

2026-2027 MPS Annual Review Guide

We're excited to begin preparing for the **2026–2027 school year**, and it's time to complete your student's **Annual Review**. The entire process is online and available through your **Parent Portal beginning February 2, 2026**. Below is everything you need to know to get started.

All annual review updates are completed online.

If you need help logging in, creating an account, or resetting your password, please contact your child's school site. Our staff will be happy to assist you.

During the Annual Review, please upload **proof of residence dated within the last 30 days**. The document must list the **parent/guardian's name**.

Acceptable documents include:

- Warranty deed, mortgage or settlement statement, home contract or current lease agreement
- Or current utility (Gas, Water, or Electric); telephone and cable bills are not accepted

Co-Residency Verification is required for families living in a home owned or leased by someone else within MPS boundaries (such as living with relatives, friends, or another household).

If your student was enrolled by **affidavit in 2025–2026** and your living situation is the same, please complete the **Letter of Intent** (provided by the school) for your Annual Review. Upload a photo of the top portion to your letter of intent and return the bottom portion to the school.

A completed Co-Residency Verification is required for fall attendance. Beginning **June 1, 2026**, the **Resident** (homeowner/leaseholder) and **Co-Resident** (parent/guardian) will complete the Co-Residency Verification form **together** and provide all required documents, including **proof of residence** and **state-issued IDs**. *We will send reminders and additional details as June 1 approaches.*

We no longer reside in the MPS boundaries, but would like our student(s) to remain enrolled:

Have you moved out of the district? If your student has moved outside MPS boundaries, it is possible for them to continue with us through an **open transfer**.

To request an open transfer:

1. Complete your annual registration as usual.
2. Select **"transfer request"** instead of "resident student."

Questions? Email enrollment@mooreschools.com with **"open transfer"** in the subject line.

We no longer reside in the MPS boundaries, and our student(s) will not be returning next year:

Please notify your child's school by phone or email.

You may also complete and return the non-return form provided at the end of this document.

How to complete your Annual Review

Enrolling a New Student with your current students (Including Pre-K)?

Great news — you do **not** need to start a separate enrollment!

Simply **add the new student directly into your Parent Portal** during your Annual Review.

**You will need a birth certificate and shot record.*

Step 1: Log in

- Visit www.mooreschools.com → Parents → Parent Portal → Campus Parent
- OR open the **Campus Parent** mobile app (District: *MOORE*)

Step 2: Begin your Annual Review Process

This keeps all your students together in one application.

- Scroll to the bottom of the main screen. Click **Online Registration**.
- Select **Existing Student Registration**.
- Contact your school if any students are missing.
- Only guardians who live at the same address as the student may complete enrollment.
- Choose the **2026–2027** registration year.
- Click **Begin Registration**.
- Enter your name and click **Submit**.
- **Write down your application number:** _____
- Click **Start or Continue Application**.
- Review and update all information carefully.

You may pause and return later using the same steps.

When you're finished, click Submit.

If your student is not attending MPS for the 2026–2027 school year, please complete:

Student Name: _____ (as listed on the birth certificate), will not
be returning for the 2026–2027 school year, he/she will be attending: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

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