

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

January 08, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Linda Vaughan, Chairperson, on Thursday, January 08, 2025, at 8:25 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Linda Vaughan.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Maria Alvarez, Personnel Analyst; Susan Leaming, Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Amy Van Fossen, Associate Personnel Analyst; Ashleigh Fernando, Interim Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judy Alonso, Human Resources Technician; Wendy Bell, Human Resources Technician; Veronica Bustamante, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; Silaue Taeleifi, Human Resources Technician; and Keidy Garcia, Human Resources Assistant.

GUESTS PRESENT

Dallas Emerle, CSEA Chapter 2 Labor Relations Representative.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of December 11, 2025.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported on the implementation of Senate Bill 848, also known as the School Employee Misconduct and Child Safety Act, which became effective January 1, 2026. She explained that the law expands disclosure and verification requirements for all Local Education Agencies, including public school districts, charter schools, private schools, and county offices of education. Applicants are required to disclose all prior

employment with educational entities without time limitation, and refusal to authorize contact with former employers will result in removal from the hiring process. Dr. Lee noted that Personnel Commission staff must now verify whether applicants were subject to substantiated complaints, investigations, disciplinary action, or resignation during pending investigations related to misconduct. These requirements will affect both the application and onboarding processes, including supplemental questions and clearance procedures. She reported that a memo will be sent to principals and hiring managers to inform them of the anticipated impact on staffing timelines. Dr. Lee thanked Oralia Leyva and Maria Alvarez for assisting in developing the new supplemental questions and verification procedures, and noted that language is currently under review by General Counsel to ensure compliance with Education Code.

Dr. Lee also addressed the District's ongoing budget deficit and position eliminations. She explained that Personnel Commission staff are working to ensure compliance with collective bargaining agreements and Education Code requirements, including accurate application of seniority, displacement, and bumping rights. Dr. Lee thanked Oralia Leyva and the Certification team for preparing seniority lists and supporting affected employees. She reported that staff recently met with Library Media Assistants at the Teacher Resource Center and will conduct an additional meeting with employees at Hoover Middle School regarding impacts related to the school closure. Dr. Lee expressed appreciation for staff efforts in supporting employees during this transition period.

Maria Lynn Alvarez, Personnel Analyst, reported on continued efforts to improve departmental efficiency and announced the hiring of a new Human Resources Assistant. Ms. Alvarez introduced Katie Garcia, who shared that she previously worked in Human Resources at the Los Angeles Regional Food Bank and expressed enthusiasm about joining the Personnel Commission team.

Oralia Leyva, Certification Services Manager, reported on personnel actions from the December 17, 2025, Board of Education meeting. A total of 27 probationary appointments were approved in classifications including Custodian, Facilities Project Manager – Planning, and Small Engine Mechanic. Additionally, 48 substitute appointments were approved in classifications including Child Care Worker, Custodian, Nutrition Services Worker, and Recreation Aide. Ms. Leyva also reported that 23 exempt assignments were processed in classifications including Cafeteria Student Assistant, Student Tutor, Walk-On Coach, and Athletic Coach.

CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Accountant
2. **RATIFY** job announcement bulletin for Accounting Manager
3. **RATIFY** job announcement bulletin for Fence Erector
4. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning
5. **APPROVE** the certification of Custodian (Catalina Island) eligibility list 26-0023-0139 established 12/15/2025
6. **APPROVE** the certification of Head Start Instructional Aide - BL Spanish eligibility list 26-0089-5235 established 12/19/2025

7. **APPROVE** the certification of Human Resources Technician eligibility list 26-0109-3352 established 12/17/2025
8. **APPROVE** the certification of HVAC Technician eligibility list 26-0096-5103 established 12/29/2025
9. **APPROVE** the certification of Information Security Officer eligibility list 26-0114-5339 established 12/30/2025
10. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0046-5319 established 12/30/2025
11. **APPROVE** the certification of Instructional Aide - Expanded Learning eligibility list 26-0127-5319 established 12/31/2025
12. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0088-0448 established 12/15/2025
13. **APPROVE** the certification of Instructional Aide - Special eligibility list 26-0118-0448 established 12/18/2025
14. **APPROVE** the certification of Nutrition Services Assistant Director eligibility list 26-0084-5059 established 12/18/2025
15. **APPROVE** the certification of Nutrition Services Worker eligibility list 26-0110-5068 established 12/22/2025
16. **APPROVE** the certification of Recreation Aide eligibility list 26-0101-5255 established 12/18/2025
17. **APPROVE** the certification of Recreation Aide eligibility list 26-0103-5255 established 12/18/2025
18. **APPROVE** the certification of Recreation Aide eligibility list 26-0131-5255 established 1/2/2026
19. **APPROVE** the certification of Senior Accounting Assistant eligibility list 26-0095-0760 established 12/29/2025
20. **APPROVE** the certification of Senior Food Production Utility Worker eligibility list 26-0077-0478 established 12/18/2025

A motion was made by Terence Ulaszewski, and seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to ratify items 1-4 and approve items 5-20.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS

None

NEW BUSINESS

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 30832064

New Business Item 1 was moved into closed session.

OTHER ITEMS

None

NEXT REGULAR MEETING

The next Regular Meeting of the Personnel Commission is scheduled for Thursday, January 22, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION

The Personnel Commission retired into closed session at 8:38 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:29 a.m. with the following reportable action:

1. **APPROVE** the Recommendation to Remove from Eligibility Lists - Applicant ID 30832064

A motion was made by Sheryl Bender, seconded by Terence Ulaszewski, and the motion was carried with a unanimous vote to continue New Business Item 1 to the January 22, 2026, meeting to allow the applicant the opportunity to appear in person before the Commission.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

1. **RECEIVE AND TAKE ACTION** to distribute Hearing Officer's report on Employee E00526535 to Employee and the District

A motion was made by Terence Ulaszewski, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to distribute the Hearing Officer's Report.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:31 a.m.