



2026-2027 STPPS STUDENT REGISTRATION INFORMATION

Online Registration

Window 1
February 11- May 15

Window 2
Opens July 24

Step 1 Gather documents and visit www.stpsb.org/register

Step 2 Complete online registration and upload documents in the portal

Step 3 Receive email confirmation

In-Person Registration

July 29th and July 30th
9am to 1pm

At the School the Child Will Attend

Registration Documents →

See a list of documents needed for registration on the back of this flyer.

Find Your School

Students are assigned to schools based on their physical home address.

To find the school your child will attend, go www.stpsb.org/findmyschool and type in your street address (without city and state).

Apply for Pre K

The first step to attend STPPS Pre K is to complete the online application at www.stpsb.org/prek.

All families seeking free or paid tuition spots must apply online. Once eligibility is determined, families will be notified of next steps for registration.

To qualify for free Pre K, a child must be 4 years old on or before September 30, live within the attendance boundary of the school and meet income requirements. Paid tuition spots may be available for those who do not meet the income requirements if all seats are not filled.

For Pre K information, call the STPPS Pre K Office at 985-898-3306 or visit www.stpsb.org/prek.

Kindergarten Students

A child must be 5 years old by September 30 to be eligible for kindergarten. Students who were enrolled in an STPPS Pre K program during the previous school year do not need to register again for kindergarten if they will be attending the same school.

First Grade Students

A child must be 6 years old by September 30 to be eligible for first grade. Students who attended and completed a public school kindergarten during the previous school year will not be required to register again for the first grade. To enroll in first grade, a student must have proof of attendance at a full-day public or private kindergarten for a full academic year or have passed academic readiness screening.

High School Students

Students registering for high school should provide their most recent final report card and transcript at the time of registration. If registering before the end of the school year, the final report card and updated transcript will need to be provided to the school to complete registration.

Transferring STPPS Schools

Current STPPS students do not have to register again unless transferring to a different school in a different attendance zone due to moving.

Transferring to A STPPS School

All transferring students must submit required proof of residency documents for verification.

A student transferring from an accredited or state-approved non-public school must provide the most recent transcript for any Carnegie credit or K-8 report card from their previous school. Grade placement is determined by the assigned school using available records.

A student transferring from a non-state-approved school or home study program must provide the most recent school records. Students must complete district placement testing to determine grade and school assignment.

Students seeking to transfer in grades 5 or 9 from any in-state nonpublic school, home study program, or out-of-state school, shall be required to take portions of the LEAP placement tests.

Visit www.stpsb.org/register or contact the school your child will attend for more information or assistance with registration.



DOCUMENTS NEEDED TO REGISTER IN STPPS

- State-Certified Birth Certificate
- Parent/Guardian's Photo ID
- Immunization Record
- Social Security Card

- Report Card/Records from Last School (If Applicable)
- Proof of Residency/Address (See Below)
- Other Documents Including Custody Papers (If Applicable)
- Income Verification for Pre K Students May Be Required

RESIDENCY (ADDRESS) DOCUMENTS

Please select the situation that describes your home for a list of registration documents needed to register. Photocopies and documents "In Care Of" cannot be accepted. All documents must be most current and list name of legal parent/guardian (on birth certificate or court appointed) and street address.

If You Own Your Home

Primary Proof of Residency

- Property tax bill OR homestead exemption

Secondary Proof of Residency (Select One of the following):

- For Established Residence: Two (2) consecutive previous months bills or service statements for a current GAS, ELECTRIC or WATER bill with the name and address of the parent/guardian printed on the bill. Must be a current bill and one in the previous 30 days
- For New Home Sale: Verification of Service from two (2) utility companies. Must be on company letterhead with customer name, address and account number

If You Rent or Lease Your Home

Primary Proof of Residency

- Signed real estate lease agreement from a real estate office, apartment complex or mobile home property, not from an individual

Secondary Proof of Residency (Select One From This List)

- Two (2) consecutive previous months bills or service statements for a current GAS, ELECTRIC or WATER bill with the name and address of the parent/guardian printed on the bill. Must be a current bill and one in the previous 30 days
- Verification of Service from two (2) utility companies. Must be on company letterhead with customer name, address and account number

If Utility Bill is Not in Your Name or You Live With Someone Else

Contact a Child Welfare and Attendance Office to get the required Shared Housing Form and information about how to complete registration.

Primary Proof of Residency (All four items on this list are required):

1. Complete the Shared Housing Form
2. Have the Shared Housing form notarized
3. Submit a current utility bill in the name of the individual who owns or rents at that address
4. Provide one of the following state or federal document(s): Letters/ statements from WIC, food stamps, disability, or other forms of state or federal assistance that arrive addressed to the parent or legal guardian at that address. Must be dated within the last 30 days.

Secondary Proof of Residency

The secondary proof of residency must be a different federal or state document other than the one used as the primary proof submitted with the Shared Housing Form. The document must be dated within the last 30 days.

Select One of the Following Federal or State Documents:

- Letters/ Statements from WIC
- Food Stamps
- Disability
- Other forms of state or federal assistance that arrive addressed to the parent or legal guardian at that address

If None of These Situations Apply to You

Contact a Child Welfare and Attendance Office to get more information for your situation.

Please contact a Child Welfare and Attendance Office for assistance with registration documents.

Slidell Office: 985-646-4917

Covington Office: 985-898-3311