded by Mr. Miller to approve the motions contained in the Treasurer's Report as presented.

- a. Approval of the Financial Report
- b. Approval of bills for payment

Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

Mr. Jon Parker, Superintendent, discussed the following topics:

1. Maintenance, paving and fencing projects
2. Ball field lighting project
3. Grant updates
4. Website redesign
5. Elementary 2nd & 5th grade choir concert
6. HS Band & Choir Concert will be 12-14-25
7. Agenda items

Mrs. Melissa Drury, Elementary School Principal, discussed the following topics:

1. Elementary 2nd & 5th grade choir concert
2. PTO Book Fair

Mr. Craig Heath, High School Principal, discussed the following topics:

1. Salvation Army Food Drive
2. Winter activities
3. Work place learning
4. All-County Choir performance

Mr. Jim Snoke, Maintenance/Transportation Supervisor and Angie Barnes, Secretary/Assistant Supervisor, discussed bus safety provided by Ohio School Safety Center.

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25-096: Superintendent's Recommendations

Moved by Mr. Garber and seconded by Mr. Miller to approve the Superintendent's recommendations as presented.

- a. To approve to renew membership in the OSBA Legal Assistance Fund for calendar year 2026.
- b. To approve to renew calendar 2026, OSBA Membership Dues, Annual Briefcase and School Management News.
- c. Approval of Board Policy 1.04 (Membership and Election of Board of Education), Board Policy 3.10 (Alcohol and Drug Abuse Testing), Board Policy 6.31 (Student Health Services and First Aid), Board Policy 6.44 (Transportation of Students in Board Owned Vehicles), Board Policy 6.51 (Overdose Reversal Drugs), Board Policy 8.08 (Expense Reimbursement) and Board Policy 9.43 (Recording of Academic Instruction, Meetings, and Other Services).

Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

25-097: Superintendent's Personnel Recommendation

Moved by Mr. Garber and seconded by Mrs. Oxley to approve the Superintendent's personnel recommendation as presented.

- a. To approve the contract amendment of Jason Costlow as presented.

Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

25-098: Set Date and Time of 2026 Budget Hearing, Organizational and January Regular Meetings and Appoint President Pro Temp for Said Meeting.

Moved by Mrs. Oxley and seconded by Mr. Miller to hold the following meetings on January 13, 2026 beginning at 6:00 p.m.: Organizational Meeting and the Regular January Meeting immediately following the Organizational Meeting in the High School Media Center and appoint Mr. Garber to serve as President Pro-Tempore for the Organizational Meeting. Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley-aye, Mr. Wharton-aye. Motion carried.

25-099: Adjournment

Moved by Mrs. Oxley and seconded by Mr. Wharton to adjourn the meeting. (Time: 6:37 p.m.) Vote results were Mr. Garber-aye, Mr. Hintz-aye, Mr. Miller-aye, Mrs. Oxley, Mr. Wharton-aye. Motion carried.

I certify these minutes to be correct.


PRESIDENT


TREASURER