MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, February 3, 2026

RECVD MINCNTY CLERK

LOCATION OF MEETING: **Arlo K. Funk Building**
751 A Street
Hawthorne, NV 89415

I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM
1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition
4. Presentations ~ DIP and SIP Update from the Administrators

CONSENT ITEMS: (FOR POSSIBLE ACTION)
1. Minutes: January 20 and 27, 2026
2. Payroll Vouchers: 1056, 1057
3. Payroll Checks: 90862-90890
4. Warrants: 30638-30730
5. Personnel Report for information only.

ACTION ITEMS: (FOR POSSIBLE ACTION)
There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a Request to Address the MCSD Board form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. Recommendation: Discussion and Possible Approval for Out of State Travel for four Special Education professionals.
Supporting Information: Approval for Out of State Travel for four Special Education professionals to the Council for Exceptional Children (CEC) Convention and Expo Salt Lake City, Utah on March 11 to 14, 2026. The CEC Convention and Expo provides thousands of special education professionals from around the world to come together to learn, share, grow, and connect.
Budget Consideration: Grand Total $11,476.00 from the IDEA Grant Fund

2. Recommendation: Discussion and Possible Approval of the Mineral County School District Restraint Corrective Action Plan.
Supporting Information: Approval of the Mineral County School District Restraint Corrective Action Plan.
Budget Consideration: TBD Sped and RPDP Funds

OLD BUSINESS: Valentines Party February 13, 2026

Future Agenda Topics: February 17 ~ Board Meeting ~
February 28 ~ Board Workshop ~ New Board member orientation. Board bylaws.

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, February 3, 2026

3. Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

4. Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)
1. Correspondence & Announcements
2. Board Members Report
3. Superintendent Report
4. Administrators Repot

GENERAL PUBLIC COMMENT:
It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board may discuss items that are introduced, however, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

ADJOURNMENT:
The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices.
Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

MINUTES

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, January 20, 2026

The Mineral County School District held a public meeting on Tuesday, January 20, 2026 beginning at 5:36 PM at the Mineral County School District.

Juanita Diede read: I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Tyler Viani, Juanita Diede, Tahlyah Norcom, Kristin Reeves
MEMBERS ABSENT:
ADMINISTRATORS: Stephanie Keuhey, Superintendent; Claire Hayhurst, Principal HES; Lance West, Principal, SES
OTHERS PRESENT: Drew Schaar, Mercedes Krause

CALL TO ORDER: 5:36 PM
1. Certification of Public Notice ~ Yes; Roll Call - All Board Members present. Pledge of Allegiance.
2. Approval of a flexible agenda. (For Possible Action) Move old business up so Drew can give an update on the Valentine's Day Dinner for the District Employees.

OLD BUSINESS: Update on the Valentine's Party. Invites are out. Elks Lodge on the 13th. Decorations are being ordered. Will need help from the district decorating. Suzy's BBQ from Fallon will do the food at around $13.00 a person. It will be all you can eat. We are getting donations for prizes.

3. Person or Group Recognition ~ Superintendent Keuhey introduced the new nurse, Ralph Quinones.
4. Presentations ~ NONE

CONSENT ITEMS: (FOR POSSIBLE ACTION)
1. Minutes: January 6, 2026
2. Payroll checks: 90799-90861
3. Warrants: 30588-30637
4. Personnel Report

Juanita Diede made a motion to approve the minutes from January 6, 2026 with the following corrections: Kristin Reeves was not present; Tahylat's name was spelled wrong in the Wellness Committee; Payroll Checks: 90799-90861; Warrants: 30588-3063 and the Personnel Report as presented. Tyler Viani seconded.
Juanita Diede-Y;Tyler Viani-Y; Tahlyah Norcom-Y; Kristin Reeves-Y. Motion passed 4-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)
1. Recommendation: Discussion and possible approval of the contract between Mineral County School District and Dr. Paul McDonald.
Juanita Diede made a motion to approve the contract between Mineral County School District and Dr. Paul McDonald. Tyler Vaini seconded.
Juanita Diede-Y; Tyler Viani-Y; Tahlyah Norcom-Y; Kristin Reeves-Y. Motion passed 4-0-0

2. Recommendation: Information Only. Superintendent Keuhey self-evaluation presentation.
Superintendent Keuhey gave an update on the Strategic Plan.

3. Recommendation: Discussion and possible approval of the Superintendent's evaluation tool.
Tyler Viani made a motion to approve the Superintendent's evaluation tool. Kristin Reeves seconded.
Juanita Diede-Y; Tyler Viani-Y; Tahlyah Norcom-Y; Kristin Reeves-Y. Motion passed 4-0-0

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, January 20, 2026

4. Recommendation: Discussion and Possible approval of the Mineral County School District EL Plan.
Juanita Diede made a motion to approve the Mineral County School District EL Plan. Tyler Viani seconded. Juanita Diede-Y; Tyler Viani-Y; Tahlyah Norcom-Y; Kristin Reeves-Y. Motion passed 4-0-0

Future Agenda Topics: February 3rd Board Meeting ~ Principal's presentation.
February 17 ~ Superintendent Evaluation. Meeting in Schurz.
February 28 ~ Board Workshop

NO CLOSED SESSION
5. Closed Session: Pursuant to Nevada Revised Statute (NRS) 241.015(4)(c) and Nevada Revised Statute (NRS) 288.220 to receive information from legal counsel relative to general pending litigation and to discuss negotiations.

6. Open Session: Discussion and possible action relative to pending litigation and/or negotiations.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)
1. Correspondence & Announcements - *NONE*
2. Board Members - *NONE*
3. Superintendent - *Superintendent meeting in Las Vegas, working in subcommittees on ways to provide feedback to the Legislation. SB460 Special Ed lawsuits. Working with the Admin Team on walkthroughs in the schools. At HES they will be joining walkthroughs in March. Thankful to the Admin team. We just got our CTE bus back with the new wrap on. It looks great.Reviewing the DSP's with the stakeholders. Working on the culture plan for Tier I instruction has been delayed. We want clear expectations, revising GBB11, with parent communication and visitor expectations. Progressive Discipline Plan has been approved by NDE. This is an annual requirement.*

GENERAL PUBLIC COMMENT:
Claire Hayhurst ~ Principal Advisory Meeting tomorrow at the Elementary School. The raffle drawings are going great. We are up to 500 now. There will be a drawing next week for January. We are having positive IEP meetings with the parents and advocates. This is a great support for the students.

ADJOURNMENT: 6:61PM
Respectfully submitted:

_____
Kristin Reeves, Clerk

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, January 27, 2026

The Mineral County School District held a public meeting on Tuesday, December 27, 2026 beginning at 5:33PM at the Mineral County School District.

Juanita Diede read: I would like to acknowledge that this meeting is being held on or broadcasted on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Tyler Viani, Juanita Diede, Tahlyah Norcom, Kristin Reeves
MEMBERS ABSENT:
ADMINISTRATORS: Stephanie Keuhey, Superintendent; Claire Hayhurst, Principal HES; Lance West, Principal, SES
OTHERS PRESENT: Ralph Quinones, Ryan McCormick

CALL TO ORDER: 5:33 PM
1. Certification of Public Notice ~ Yes; Roll Call - All Board Members present. Pledge of Allegiance.

ACTION ITEMS: (FOR POSSIBLE ACTION)
1. Recommendation: Discussion and possible approval of the contract between OASIS Air Conditioning, heating and Sheet Metal and Mineral County School District.
Stephanie Keuhey discussed the contract.
Juanita Diede made a motion to approve the contract between OASIS Air Conditioning, heating and Sheet Metal and Mineral County School District. Kristin Reeves seconded the motion.
Juanita Diede-Y; Tyler Viani-Y; Tahlyah Norcom-Y; Kristin Reeves-Y. Motion passed 4-0-0

GENERAL PUBLIC COMMENT:
Stephanie Keuhey invited the Board members to meet with her individually before her evaluation.

ADJOURNMENT: 5:38PM
Respectfully submitted:

_____
Kristin Reeves, Clerk

PAYROLL VOUCHERS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1056 **Voucher Date:** 12/10/2025 Prepared By: Sabrina Blazewick

Printed: 12/22/2025 02:27:11 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $90,326.58 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$69,822.61
206	PCFP English Learner (Restricted Funding)	$177.40
208	PCFP At-Risk (Restricted Funding)	$82.83
220	SB 231	$1,294.44
230	Adult Education	$435.90
240	State Grants	$1,173.83
250	Special Education	$2,353.87
280	Federal Funds	$14,194.71
290	Food Service Funds	$790.99
		$90,326.58

Payroll EFT
Federal Taxes

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1057 **Voucher Date:** 12/10/2025 Prepared By: Printed: 12/22/2025 02:25:56 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $366,013.71 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves — School Board Clerk

Tyler Viani — School Board President

Vacant (1) — School Board Member

Tahlyah Norcom — School Board Member

Juanita Diede — School Board Vice President

Stephanie Keuhey — Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$275,073.58
206	PCFP English Learner (Restricted Funding)	$1,467.46
208	PCFP At-Risk (Restricted Funding)	$850.22
220	SB 231	$5,705.17
230	Adult Education	$1,343.34
240	State Grants	$5,501.91
250	Special Education	$15,089.32
280	Federal Funds	$57,418.78
290	Food Service Funds	$3,563.93
		$366,013.71

Payroll EFT
Direct Deposit

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 12/08/2025 11:52:15 Page: 1

PAYROLL CHECKS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 12 **Voucher Date:** 12/10/2025 Prepared By: Spring Blazewick

Printed: 12/16/2025 11:02:12 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $71,243.54 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuffey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$61,212.64
206	PCFP English Learner (Restricted Funding)	$0.00
208	PCFP At-Risk (Restricted Funding)	$0.00
220	SB 231	$1,295.63
230	Adult Education	$0.00
240	State Grants	$0.00
250	Special Education	$193.07
280	Federal Funds	$7,231.02
290	Food Service Funds	$1,311.18
		$71,243.54

Payroll Checks
90862-90889

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1059 **Voucher Date:** 12/10/2025 Prepared By: Printed: 12/16/2025 12:38:25 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $183,305.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$130,504.71
206	PCFP English Learner (Restricted Funding)	$653.48
208	PCFP At-Risk (Restricted Funding)	$343.13
220	SB 231	$5,424.63
240	State Grants	$5,453.05
250	Special Education	$13,312.72
280	Federal Funds	$23,813.25
290	Food Service Funds	$3,800.16
		$183,305.13

Payroll Check #90890

Created By: 394645.sblazewick **Posted By:** 394645.sblazewic **Date:** 12/16/2025 11:28:31 Page: 1

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1071 **Voucher Date:** 01/14/2026 Prepared By: Susie

Printed: 01/14/2026 01:10:28 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $90,056.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

30634
30057

Fund		Amount
100	General Fund	$45,431.09
240	State Grants	$431.37
280	Federal Funds	$39,629.18
290	Food Service Funds	$4,564.88
		$90,056.52

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1075 **Voucher Date:** 01/22/2026 Prepared By: Sgie

Printed: 01/22/2026 10:00:23 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $46,459.72 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$12,701.46
208	PCFP At-Risk (Restricted Funding)	$6,212.33
230	Adult Education	$51.89
240	State Grants	$852.30
280	Federal Funds	$18,182.72
290	Food Service Funds	$8,459.02
		$46,459.72

30656 ✓
30714

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1076 **Voucher Date:** 01/23/2026 Prepared By:

Printed: 01/23/2026 11:40:40 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $1,767.50 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Kuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
280	Federal Funds	$1,767.50
		$1,767.50

30715

Created By: 394645.TVinson **Posted By:** 394645.TVinson **Date:** 01/23/2026 11:34:49 Page: 1

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1077 **Voucher Date:** 01/28/2026 Prepared By:

Printed: 01/28/2026 09:33:09 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of $25,988.10 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Kristin Reeves	School Board Clerk
Tyler Viani	School Board President
Vacant (1)	School Board Member
Tahlyah Norcom	School Board Member
Juanita Diede	School Board Vice President
Stephanie Keuhey	Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	$4,497.44
250	Special Education	$83.29
280	Federal Funds	$11,080.49
290	Food Service Funds	$5,517.88
300	Capital Projects Fund	$4,809.00
		$25,988.10

30716 - 30730

PERSONNEL REPORT

Open Positions	*New Hire*	*Start Date*
MCHS SPED Teacher - Critical Shortage*		
HJH SPED Teacher - Critical Shortage*		
Dean of Students- Critical Shortage*		
Alternative Education- Critical Shortage*		
OT - District Wide		
SLP - District Wide		
SES - EL Para PT		
SES Bus driver 20 hrs		
Transportation Supervisor Critical Shortage		
Grant Manager		
DO custodian	Stephanie Jaramillo	2/29/2026
Board Member		
Transfer/Extra Duty	***Employee Name***	***Effective Date***
Volunteer	Bradley Larramendy	1/29/2026
Volunteer to Asst Coach	Pashion Carr	2/6/2026
Resignations/Terminations	***Employee Name***	***Effective Date***
Teacher	Princess Joy Magbanua	End of contract
Teacher	Jezzan Penas	End of contract
Teacher	Kathleen Daulo	End of contract

Last updated 1/30/2026

Start of School (SOS)

End of School (EOS)

*Filled as Critical Shortage/ continue to advertise as required

^ pending Visa & NDE licensure

ACTION ITEM #1

CEC 2025 Convention & Expo
March 11 - 14, 2026
Salt Lake City, Utah

Thanks to IDEA Special Projects grant funding, we can take four of Mineral County's special education teachers to the Council for Exceptional Children (CEC) Convention & Expo in Salt Lake City, Utah, March 11-14, 2026. Each year at the Council for Exceptional Children (CEC) Convention & Expo, thousands of special education professionals from around the world come together to learn, share, grow, and connect.

With hundreds of sessions on just about every topic in the field, the CEC Convention & Expo is THE professional development event for special educators to find research, tips, and strategies to support students with disabilities. Here is a quick video about the conference.

We request the Mineral County Board of School Trustees' approval for four special education teachers to travel to and attend the CEC Convention and Expo in Baltimore, Maryland. Attached is the proposed airline itinerary, the conference hotel, and the Travel Request for each special education teacher.

Additionally, MCSD Special Education Consultant Dr. Paul McDonald will attend and pay for his own registration and associated costs. This way, the team can meet to discuss what they are learning and be prepared to bring back new knowledge to Mineral County.

Again this year, the team will present the conference's highlights to the MCSD Board of Trustees and outline how the knowledge and skills obtained will be implemented in the district.

You may review the entire conference schedule by visiting the CEC website.

The anticipated cost of the IDEA grant is $11,476.00.



CEC 2026

SPECIAL EDUCATION CONVENTION & EXPO

SALT LAKE CITY

MARCH 11-14, 2026

Justification Toolkit

www.cecconvention.org

> "Honestly one of the most impactful gatherings of special education teachers in the nation."

At CEC 2026, the focus will be on educators with a common goal: High-quality education that is inclusive and equitable for individuals with disabilities. Whatever your role—special or general education teacher, district administrator, principal, educator, or paraprofessional—you can drive educator and student success by attending CEC 2026.

Use this Justification Toolkit to help make your case for support of travel, funding, and time off to attend CEC 2026 in Salt Lake City.

Attending the CEC 2026 Convention & Expo will allow you to:

- Stay informed about the latest trends, hot topics, current research, and emerging practices in special education.
- Engage with and learn from leading special education experts and peers to enhance your practice.
- Connect with educators from diverse settings around the world to gain valuable insights and effective strategies for your classroom.

Design your own experience and earn up to 23 Continuing Education hours by choosing from over 300 sessions covering:

Accountability Systems (IDEA/ESSA) for Children and Youth with Disabilities	Early Childhood and Early Intervention	Personnel Preparation
Administration/Supervision	Emotional and Behavioral Disorders	Physical/Health/Multiple Disabilities
Arts in Special Education	Gifted and Talented	Historical Perspectives
Assessment	International Programs/Services	Public Policy & Advocacy
Career Development/Transition	Maltreatment	Early Career
Collaboration and Inclusive Practices	Measuring Special Education Teacher Effectiveness	STEM
Communicative Disabilities and Deafness	Multi-Tiered System of Support (MTSS)	Technology in Special Education and Early Intervention
Cultural and/or Linguistic Diversity	Parent/Family/School Partnerships	Visual Impairments and Deafblindness

Explore the latest and greatest

The Expo Hall is home to not only hundreds of exhibitors but the Technology Playground as well. The Technology Playground is an immersive, hands-on experience in the Expo Hall where you can interact with vendors, educators, and students who will share current assistive and instructional technology that can support your students. From using apps and other products for lesson planning to virtual reality for teacher training and technology for math and reading, you can learn from people using real tools for teaching.

Registration Options

CEC 2026 offers a variety of registration options to fit anyone's budget. We want you to have access to the best professional development event of the year in whatever way works for you.

Our PLUS Package includes registration to the in-person convention, a ticket to Friday night's CEC Celebration, and access to the virtual convention in April! The Salt Palace Convention Center will host all convention events, including sessions, meetings, and the exhibit hall.

What's included?

	In-Person PLUS	In-Person	Virtual Registration Only
In-Person Convention Sessions	✓	✓	
In-Person Expo Hall	✓	✓	
In-Person CEC Celebration	✓		
On-Demand Virtual Sessions	✓		✓

Add-Ons

You can customize your CEC experience even more by adding on any (or all!) of the following. Additional rates apply for these items.

- One (or two, or three) of our optional Pre & Post-Convention Workshops
- A ticket to the Awards & Recognition Luncheon on Thursday, March 12
- A ticket for the CEC Celebration on Friday, March 13 (included in the PLUS package)
- Access to Virtual Convention Workshops (available for PLUS Package registrants)

Virtual Convention Registration

The virtual component of the 2026 CEC Convention & Expo will include more than 20 instructional hours of live and on-demand sessions. Get the best deal on our virtual convention by selecting the PLUS Package at registration.

Here's what you get:

- Access to more than 20 hours of curated on-demand content from the "best of the best" in-person convention sessions and sessions selected only for virtual convention beginning on April 8, 2026, accessible through July 8, 2026.
- Live sessions may include a welcome session, 1-hour hot topic sessions, and town halls on April 9, 2026.

We're working on virtual convention content. Check https://cecconvention.org/ this fall for more information.

Hotel Information

CEC has negotiated great hotel rates in Salt Lake City. Housing is open, so book your room today! All th official CEC block hotels are within walking distance of the Convention Center.

Looking for further savings? Check out room-share possibilities with fellow attendees.

> "I made connections with educators that I would have never been able to had it not been for the convention."

About Salt Lake City

Take in all that Salt Lake City has to offer! Explore the skies at Clark Planetarium, take in the breathtaking views at Big Cottonwood Canyon, travel back in time at the Natural History Museum of Utah, and so much more!



Calculate your cost to attend

Use the table below to estimate your investment for attending the convention.

Expense	Considerations	Cost

Convention Registration	• Are you a CEC member?
	• What registration option works for you?
	• Do you want to add any of the following?
	  ○ An in-person Convention Workshop
	  ○ A ticket to the Awards Luncheon or the CEC Celebration?
	  ○ Virtual Convention (included in the PLUS package)?
		$

Travel	• How are you traveling to the convention: car, plane, train? • Consider your ground transportation while in Salt Lake City. All the official CEC block hotels are within walking distance of the Convention Center,	$
Lodging	• Book your hotel in the official CEC room block to get the best rates in the city.	$
Food	• How many meals will you need? • Do you have a food per diem?	$

Writing a Justification Letter

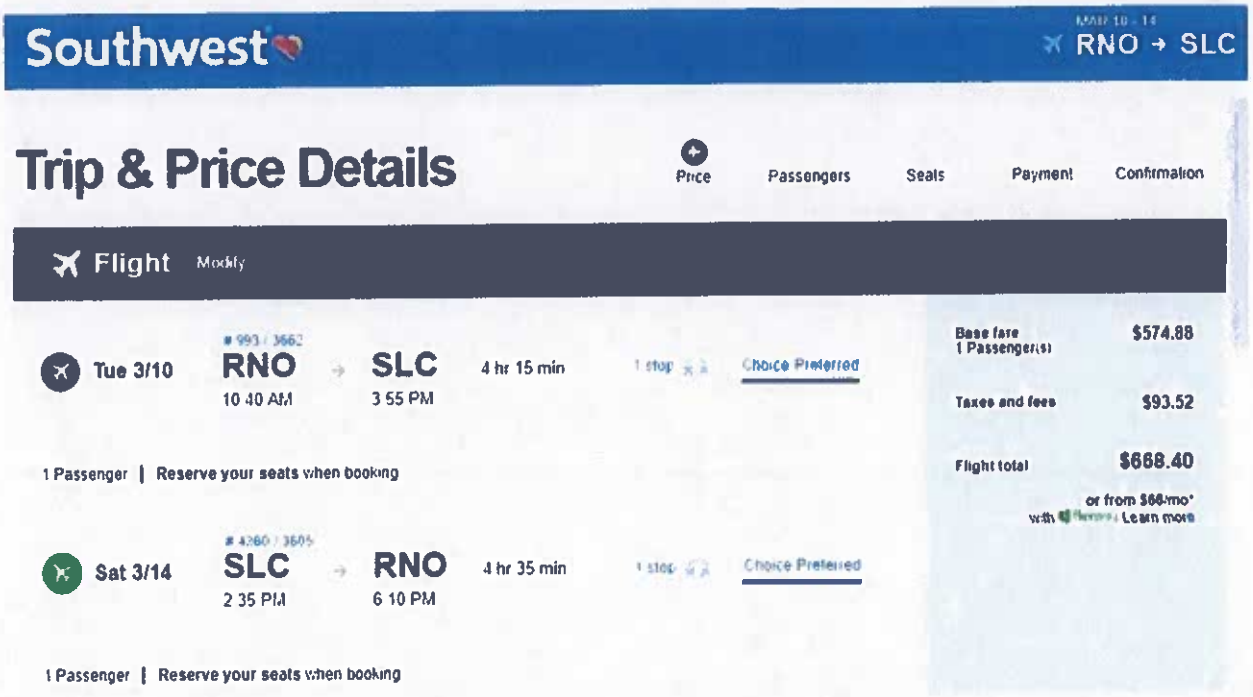
We're here to help you get support from your principal or administrator to attend CEC 2026 in Salt Lake City. You can customize this "justification letter" to make the case for your attendance.

Here are some things to remember to support your request:

- Emphasize impact. Attending CEC 2026 will benefit you as an educator, the students you serve, your colleagues, and ultimately your school. Talk about the new ideas and strategies you will discover that are based on solid research and academia.
- Highlight the savings. Your school or district can save money while investing in professional development for individual teachers or entire teams. Early Bird savings are in effect through October 24, 2025.
- Stress the connection. Make sure you explain how your attendance will help you meet the knowledge requirements of your school or state. You can earn up to 23 Continuing Education hours over four days.
- You can direct your own learning and design the program that meets your specific needs—and those of your school.
- Highlight the opportunity to learn firsthand by engaging directly with experts leading the Pre- & Post-Convention Workshops. These experiences are a great way to enhance your professional development at the convention; please note that additional fees apply.

Download a sample Justification Letter you can personalize and use.

Airline Itinerary


Southwest
RNO → SLC
Trip & Price Details
Price
Passengers
Seats
Payment
Confirmation
Flight
Modify
Tue 3/10
RNO
10 40 AM
SLC
3 55 PM
4 hr 15 min
Choice Preferred
1 Passenger | Reserve your seats when booking
Sat 3/14
SLC
2 35 PM
RNO
6 10 PM
4 hr 35 min
Choice Preferred
1 Passenger | Reserve your seats when booking
Helpful Information:
Base fare
1 Passenger(s)
$574.88
Taxes and fees
$93.52
Flight total
$668.40

Conference Hotel

TBD

Conference Schedule Overview

CEC 2026

Schedule at a Glance

CEC 2026 Session Browser

Looking for the full program of sessions at this year's convention? Explore the full schedule in the Session Browser.

Session Browser

Tuesday, March 10	
2 pm - 7 pm	Badge Pickup/Registration
2 pm - 7 pm	CEC Hub Open
Wednesday, March 11	
7 am - 6:30 pm	Badge Pickup/Registration
7 am - 6:30 pm	CEC Hub Open
9 am - 12 pm	Pre-Convention Workshops (separate ticket purchase required)
9 am - 4 pm	Pre-Convention Workshops (separate ticket purchase required)
1 pm - 5 pm	Expo Hall Open
1:30 pm - 2:30pm	First Time Attendee Orientations
1 pm - 4:30 pm	Convention Programming included in registration begins
3:30 pm - 4:30pm	First Time Attendee Orientations
5 pm - 6:30 pm	**Opportunity in the Shift: Honoring IDEA's Legacy and the Future You're Leading and Learning in the Age of AI**
6:30 pm - 8:30 pm	Opening Reception

Thursday, March 12

7:30 am - 5:30 pm	Badge Pickup/Registration
7:30 am - 5:30 pm	CEC Hub Open
8 am - 9 am	Pre-Service Teacher Mentoring Breakfast
9:15 am - 10:15 am	Early Career Mentoring Breakfast
8 am - 4 pm	Expo Open
8 am - 10 am	Coffee in the Expo Hall
8 am - 3:15 pm	Programming
11 am - 1 pm	Concession Stands (for purchase)
11:30 am - 1 pm	Awards and Recognition Luncheon (separate ticket purchase required)
4 pm - 5 pm	**The Science of Happiness**

Friday, March 13

7:30 am - 4 pm	Badge Pickup/Registration
7:30 am - 1 pm	CEC Hub Open
8 am - 1 pm	Expo Open
8 am - 10 am	Coffee in the Expo Hall
8 am - 3:15 pm	Programming
11 am - 1 pm	Concession Stands (for purchase)
11:45 am - 2:00 pm	Representative Assembly (RA) Meeting
3:30 pm - 4:30 pm	Yes I Can Awards Ceremony
6 pm - 8 pm	CEC Celebration (separate ticket purchase required)

Saturday, March 14

7:30 am - 11:30 am	Badge Pickup/Registration
8 am - 11:30 am	Programming
8:30 am - 11:30 am	Post-Convention Workshops (separate ticket purchase required)

Last Updated: **15 January, 2026**

Travel Requests

MINERAL COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NAME(S) Of ATTENDEE: Monica Keady DATE: January 27, 2026

Full Name on Passport/I. D if needing a flight reservation.

NAME OF CONFERENCE: CEC 2026 Special Education Convention and Expo

(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Salt Lake City, Utah

DATE OF DEPARTURE: Tuesday, March 10, 2026 DATE OF RETURN: Saturday, March 14, 2026

ESTIMATED EXPENSES

Registration Fees:	$529.00					$	529.00
Travel By:	Air Reno-Salt Lake City					$	670.00
						$	

(District vehicle must be requested and not available to receive reimbursement at the private vehicle at a rate of .67c/mile for district convenience; otherwise, the reimbursement will be made at .22¢/mile for personal convenience)

Lodging:	**Room rate**	$	300.00	X	4	nights	$	1200.00

(Use GSA ratings for lodging and meals at www.gsa.gov. M&IE total for the full daily amount received for a full calendar day of travel when that day is neither the first nor last. Use the M&IE daily rate for the first and final day of travel, which equals 75% of the total M&IE) All miscellaneous and lodging receipts must be obtained and sent to the District Office attached to the Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

M&IE Total First Day of Travel		$	60.00	X	1			60.00
Meals:	**Breakfast**	$	20.00		3	days		60.00
	Lunch	$	22.00	X	3	days	$	66.00
	Dinner	$	33.00	X	3	days	$	99.00
	Incidentals	$	5.00	X	5	days	$	25.00
M&IE Total Last Day of Travel			60.00	X	1		$	60.00

Other transportation fees: (i.e., car rental, taxi, Uber, shuttle, parking, etc.)	$	100.00
Other Miscellaneous expenses: (attach explanation)	$	0
TOTAL EXPENSES	$	2869.00

NOTE: After site administrator/supervisor approval, All OUT-OF-STATE travel MUST have the Board of Trustees' approval before making travel arrangements. Submit the request for a minimum of TWO WEEKS before the Board Meeting.

DATE: _____

Dr. Paul Mcdonald
Site Administrator Signature

BOARD DATE: _____

Grant Manager Signature

Finance Manager Signature

Superintendent Signature

Effective January 2024

To assist everyone in making your trip plans, please complete them to ensure you get the trip you need.

Conference Dates & Times: **March 12-15, 2026**
Name of where the conference is being held: Hotel, School/College, or Convention Center: **Hilton Double Tree**

Do you need airline reservations? (X) Yes ( ) No
Note: Registration must be made by the attendee(s) before flights to ensure you have a spot in the training or conference. District Office cannot get refunds on flights, and changes cost extra…in some cases, employees may be held responsible for the excess cost or the non-refundable ticket.

Date & Time you wish to **DEPART:**	Tuesday, March 10. See Attached
Date & Time you wish to **RETURN:**	Saturday, March 15 See Attached

(Attach your preferred flight schedule)

Do you need lodging reservations? (X) Yes ( ) No			
(Circle Preferences)	**Single X**	Double	Triple
GSA (Per Diem Rate): 300.00 Go To: www.gsa.gov to get rates.	Smoking		**Non-Smoking X**
Register under what name(s)?	Monica Keady		
Name, Address, and Phone number of the motel/hotel you wish to stay at:	DoubleTree Suites by Hilton Hotel Salt Lake City Downtown 110 West 600 South, , Salt Lake City, UT 84101 833.314.9281		
If a large group sponsors this activity, does the group have a block of rooms/code reservation name or number reserved in a particular hotel? (X) Yes ( ) No	Yes, Online booking ONLY.		
Deadline Date:	ASAP	**Code Information:**	280.667 IDEA Special Project

NOTE: *Please furnish a copy of any information you have on the conference, workshop, etc., which might help with travel scheduling.* ***Conference/Workshop registration will be the attendee's responsibility*** *and may only be made after a purchase order has been approved. If travel must be canceled, the person traveling is responsible for canceling all travel/lodging and must notify the District Office of any refunds due. Room fees and flights canceled at the last minute for anything other than an emergency or unforeseen circumstance may be charged to the employee.*

Please send the ORIGINAL travel form and SIGNATURES to the district office for approval. Keep copies at your site; this paperwork will not be returned to you.

MINERAL COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NAME(S) Of ATTENDEE: Arvian Santiano — DATE: January 27, 2026

Full Name on Passport/I. D if needing a flight reservation.

NAME OF CONFERENCE: CEC 2026 Special Education Convention and Expo

(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Salt Lake City, Utah

DATE OF DEPARTURE: Tuesday, March 10, 2026 DATE OF RETURN: Saturday, March 14, 2026

ESTIMATED EXPENSES

Registration Fees:	$529.00					$	529.00
Travel By:	Air Reno-Salt Lake City					$	670.00
						$	

(District vehicle must be requested and not available to receive reimbursement at the private vehicle at a rate of .67¢/mile for district convenience; otherwise, the reimbursement will be made at .22¢/mile for personal convenience)

Lodging:	**Room rate**	$	300.00	X	4	**nights**	$	1200.00

(Use GSA ratings for lodging and meals at www.gsa.gov. M&IE total for the full daily amount received for a full calendar day of travel when that day is neither the first nor last. Use the M&IE daily rate for the first and final day of travel, which equals 75% of the total M&IE) All miscellaneous and lodging receipts must be obtained and sent to the District Office attached to the Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

M&IE Total First Day of Travel		$	60.00	X	1			60.00
Meals:	**Breakfast**	$	20.00		3	days		60.00
	Lunch	$	22.00	X	3	days	$	66.00
	Dinner	$	33.00	X	3	days	$	99.00
	Incidentals	$	5.00	X	5	days	$	25.00
M&IE Total Last Day of Travel			60.00	X	1		$	60.00

Other transportation fees: (i.e., car rental, taxi, Uber, shuttle, parking, etc.)	$	100.00
Other Miscellaneous expenses: (attach explanation)	$	0
TOTAL EXPENSES	$	2869.00

NOTE: After site administrator/supervisor approval, All OUT-OF-STATE travel MUST have the Board of Trustees' approval before making travel arrangements. Submit the request for a minimum of TWO WEEKS before the Board Meeting.

DATE: _____ Dr. Paul Mcdonald
Site Administrator Signature

BOARD DATE: _____
Grant Manager Signature

Finance Manager Signature

Superintendent Signature

Effective January 2024

To assist everyone in making your trip plans, please complete them to ensure you get the trip you need.

Conference Dates & Times: **March 12-15, 2026**
Name of where the conference is being held: Hotel, School/College, or Convention Center: **Hilton Double Tree**

Do you need airline reservations? (X) Yes ( ) No
Note: Registration must be made by the attendee(s) before flights to ensure you have a spot in the training or conference. District Office cannot get refunds on flights, and changes cost extra…in some cases, employees may be held responsible for the excess cost or the non-refundable ticket.

Date & Time you wish to **DEPART:**	Tuesday, March 10. See Attached
Date & Time you wish to **RETURN:**	Saturday, March 15 See Attached

(Attach your preferred flight schedule)

Do you need lodging reservations? (X) Yes ( ) No			
(Circle Preferences)	**Single X**	Double	Triple
GSA (Per Diem Rate): 300.00 Go To: www.gsa.gov to get rates.	Smoking		**Non-Smoking X**
Register under what name(s)?	Arvin Santiano		
Name, Address, and Phone number of the motel/hotel you wish to stay at:	DoubleTree Suites by Hilton Hotel Salt Lake City Downtown 110 West 600 South, , Salt Lake City, UT 84101 833.314.9281		
If a large group sponsors this activity, does the group have a block of rooms/code reservation name or number reserved in a particular hotel? (X) Yes ( ) No	Yes, Online booking ONLY.		
Deadline Date:	ASAP	**Code Information:**	280.667 IDEA Special Project

NOTE: *Please furnish a copy of any information you have on the conference, workshop, etc., which might help with travel scheduling.* ***Conference/Workshop registration will be the attendee's responsibility*** *and may only be made after a purchase order has been approved. If travel must be canceled, the person traveling is responsible for canceling all travel/lodging and must notify the District Office of any refunds due. Room fees and flights canceled at the last minute for anything other than an emergency or unforeseen circumstance may be charged to the employee.*

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MINERAL COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NAME(S) Of ATTENDEE: Joshira Eslit — DATE: January 27, 2026

Full Name on Passport/I. D if needing a flight reservation.

NAME OF CONFERENCE: CEC 2026 Special Education Convention and Expo

(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Salt Lake City, Utah

DATE OF DEPARTURE: Tuesday, March 10, 2026 DATE OF RETURN: Saturday, March 14, 2026

ESTIMATED EXPENSES

Registration Fees:	$529.00					$	529.00
Travel By:	Air Reno-Salt Lake City					$	670.00
						$	

(District vehicle must be requested and not available to receive reimbursement at the private vehicle at a rate of .67¢/mile for district convenience; otherwise, the reimbursement will be made at .22¢/mile for personal convenience)

Lodging:	**Room rate**	$	300.00	X	4	**nights**	$	1200.00

(Use GSA ratings for lodging and meals at www.gsa.gov. M&IE total for the full daily amount received for a full calendar day of travel when that day is neither the first nor last. Use the M&IE daily rate for the first and final day of travel, which equals 75% of the total M&IE) All miscellaneous and lodging receipts must be obtained and sent to the District Office attached to the Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

M&IE Total First Day of Travel		$	60.00	X	1			60.00
Meals:								
	Breakfast	$	20.00		3	**days**		60.00
	Lunch	$	22.00	X	3	**days**	$	66.00
	Dinner	$	33.00	X	3	**days**	$	99.00
	Incidentals	$	5.00	X	5	**days**	$	25.00
M&IE Total Last Day of Travel			60.00	X	1		$	60.00

Other transportation fees: (i.e., car rental, taxi, Uber, shuttle, parking, etc.)	$	100.00
Other Miscellaneous expenses: (attach explanation)	$	0
TOTAL EXPENSES	$	2869.00

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DATE: _____

Dr. Paul Mcdonald
Site Administrator Signature

BOARD DATE: _____

Grant Manager Signature

Finance Manager Signature

Superintendent Signature

Effective January 2024

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Conference Dates & Times: **March 12-15, 2026**
Name of where the conference is being held: Hotel, School/College, or Convention Center: **Hilton Double Tree**

Do you need airline reservations? (X) Yes ( ) No
Note: Registration must be made by the attendee(s) before flights to ensure you have a spot in the training or conference. District Office cannot get refunds on flights, and changes cost extra…in some cases, employees may be held responsible for the excess cost or the non-refundable ticket.

Date & Time you wish to **DEPART:**	Tuesday, March 10. See Attached
Date & Time you wish to **RETURN:**	Saturday, March 15 See Attached

(Attach your preferred flight schedule)

Do you need lodging reservations? (X) Yes ( ) No			
(Circle Preferences)	**Single X**	Double	Triple
GSA (Per Diem Rate): 300.00 Go To: www.gsa.gov to get rates.	Smoking		**Non-Smoking X**
Register under what name(s)?	Joshira Eslit		
Name, Address, and Phone number of the motel/hotel you wish to stay at:	DoubleTree Suites by Hilton Hotel Salt Lake City Downtown 110 West 600 South, , Salt Lake City, UT 84101 833.314.9281		
If a large group sponsors this activity, does the group have a block of rooms/code reservation name or number reserved in a particular hotel? (X) Yes ( ) No	Yes, Online booking ONLY.		
Deadline Date:	ASAP	**Code Information:**	280.667 IDEA Special Project

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MINERAL COUNTY SCHOOL DISTRICT
TRAVEL REQUEST

NAME(S) Of ATTENDEE: Joy Magbanua — DATE: January 27, 2026

Full Name on Passport/I. D if needing a flight reservation.

NAME OF CONFERENCE: CEC 2026 Special Education Convention and Expo

(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Salt Lake City, Utah

DATE OF DEPARTURE: Tuesday, March 10, 2026 — DATE OF RETURN: Saturday, March 14, 2026

ESTIMATED EXPENSES

Registration Fees:	$529.00					$	529.00
Travel By:	Air Reno-Salt Lake City					$	670.00
						$	

(District vehicle must be requested and not available to receive reimbursement at the private vehicle at a rate of .67c/mile for district convenience; otherwise, the reimbursement will be made at .22¢/mile for personal convenience)

Lodging:	**Room rate**	$	300.00	X	4	nights	$	1200.00

(Use GSA ratings for lodging and meals at www.gsa.gov. M&IE total for the full daily amount received for a full calendar day of travel when that day is neither the first nor last. Use the M&IE daily rate for the first and final day of travel, which equals 75% of the total M&IE) All miscellaneous and lodging receipts must be obtained and sent to the District Office attached to the Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

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	Incidentals	$	5.00	X	5	days	$	25.00
M&IE Total Last Day of Travel			60.00	X	1		$	60.00

Other transportation fees: (i.e., car rental, taxi, Uber, shuttle, parking, etc.)	$	100.00
Other Miscellaneous expenses: (attach explanation)	$	0
TOTAL EXPENSES	$	2869.00

NOTE: After site administrator/supervisor approval, All OUT-OF-STATE travel MUST have the Board of Trustees' approval before making travel arrangements. Submit the request for a minimum of TWO WEEKS before the Board Meeting.

DATE: _____

Dr. Paul Mcdonald
Site Administrator Signature

BOARD DATE: _____

Grant Manager Signature

Finance Manager Signature

Superintendent Signature

To assist everyone in making your trip plans, please complete them to ensure you get the trip you need.

Conference Dates & Times: **March 12-15, 2026**
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Do you need airline reservations? (X) Yes ( ) No
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Date & Time you wish to **DEPART:**	Tuesday, March 10. See Attached
Date & Time you wish to **RETURN:**	Saturday, March 15 See Attached

(Attach your preferred flight schedule)

Do you need lodging reservations? (X) Yes ( ) No			
(Circle Preferences)	**Single X**	Double	Triple
GSA (Per Diem Rate): 300.00 Go To: www.gsa.gov to get rates.	Smoking		**Non-Smoking X**
Register under what name(s)?	Joy Magbanua		
Name, Address, and Phone number of the motel/hotel you wish to stay at:	DoubleTree Suites by Hilton Hotel Salt Lake City Downtown 110 West 600 South, , Salt Lake City, UT 84101 833.314.9281		
If a large group sponsors this activity, does the group have a block of rooms/code reservation name or number reserved in a particular hotel? (X) Yes ( ) No	Yes, Online booking ONLY.		
Deadline Date: ASAP	**Code Information:**	280.667 IDEA Special Project	

NOTE: *Please furnish a copy of any information you have on the conference, workshop, etc., which might help with travel scheduling.* ***Conference/Workshop registration will be the attendee's responsibility*** *and may only be made after a purchase order has been approved. If travel must be canceled, the person traveling is responsible for canceling all travel/lodging and must notify the District Office of any refunds due. Room fees and flights canceled at the last minute for anything other than an emergency or unforeseen circumstance may be charged to the employee.*

Please send the ORIGINAL travel form and SIGNATURES to the district office for approval. Keep copies at your site; this paperwork will not be returned to you.

GSA

GSA U.S. General Services Administration

FY 2026 per diem rates for Salt Lake City , Utah

Meals and incidental expenses (M&IE) rates and breakdown

Primary destination	County	M&IE total	Breakfast	Lunch	Dinner	Incidental expenses	First and lastday of travel
Salt Lake City	Salt Lake / Tooele	$80	$20	$22	$33	$5	$60.00

ACTION ITEM #2

Mineral County School Distric

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 8941
Phone (775) 945-2403 Fax (775) 945-370
Stephanie Keuhey, Superintenden
Board of Trustees: Tyler Viani - Presiden
Juanita Diede-Vice Presiden
Kristin Reeves-Clerl
Tahlyah Norcom-Board Membe
Vacan

February 3, 2026

Nevada Department of Education
Office of Inclusive Education
Carson City, Nevada

RE: Corrective Action Plan – Non-Permissible Use of Physical Restraint

Dear Office of Inclusive Education,

The Mineral County School District (MCSD) submits the following Corrective Action Plan (CAP) in response to a violation involving the non-permissible use of physical restraint.

Incident Summary

On January 12, 2026, at approximately 12:10 p.m., a staff member lifted and carried a student to speech therapy after the student dropped to the floor and began removing clothing and shoes to avoid attending the session.

Following administrative review, this action was determined to constitute a non-permissible physical restraint under NRS 388.521–388.5295 and NAC 388.405–388.465, as the situation did not involve an imminent risk of serious bodily harm.

Investigative Actions

MCSD conducted an administrative investigation, which included:

- Review of video footage
- Interview with the staff member
- Completion and review of restraint documentation
- Parent notification
- A formal meeting on January 13, 2026, with the employee, union representative, Superintendent, Human Resources, and site administration

The restraint was formally determined to be non-permissible, and corrective coaching was provided.

Mineral County School Distric

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 8941
Phone (775) 945-2403 Fax (775) 945-370
Stephanie Keuhey, Superintenden
Board of Trustees: Tyler Viani - Presiden
Juanita Diede-Vice Presiden
Kristin Reeves-Clerl
Tahlyah Norcom-Board Membe
Vacan

Board Notification

The Board of Trustees was notified of the violation via email on January 13, 2026, at 1:15 p.m.

MCSD Proposed CAP

A. Staff-Specific Corrective Measures

MCSD has provided corrective supervision and coaching to the staff member involved, including review of:

- Legal standards for restraint use
- Prohibited practices
- Reporting obligations

B. Districtwide Staff Memorandum

MCSD has developed a formal districtwide memorandum to be disseminated to all staff, reinforcing:

- Definition of physical restraint
- Legal standards for use
- Prohibited practices
- Mandatory reporting timelines
- Clarification that staff report all restraints involving students with disabilities, and the administration determines permissibility

The memorandum will be distributed upon approval of this CAP.

C. Mandatory CPI Training (In-House)

MCSD will conduct Crisis Prevention Institute Nonviolent Crisis Intervention (CPI) Training for all special education teachers and paraprofessionals. Training will be conducted in-house by two district-certified CPI trainers and will include:

- Legal requirements under Nevada law
- De-escalation strategies
- Positive behavior supports
- Documentation and reporting requirements

Mineral County School Distric

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 8941
Phone (775) 945-2403 Fax (775) 945-370
Stephanie Keuhey, Superintender
Board of Trustees: Tyler Viani - Presiden
Juanita Diede-Vice Presiden
Kristin Reeves-Cler
Tahlyah Norcom-Board Membe
Vacan

D. Monitoring and Oversight

MCSD administration will:

- Review all restraint reports for legal compliance
- Monitor behavior support implementation at sites
- Provide additional coaching or intervention as needed

E. Student Protection Measures

MCSD will continue to emphasize:

- Preventative and de-escalation strategies
- Review of student behavioral supports as appropriate
- Reinforcement that restraint is a last-resort emergency intervention only

Documentation of CAP implementation will be maintained and provided to NDE as requested.

Thank you for your review of this plan.

Sincerely,

Stephanie Keuhey
Superintendent
Mineral County School District

NRS 388.501 Conditions under which physical restraint may be used; report required; requirements if pupil has three or five reports of use of restraint in 1 school year.

1. Except as otherwise provided in subsection 2, physical restraint may be used on a pupil with a disability only if:

(a) An emergency exists that necessitates the use of physical restraint;

(b) The physical restraint is used only for the period that is necessary to contain the behavior of the pupil so that the pupil is no longer an immediate threat of causing physical injury to the pupil or to others or causing severe property damage; and

(c) The use of force in the application of physical restraint does not exceed the force that is reasonable and necessary under the circumstances precipitating the use of physical restraint.

2. Physical restraint may be used on a pupil with a disability and the provisions of subsection 1 do not apply if the physical restraint is used to:

(a) Assist the pupil in completing a task or response if the pupil does not resist the application of physical restraint or if the pupil's resistance is minimal in intensity and duration;

(b) Escort or carry the pupil to safety if the pupil is in danger in his or her present location; or

(c) Conduct medical examinations or treatments on the pupil that are necessary.

3. If physical restraint is used on a pupil with a disability in an emergency, the use of the procedure must be reported in the pupil's cumulative record and a confidential file maintained for the pupil not later than 1 working day after the procedure is used. A copy of the report must be provided to the board of trustees of the school district or its designee, the pupil's individualized education program team and the parent or guardian of the pupil. If the board of trustees or its designee determines that a denial of the pupil's rights has occurred, the board of trustees or its designee shall submit a report to the Department in accordance with NRS 388.513.

4. If a pupil with a disability has three reports of the use of physical restraint in his or her record pursuant to subsection 3 in 1 school year, the school district shall notify the school in which the pupil is enrolled to review the circumstances of the use of the restraint on the pupil and provide a report to the school district on its findings.

5. If a pupil with a disability has five reports of the use of physical restraint in his or her record pursuant to subsection 3 in 1 school year, the pupil's individualized education program must be reviewed in accordance with the Individuals with Disabilities Education Act, 20 U.S.C. §§ 1414 et seq., and the regulations adopted pursuant thereto. If physical restraint continues after the pupil's individualized education program has been reviewed, the school district and the parent or legal guardian of the pupil shall include in the pupil's individualized education program additional methods that are appropriate for the pupil to ensure that the restraint does not continue, including, without limitation, mentoring, training, a functional behavioral assessment, a positive behavior plan and positive behavioral supports.

(Added to NRS by 1999, 3238; A 2009, 918)—(Substituted in revision for NRS 388.5275)

NRS 388.508 Report of violation; corrective plan required; appointment of administrator to oversee school under certain circumstances.

1. A school where a violation of NRS 388.471 to 388.515, inclusive, occurs shall report the violation to the board of trustees of the school district not later than 24 hours after the violation occurred, or as soon thereafter as the violation is discovered.

2. The board of trustees of the school district where the violation occurred shall develop, in cooperation with the superintendent of schools of the school district, a corrective plan to ensure that within 30 calendar days after the violation occurred, appropriate action is taken by the school and the board of trustees to prevent future violations.

3. The superintendent of schools of the school district shall submit the plan to the Department. The Department shall review the plan to ensure that it complies with applicable federal law and the statutes and regulations of this state. The Department may require appropriate revision of the plan to ensure compliance.

4. If the school where the violation occurred does not meet the requirements of the plan to the satisfaction of the Department, the Department may appoint a licensed administrator to oversee the school to ensure that the school meets the requirements of the plan. An administrator serves at the pleasure of the Superintendent of Public Instruction and is entitled to receive such compensation as may be set by the superintendent. A school district that contains a school for which an administrator is appointed pursuant to this subsection shall reimburse the Department for any expenses incurred by the Department pursuant to this subsection.

(Added to NRS by 1999, 3240)—(Substituted in revision for NRS 388.5295)