



Dear Freshmen Parents/Guardians,

It will soon be time to choose course requests for your freshman student for the upcoming 2026-2027 school year. It is important to us that you are informed of the course request process and involved in planning a program of study that supports your student's college and/or career goals.

Central will be taking two days to enter students' course requests for 2026-2027 into PowerSchool. On Monday, **February 2, 2026**, if a student has a core class 4th hour, they will enter their requests into PowerSchool. If they have an elective class during 4th hour, they will complete their course requests on Tuesday, **February 3, 2026**. Counselors will then meet individually with each freshman during the weeks of **February 2 - 28** to review and update his/her Individual Career and Academic Plan (ICAP) and to review his/her course requests previously entered into PowerSchool.

The following steps are built into the course request process to help parents/guardians stay involved in their freshmen student's course planning:

- (1) Prior to Course Request Day, all students receive a 2026-27 registration form and are instructed to take the form home to discuss course request selections and alternates with parents. Students are instructed to return these **signed** forms during Course Request Day on **February 2, 2026**.
- (2) Parents/Guardians can view their student's course requests in PowerSchool using their PowerSchool login any time after **February 3, 2026**.
- (3) Appointments for parents/guardians who wish to be included in their student's registration conference will be available during P/T Conferences in March. To make an appointment please contact your students Counseling Office and request to speak to the registrar.
- (4). In August, students will receive their schedules. If first choices were not possible, then every effort will be made to give the student his/her alternate choices. Students should carefully consider course selections for the next school year. Student course requests provide input for creating the master schedule and determining teacher assignments. Avoiding class overloads and maintaining class balances are of primary importance once the master schedule has been established. **Therefore, course changes will be kept to an absolute minimum and will be limited to what course selections students put in PowerSchool during course request time.**

As always, feel free to reach out any time you have questions. We encourage our high school parents/guardians to remain actively involved in their child's education throughout all their years of high school.. Thank you for your attention to this important matter.

Sincerely,  
St. Joseph School District