BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize their academic and personal success in a global society.

REGULAR MEETING OF THE BOARD OF TRUSTEES

BOARD AGENDA

Wednesday, February 4, 2026

Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

Board of Education meetings are held in person in the Boardroom located at
5049 Robert J. Mathews Parkway, El Dorado Hills, CA, 95762
(Please enter the Board Room from the rear of the building)
https://buckeyeusd.zoom.us/webinar/register/WN_oOjYSx_aTRyWJTXZ8zxKCw

If you would like to *view* the meeting remotely, please register at this link in order to receive a meeting link to your email to join the webinar:

BOARD OF TRUSTEES: Kirk Seal, Melissa Keyzer, Brenda Hanson-Smith, Ph.D., Jon Yoffie, Scott Masten, Ph.D.
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

PUBLIC PARTICIPATION GUIDELINES

Public attendance is welcomed and encouraged. The district has taken the following steps in offering public comment:

1. **In-Person Public Comment**: Public comment may be offered in person during the board meeting.

2. **Written Public Comment**: Members of the public who are unable to attend and wish to address the Board can email the Board at *Board@BuckeyeUSD.org*. All correspondence will be shared with the entire Board as well as the Superintendent.

I. CALL TO ORDER

II. PUBLIC COMMENTS **Related to closed session agenda items only*

III. ADJOURN TO CLOSED SESSION

1. **ACTION -** Public Employee Discipline/Dismissal/Release (Govt. Code § 54957):

   Non-Reelection of Probationary Certificated Employee(s):
   - Resolution **#26-05**
   - Resolution **#26-07**
   - Resolution **#26-08**
   - Resolution **#26-09**

IV. RECONVENE TO OPEN SESSION *(7:00 P.M.)*

V. CLOSED SESSION ANNOUNCEMENTS

VI. FLAG SALUTE

VII. ROLL CALL

VIII. APPROVAL OF AGENDA

IX. STUDENT PRESENTATIONS

1. Rolling Hills Middle School Student Presentation
   - Students: William Parsley, President
     Maanya Bojja, Vice President
     Hamna Waqar, Treasurer
     Rivaan Tanneru, Secretary

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

X. PUBLIC COMMENTS *Related to non-agenda items only

*This is the period for public comment on topics **not** on the agenda.*

Public comment is an opportunity for the Board to receive input from the community. We value your comments; however, the Board and staff do not respond to questions or engage in discussion with the public during public comment. If you would like a specific question answered or to discuss an issue, please contact the District Office (Kellee Sellwood at ksellwood@buckeyeusd.org) and the appropriate District representative will contact you.

*If you would like to comment on an item that **is** on the agenda, an opportunity will be provided when we address that item later in the meeting.*

If you plan to speak to an item during this meeting, we ask that you fill out a green public comment card. When making a comment, please come to the podium and introduce yourself. We appreciate hearing where you live.

Comments are limited to 3 minutes unless otherwise noted by the Board, and you may only speak once during each public comment period provided.

XI. STAFF PRESENTATIONS

1. Employees of the Year: Blue Oak Elementary School
    - Classified Employee of the Year: Hilda Marinko, Administrative Assistant
    - Certificated Employee of the Year: Lisa Olmstead, Teacher

    (Julie Hughes, Principal)

2. Buckeye Elementary School Principal Presentation

    (Kevin Cadden, Principal)

3. California Dashboard - District Presentation of State Dashboard Indicators

    (David Roth, Ph.D., Superintendent)

4. Raise the Base! Advocacy effort to increase public school funding for all students

    (David Roth, Ph.D., Superintendent)

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

XII. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
    - Discuss appointment of Joel Dameral as principal of William Brooks Elementary beginning July 1, 2026. He is currently serving as interim principal.
2. Association Reports:
    - Buckeye Teachers Association (BTA)
    - California School Employees Association (CSEA)
3. Enrollment Report: Jackie McHaney
4. Reports and Requests by Board Members

Following all reports, the Board will accept Public Comments regarding any report(s).

XIII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Board Meeting Minutes - January 21, 2026
2. Personnel Update - February 4, 2026
3. Approval of Overnight Field Trip(s) for 2026/2027:
    - Oak Meadow/BUMI, Sly Park Outdoor Education (November 2-6, 2026)
4. Comprehensive School Safety Plans (CSSP) 2025-2026: *(reports linked HERE)*
    - Blue Oak Elementary School
    - Buckeye Elementary School
    - Buckeye Union Mandarin Immersion Charter School
    - Oak Meadow Elementary School
    - Silva Valley Elementary School
    - William Brooks Elementary School
    - Valley View Charter Montessori School
    - Camerado Springs Middle School, International Baccalaureate World School
    - Rolling Hills Middle School

The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.

XIV. DISCUSSION & ACTION ITEMS

Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).

1. **DISCUSSION -** The Board will discuss the recently released draft environmental impact report and traffic study that pertains to the construction of a Costco warehouse and gas station adjacent to the Oak Meadow and BUMI school site
   (David Roth, Ph.D., Superintendent)

2. **ACTION -** Board Acceptance of the Annual Audit Report ending June 30, 2025 *(report linked)*
   (Mike Henkel, Director of Fiscal Services)

3. **DISCUSSION** - 2025/2026 Mid-Year Local Control Accountability Plan (LCAP) Update and Local Control Funding Formula (LCFF) Budget Overview *(reports linked HERE)*
   - Buckeye Union School District
   - Valley View Charter Montessori
   - Buckeye Union Mandarin Immersion (BUMI) Charter School

   (David Roth, Ph.D., Superintendent)

4. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits (**second** reading) *(policies linked to coversheet)*
   (Jackie McHaney, Asst. Superintendent)

5. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits (**first** reading) - *November 2025 CSBA Policy Updates* *(policies linked to coversheet)*
   (Jackie McHaney, Asst. Superintendent)

XV. NEXT MEETING

- Regular Board Meeting
- Wednesday, March 4, 2026, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

- ***BOARD* - EDCSBA Annual Awards** - Monday, March 23, 2026

XVI. ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.

BUCKEYE UNION SCHOOL DISTRICT - PROJECTED ENROLLMENT 2025-2026 AS OF 1/30/2026

	Buckeye Elem.	Blue Oak Elem.	Valley View	William Brooks	Silva Valley	Oak Meadow	Mandarin	Rolling Hills	Camerado	TOTAL
TK	19	40	36	38	37	31	36			237
K	55	60	74	46	46	41	39			361
1st	41	56	81	55	55	56	19			363
2nd	55	54	78	62	69	49	25			392
3rd	54	72	67	57	70	73	23			416
4th	51	72	75	58	61	60	23			400
5th	59	102	70	65	83	89	21			489
6th			81				12	233	161	487
7th			83				23	267	191	564
8th			71				6	240	192	509
TOTAL	**334**	**456**	**716**	**381**	**421**	**399**	**227**	**740**	**544**	**4218**
Ending 24-25	324	453	694	367	425	409	179	780	540	4171
Difference	10	3	22	14	-4	-10	48	-40	4	47

NPS [Not Included in Above #'s]	**6**
COUNTY [Included in Above #'s]	**29**

ROLLMENT HISTORY

School Year	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016/17		4653	4680	4656	4658	4705	4729	4678	4674	4689	
2017/18	4837	4764	4769	4760	4764	4775	4786	4811	4811	4803	
2018/19	4744	4729	4759	4731	4730	4777	4721	4732	4732	4731	
2019/20	4650	4667	4662	4681	4678	4697	4700	4705	4707	4704	
2020/21	4619	4461	4254	4429	4445	4443	4439	4447	4458	4473	
2021/22		4366	4350	4361	4359	4352	4345	4350	N/A	**4354**	
2022/23		4271	4277	4287	4294	4301	4307	4312	4316	**4311**	4254
2023/24		4249	4248	4266	4271	4284	4279	4289	4290	**4297**	
2024/25		4172	4186	4192	4195	4196	4188	4188	4178	**4176**	
2025/26		4218	4220	4215	4221	4223	4224				

Shingle Springs Campus Update

Principal: Sara Meece **Report Month:** February 2026 **Date of Report:** 1/28/26

CLASSROOMS

TEACHER'S NAME	CLASSROOM	GRADE LEVEL	CA CRED.	MONTESSORI CERTIFICATION	CURRENT ENROLLMENT
Mikayla Wentworth	Cherry	TK/K	CTC	3-6	20
Natasha Raffety	Plum	TK/K	CTC	3-6/6-9/MS	20
Charmaine Scott	Apple	K/1	CTC	3-6/6-9	25
Eileen Perkins	Mimosa	TK/K/1	CTC	3-6/6-9	24
Laura Hauge	Cedar	K/1	CTC	3-6/6-9 IP	26
Katie Curtin	Pine	K/1	CTC	3-6/6-9	25
Brittany Akinaka	Aspen	2/3	CTC	6-9	26
Kelly Engelken	Wisteria	2/3	CTC	6-9	26
Ronda Ritchie	Laurel	2/3	CTC	6-9	26
Emily McDaniel	Willow	2/3	CTC	6-9	26
Molly Vardy	Olive	2/3	CTC	6-9	26
Samantha LuCarelli	Manzanita	4,5,6	CTC	6-12	26
Owen Carlson	Palm	4,5,6	CTC	6-12 IP	26
Heather Perry	Juniper	4,5,6	CTC	6-12 IP	26
Kalyca Sheppard	Fig	4,5,6	CTC	6-12/MS	26
Christina Sherrod Shawna Rosario	Elm	4,5,6	CTC	6-12 6-12 IP	34
Hannah Lackey Laura Waugh	Magnolia	4,5,6	CTC CTC	6-12 6-12	34
Robert Thomas	Madrone- MS	7/8	CTC	Secondary (MS)	25
Rachel Starling	Elder- MS	7/8	CTC	Secondary (MS) IP	24
Melissa Lambert	Dogwood- MS	7/8	CTC	Secondary (MS) IP	25
Robin Barry	Redbud-MS	7/8	CTC	Secondary (MS)	26
Budgeted Enrollment: 540			**Actual Enrollment: 542**		

ENROLLMENT/WAITLIST: 2025-2026

TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	Total
59	34	28	13	19	19	11	13	0	0	196

January 2026 Board Report - Enrollment Update from Head of School

Rising Sun Montessori School Enrollment

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Sarah Shumate	TK/K Leo	CTC	Early Childhood and Lower Elementary	Yes	19	20	1
Susie Carrillo	TK/K Sunflower	CTC	Early Childhood and Lower Elementary	Yes	19	21	2
Mary Stout	K-1 Magellan	CTC	Lower Elementary	Yes	19	20	1
Esther Garcia	1-3 Andromeda	CTC -In progress	Early Childhood, Lower Elementary, Upper Elementary	Yes	21	23	2
Supreet Kullar	1-3 Seashell	CTC	Lower Elementary	Yes	21	22	1
Kelsey Zeigler	3-4 Pegasus	CTC	Lower Elementary	Yes	20	19	-1
Hannah Giraudo	4-5 Phoenix	CTC	In Progress	Yes	20	20	0
Jessie Wadkins	7-8 Taurus	CTC	In Progress	Yes	25	21	-4
				Totals	164	166	2

Year to date ADA: 95.87%

Year to date Chronic Absenteeism Rate: 4.6% at risk of Chronic Absenteeism

Enrollment Update from Executive Director
Clarksville Charter School

Current Enrollment by County/Grade Level as of 01/26/2026						
Grade Level	**Alpine**	**Amador**	**El Dorado**	**Placer**	**Sacramento**	**Grand Total**
TK	2	23	100	20	58	**203**
KN	1	21	133	28	76	**259**
1	1	34	127	22	57	**241**
2	0	25	127	24	58	**234**
3	0	19	105	32	45	**201**
4	0	26	138	35	61	**260**
5	0	9	97	30	43	**179**
6	0	19	80	29	57	**185**
7	0	19	97	26	49	**191**
8	1	18	96	20	43	**178**
9	0	19	70	25	29	**143**
10	1	11	61	17	37	**127**
11	1	5	68	22	24	**120**
12	0	10	31	23	16	**80**
Grand Total	**7**	**258**	**1330**	**353**	**653**	**2601**

The Cottonwood School Enrollment Report 2025/26

Current Enrollment by County/Gradelevel as of 01/15/2026						
Grade Level	**Amador**	**Alpine**	**El Dorado**	**Placer**	**Sacramento**	**Grand Total**
TK	2	0	37	57	118	214
KN	4	0	47	66	177	294
1	4	0	58	70	168	300
2	2	0	54	75	178	309
3	2	0	59	63	163	287
4	0	0	52	86	181	319
5	3	0	48	84	144	279
6	1	1	55	62	159	278
7	1	0	51	75	151	278
8	0	0	37	60	155	252
9	2	0	28	57	134	221
10	0	1	30	53	142	226
11	1	0	20	42	98	161
12	1	0	17	29	86	133
Grand Total	**23**	**2**	**593**	**879**	**2054**	**3551**

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REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES

Wednesday, January 21, 2026

NO CLOSED SESSION

Open Session – 7:00 p.m.

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BOARD OF TRUSTEES: Kirk Seal, Melissa Keyzer, Brenda Hanson-Smith, Ph.D., Jon Yoffie, Scott Masten, Ph.D.
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

PUBLIC PARTICIPATION GUIDELINES

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I. CALL TO ORDER

Acting Board President Keyzer called the meeting to order at 7:02 p.m.

II. FLAG SALUTE

Buckeye Elementary student led the flag salute.

III. ROLL CALL

Present: Melissa Keyzer
Brenda Hanson-Smith, Ph.D.
Jon Yoffie
Scott Masten, Ph.D.

Absent: Kirk Seal

IV. APPROVAL OF AGENDA

Board Member Hanson-Smith motioned to approve the agenda, as presented.
Board Member Masten seconded the motion.
Motion carried 4-0.

V. STUDENT PRESENTATIONS

1. Camerado Springs Middle School Student Presentation
    - Students: Jacob Jones, President

    - Students reported on school activities via a video (linked above): Coordination of the Buckeye USD Jamboree supporting elementary basketball teams; leadership-led canned food drive benefiting the El Dorado County community; completion of boys basketball and girls soccer seasons, with both 7th and 8th grade boys basketball teams advancing to playoffs and the 8th grade team reaching the championship game; and the annual air jam and talent show featuring multiple student performances. Students also shared upcoming leadership activities, including a 3-on-3 intramural basketball tournament, a Super Bowl–themed dance, Valentine's Day activities, and planning for the incoming 6th grade orientation on April 14.

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

VI. PUBLIC COMMENTS **Related to non-agenda items only*

The Board has received public comment via written correspondence from the following individual(s) since the previous regular board meeting:

- Shant Sahakian (email 12/16/25)
- Josh (email 12/16/25)
- Michael L. Younger (email 12/16/25)
- Jennifer Kenney (email 12/16/25)

The following individual(s) provided in-person public comment:

- None

Public comment closed at 7:11 p.m.

VII. STAFF PRESENTATIONS

1. Employees of the Year: Buckeye Elementary School
    - Classified Employee of the Year: Katie Twergo, Teacher Associate
        i. Kevin Cadden, Buckeye Elementary School Principal, congratulated Katie and recognized her outstanding work in special education, noting her consistent support of students with diverse needs, her positive impact on behavior and academics, and her willingness to step in wherever needed, including Unified Sports and extracurricular support.
        ii. Superintendent Roth presented Katie with a certificate and commended her dedication, flexibility, and commitment to Buckeye students, highlighting her courage in joining the district during a challenging time and her strong reputation among staff and families.
    - Certificated Employee of the Year: Esther Dawson, Teacher
        i. Kevin Cadden, Buckeye Elementary School Principal, congratulated Esther and recognized her exceptional leadership as a special education learning specialist, citing her passion for student growth, high expectations, continuous learning, and meaningful impact on student achievement and campus culture.
        ii. Superintendent Roth presented Esther with a certificate and praised her commitment, professionalism, and nurturing yet accountable approach, noting her role as a highly valued member of the Buckeye Union School District team.

(Kevin Cadden, Principal)

2. Blue Oak Elementary School Principal Presentation

(Julie Hughes, Principal)

- Julie Hughes, Principal, presented the above-linked presentation to the Board, which included information on Blue Oak Elementary's strong community culture, family engagement activities (family lunches, Walk to School Day, PTA events, and Unified Sports), enrichment programs (STEM, Meet the Masters, cross-country and fitness clubs), and academic progress. The presentation also reviewed student achievement data, including gains in ELA, math, and science, notable improvement for students with disabilities, strategies for targeted intervention and pre-teaching, efforts to reduce chronic absenteeism, and the school's proactive approach to student behavior and campus climate.
- Board member discussion: Board members asked clarifying questions regarding the math pre-teaching intervention model, including how students are identified, the duration of intervention, and how progress is monitored. Board members also expressed appreciation for the school's community focus, student support, and positive academic outcomes.

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

Public Comment: None

VIII. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
   - Recognized Board Appreciation Month and thanked Board members for their collaboration and service, noting appreciation from district staff.
   - Reported that district leadership is closely reviewing the Governor's budget proposal, including a projected COLA increase and potential one-time funding, while continuing to monitor for changes before the budget is finalized.
   - Shared updates on statewide advocacy efforts to "Raise the Base" under the Local Control Funding Formula (LCFF), including outreach to other superintendents and continued expansion of support for the initiative.
   - Noted state budget considerations related to Proposition 98 funding, including planned repayment of prior deferrals and proposed new withholdings, and stated the district will continue tracking impacts.
   - Reported that the District issued a communication to Rolling Hills/BUMI, Silva Valley, and Oak Meadow/BUMI communities regarding the Costco project and the release of the Costco Draft Environmental Impact Report (EIR). Announced a community meeting scheduled for February 2, 6:00–8:00 p.m., at Oak Meadow, including a brief presentation and breakout sessions with project experts to address topics such as traffic, air quality, and other concerns.

2. Association Reports:
    - Buckeye Teachers Association (BTA) - Amy Gargani reported on the positive working relationship with the Board, expressing appreciation for the spirit of collaboration, mutual respect, and strong labor-management partnership that supports positive working conditions across the district.
    - California School Employees Association (CSEA) - None
3. Enrollment Report: Jackie McHaney
    - Ms. McHaney reported that there are currently 4,223 students enrolled in our District, an increase of 2 students from the previous report.
4. Reports and Requests by Board Members - None

Following all reports, the Board will accept Public Comments regarding any report(s).

Public Comment: None

IX. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Board Meeting Minutes - December 10, 2025
2. Personnel Update - January 21, 2026
3. Donation to School - Adopt-a-Class (Oak Meadow Elementary/BUMI)
    - $500 Thuraieh and Majd Michael
4. Approval of Overnight Field Trip(s) for 2026/2027:
    - William Brooks, Sierra Outdoor School (December 9-11, 2026)
5. Summary of Warrants (2025-2026): December 1- 31, 2025 *(report linked)*
6. 2024/2025 School Accountability Report Cards (SARC): *(reports linked HERE)*
    - Blue Oak Elementary School
    - Buckeye Elementary School
    - Buckeye Union Mandarin Immersion Charter School
    - Oak Meadow Elementary School
    - Silva Valley Elementary School
    - William Brooks Elementary School
    - Valley View Charter Montessori School
    - Camerado Springs Middle School, International Baccalaureate World School
    - Rolling Hills Middle School
7. 2025/2026 School Plans for Student Achievement (SPSA) Reports: *(reports linked HERE)*
    - Blue Oak Elementary School
    - Buckeye Elementary School
    - Buckeye Union Mandarin Immersion Charter School
    - Oak Meadow Elementary School
    - Silva Valley Elementary School
    - William Brooks Elementary School
    - Valley View Charter Montessori School
    - Camerado Springs Middle School, International Baccalaureate World School
    - Rolling Hills Middle School

The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.

Board Member Yoffie motioned to approve the Consent Agenda, as presented.
Board Member Hanson-Smith seconded the motion.
Public Comment: None
Motion carried 4-0.

X. PUBLIC HEARING

1. **ACTION-** The Cottonwood School Charter Renewal

   Approve the Renewal Request **(Resolution #26-06)** of the Charter Petition for The Cottonwood School (TCS) for a term of five (5) years, beginning July 1, 2026, until June 30, 2031 to serve up to a maximum of 4,500 students in grades Transitional Kindergarten through 12th Grade

   Copies of the submitted Charter may be inspected at: The Cottonwood School Charter Renewal & The Cottonwood School Staff Report *(reports linked)*

   Conduct of Hearing:
   a) Staff report and discussion; b) Open Public Hearing; c) Public Testimony/Comment;
   d) Close the public hearing; e) ***Board discussion & Vote***

   (Jackie McHaney, Asst. Superintendent)

   Conduct of Hearing:

   a. Staff Report:
      - Ms. McHaney reported that, as The Cottonwood School (TCS) authorizer, this item is up for a vote. The District received the TCS renewal petition on October 24, 2025 and previously held a Public Hearing on November 5, 2025. The staff report regarding the Petition was prepared and posted on January 5, 2025. TCS is asking the Board to approve the **renewal request of the Charter Petition for The Cottonwood School (TCS) for a term of five (5) years, beginning July 1, 2026, until June 30, 2031** to serve up to a maximum of 4,500 students in grades Transitional Kindergarten through 12th Grade.

   b. Open Public Hearing:
      - *Acting* Board President Keyzer opened the public hearing at 7:54 p.m.

   c. Public Testimony/Comment:
      - None
      - Public Comment closed at 7:54 p.m.

   d. Public Hearing closed at 7:54 p.m.

   e. Board Discussion and Vote:
      - Board Discussion: Board Member Masten asked how the charter's increased enrollment cap was determined in light of declining district enrollment and whether safeguards, enrollment monitoring, and

fiscal impacts were considered. Ms. McHaney explained that the cap was based on long-term enrollment trends, that the District is legally limited in considering competitive impacts, that the charter primarily serves students from outside the District, and that there is no fiscal impact as that term is used when reviewing a charter petition because the District does not incur additional costs or divert resources beyond what is required by law.

- Board Member Masten motioned to approve Resolution #26-06 to renew TCS, as presented.
- Board Member Hanson-Smith seconded the motion.
- Motion carried 4-0.

XI. DISCUSSION & ACTION ITEMS

Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).

1. **ACTION -** Approval of Provisional Internship Permit (PIP) Application for Brent Ulrici, Special Education Teacher at Oak Meadow Elementary School, for the 2025-2026 school year

(Jackie McHaney, Asst. Superintendent)

Ms. McHaney reported that the administration is requesting approval to submit an application for a Provisional Internship Permit (PIP). This PIP will allow for the continued employment of Brent Ulrici, Special Education Teacher at Oak Meadow. Multiple recruitment efforts for a Special Education teacher have resulted in no qualified applicants.

Board Member Hanson-Smith motioned to approve the Provisional Internship Permit (PIP) Application for Brent Ulrici, Special Education Teacher at Oak Meadow Elementary School, for the 2025-2026 school year, as presented. Board Member Yoffie seconded the motion. Motion carried 4-0.

2. ~~**ACTION**~~ **-** Approval of Suggested Revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits (first reading) *(policies linked to coversheet)*
(Jackie McHaney, Asst. Superintendent)

Ms. McHaney reminded the Board that CSBA periodically publishes suggested changes to school district policies in order to bring them in alignment with changes in the law.

Board Discussion: Board members discussed the policy updates and agreed to postpone action until the next meeting so all trustees would have time to thoroughly review the changes.

- **AR 3515.4 (Recovery for Property Loss or Damage)**
  - Consistency issue - While the regulation authorizes the withholding of student grades, diplomas, or transcripts until property damage is resolved, the accompanying Board Policy specifies that the District shall not collect debt for property damage from a current or former student who is experiencing homelessness or is a foster youth. To align the regulation with Board Policy and current law, a Board member requested that clarifying language be added to AR 3515.4 stating that the Superintendent or designee shall not withhold grades, diplomas, transcripts, or otherwise condition the release of educational records for any current or former student who is experiencing homelessness or who is a foster child or youth, consistent with Education Code sections 48904 and 49014. The Board agreed this language would resolve the inconsistency without altering the District's general authority to recover damages.
- **AR 3515 (Campus Security)**
  - Language related to video surveillance systems appeared in the Board Policy but was no longer included in the corresponding regulation. Board members questioned whether the removal was intentional or if the language had been relocated elsewhere within the policy framework. Staff indicated that the surveillance language appeared to have been removed from the regulation in the CSBA update, though it remained in the Board Policy. The Board requested that staff review this issue further and return with clarification and any recommended revisions at the second reading to ensure alignment and completeness.

XII. NEXT MEETING

- Regular Board Meeting
- Wednesday, February 4, 2026, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

XIII. ADJOURNMENT

Acting Board President Keyzer stated that this meeting stands adjourned at 8:12 p.m.

Board Member Hanson-Smith motioned to adjourn.
Board Member Masten seconded the motion.
Motion carried 4-0.

Approval Date:_____

By: _____ By: _____
Melissa Keyzer, Clerk David Roth, Ph.D., Secretary

Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.

BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE
February 4, 2026

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

Brent Ulrici	-Special Education at Oak Meadow Elementary School -Effective January 22, 2026
Joel Dameral	-Principal at William Brooks Elementary School -Effective July 1, 2026

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Elizabeth Glynn	-Teacher Associate, Special Education at 6 hours per day (5 on Wednesday) at Rolling Hills Middle School -Effective January 15, 2026
Elizabeth Maidrand	-Teacher Associate, Special Education at 6 hours per day (5 on Wednesday) at Valley View Charter Montessori School
Laura Sillanpaa	-Playground Monitor at 4.25 hours (3.75 on Wednesday) at Blue Oak Elementary School -Effective January 20, 2026

III. CHANGE OF STATUS

A. Certificated/Administrative
None

B. Classified

Dana Rizzuto	-Accountant (Payroll) at 8 hours per day at the District Office -Now Director, Fiscal Services at the District Office -Effective February 16, 2026
Amanda Thomas	-Playground Monitor at 3.5 hours per day (3 hours on Wednesday and Crossing Guard at 1 hour per day at Silva Valley Elementary School -Now Teacher Associate, Special Education at 6 Hours per day (5 hours on Wednesday) at Silva Valley Elementary School -Effective January 26, 2026

IV. LEAVE OF ABSENCE REQUEST

A. Certificated
None

B. Classified
None

V. RESIGNATION/RETIREMENT

A. Certificated/Administrative

Kristina Hilliker	- Special Education Teacher at Valley View Charter Montessori - Retirement effective June 3, 2026
Emily Roscoe	- Teacher at Buckeye Elementary School - Resignation effective June 3, 2026
Breanna Andersen	- Counselor at Rolling Hills Middle School - Resignation effective June 3, 2026

B. Classified/Classified Mgmt

Michael Henkel	-Director, Fiscal Services at the District Office -Effective February 13, 2026

VI. RELEASED

Classified Employee	-Effective January 23, 2026

BUCKEYE UNION SCHOOL DISTRICT

Application for Board Approval of Overnight or Out-of-State Field Trip

(Board Policy 6153)

School site: Oak Meadow / BUMI

Class(es) Participating (Teacher name **and** grade):

5th grade classes

Name of Field Trip and location/destination:

Sly Park Environmental Education Center

Dates of Trip (date span, including year):

Monday, November 2 - Friday, November 6, 2026

Educational standards supported by this trip:

Next Generation Science Standards (NGSS)

Number of students attending: ~83 Number of chaperones: ~9

Request submitted by: Amy Pickl

Date form submitted for Board Approval: 1/21/26

Upon Form Completion - Email to District Office Superintendent Secretary (cc: Principal)

BUCKEYE UNION SCHOOL DISTRICT
P.O. Box 4768, El Dorado Hills, CA 95762 / 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762
Ph (530) 677-2261 • Ph (916) 985-2183 • Fax (916) 934-0920 www.buckeyeusd.org
David Roth, Ph.D., Superintendent / Jacqueline McHaney, Asst. Superintendent
BOARD OF TRUSTEES: Brenda Hanson-Smith, Ph.D., Kirk Seal, Jon Yoffie, Scott Masten, Ph.D., Melissa Keyzer

March 26, 2025

To El Dorado County Planning Services (Attn: Cameron Welch)

On behalf of the Buckeye Union School District Board of Trustees, I am writing to express our significant concerns regarding the environmental impacts of the proposed EDH Costco project, including the Costco Wholesale Member Warehouse and Costco Wholesale fuel facility. These concerns reflect those communicated to the District by parents of the students we serve.

Given the immediate proximity of the project to Oak Meadow Elementary School—which serves over 400 students ages 4-11, their parents who daily visit the campus, and approximately 50 staff members—we believe our reservations regarding this significant development warrant careful consideration.

It is the Board's position that a comprehensive environmental impact report must be prepared before this project proceeds further.

The following articulates our primary concerns that will arise during both construction and operation of the proposed facilities:

1. **Traffic Safety and Flow:** The substantial increase in vehicle and pedestrian traffic from consumers, employees, and delivery trucks will create serious safety hazards and extensive traffic congestion, particularly during school arrival and dismissal times. A comprehensive traffic management plan with specific safety measures must be developed to ensure safe travel paths for students, staff, and families.
2. **Security Risks:** The heightened volume of foot and vehicle traffic poses potential security threats to students and staff both on school grounds and in surrounding areas. Enhanced security measures, including additional surveillance systems and security personnel, must be incorporated into the project plan and adequately funded.
3. **Noise Disruptions:** Increased traffic, customer activity, and delivery truck operations will generate excessive noise levels that will potentially disrupt critical instructional activities. Stringent noise mitigation measures must be enforced during both construction and ongoing operations.
4. **Parking and Drop-Off Congestion:** The development will significantly impact existing school parking and drop-off areas, exacerbating congestion and safety risks during peak school hours. A detailed traffic flow analysis and parking impact study must be

conducted, with effective solutions implemented to prevent negative effects on school access points.

5. **Environmental and Health Concerns:** Increased emissions, fuel vapors, and idling vehicles during construction and operations raise significant health concerns for our young students. Additionally, underground fuel storage presents risks of potential leaks and environmental contamination. A full environmental impact assessment must be conducted, including comprehensive air quality monitoring before, during, and after construction.
6. **Developer Fees and Impact Mitigation:** Any adverse impacts on the school district must be fully mitigated by the developer through appropriate financial contributions to address infrastructure improvements, safety measures, and environmental protections related to the project.

Furthermore, we request the following specific requirements be met to ensure the safety and well-being of our school community:

- **Traffic Study:** Data collection must include all school days, accounting for different schedules such as early release days, minimum days, and special events that affect traffic patterns.
- **Air Quality Study:** A current baseline air quality assessment must be conducted, followed by regular monitoring during construction and a comprehensive post-development study to measure impacts. Additionally, naturally occurring asbestos is a documented concern in our region, and stringent precautions during construction must be implemented to ensure air quality remains safe for our students, families, and employees.
- **Fuel Station Location:** We strongly object to the placement of a fuel station—particularly one as large and heavily trafficked as a Costco fuel facility—adjacent to a public elementary school where children spend significant time engaged in outdoor physical activity each day. The strength and unanimity of objection from families and employees to this portion of the project cannot be overstated. We formally request that the fuel station component be removed from the project entirely or relocated to a site significantly distant from school grounds.
- **Construction Noise:** Strict noise mitigation measures must be implemented and enforced to prevent disruptions to school operations, including limitations on construction hours during school days.
- **Asbestos and Hazardous Materials:** Rigorous procedures must be established and followed to ensure safe construction practices and prevent exposure to hazardous materials for both construction workers and the nearby school population.

Please understand that we are providing our strongest possible request that these critical issues be thoroughly studied and addressed before the project moves forward in any capacity. We request formal written responses to each concern outlined above.

The District looks forward to engaging directly with the Planning Division and Costco representatives regarding these concerns and any proposed solutions. The safety and well-being of our students must remain the paramount consideration.

Thank you for your prompt attention to these serious concerns. We look forward to working collaboratively to ensure the safety of students, families, and school employees.

Sincerely,

David Roth, Ph.D.
Superintendent

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.2.

ACTION ITEM:
Board Acceptance of the Annual Audit Report for the Year Ending June 30, 2025

SITUATION:
The annual audit for the fiscal year ending June 30, 2025, has been completed. The audit report is now submitted for Board review and acceptance.

PLAN:
The plan is to accept the annual audit report for the fiscal year ending June 30, 2025, as submitted by Wilkinson Hadley King & Co., LLP, Certified Public Accountants.

- Annual Audit Report ending June 30, 2025 *(report linked)*

(Copies of the Annual Audit Report are available at the District Office and on the District's website)

FISCAL IMPACT:
None

LONG RANGE GOAL:
District Goal #2: Maintain Fiscal Integrity & Accountability of the District

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board accept the annual audit report for the fiscal year ending June 30, 2025, as submitted by Wilkinson Hadley King & Co., LLP, Certified Public Accountants.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.3.

DISCUSSION ONLY:
2025/2026 Mid-Year Local Control Accountability Plan (LCAP) Update and Local Control Funding Formula (LCFF) Budget Overview

1. Buckeye Union School District
2. Valley View Charter Montessori
3. Buckeye Union Mandarin Immersion (BUMI) Charter School

SITUATION:
Pursuant to Section 61 of Ed Code 52062, as Amended by SB 114: The LEA shall present a report on the annual update to the LCAP and the LCFF Budget Overview for Parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the school district. The report shall include both of the following: All available mid-year outcome data related to metrics identified in the current year's Local Control and Accountability Plan and all available mid-year expenditure and implementation data on all actions identified in the current year's local control and accountability plan.

PLAN:
The Administration recommends the Board of Trustees receive the information regarding the 2025/2026 Mid-Year Local Control Accountability Plan (LCAP) Monitoring Report Update and Local Control Funding Formula (LCFF) Budget Overview.

FISCAL IMPACT:
TBD

LONG RANGE GOAL:
District Goal #1: Maximize Student Achievement
District Goal #2: Maintain Fiscal Integrity & Accountability of the District
District Goal #3: Maximize Use of Technology to Enhance the Work of Staff
District Goal #4: Strengthen Community Relations and Communications
District Goal #5: Promote the Development of Each Student as a "Whole" Person

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends the Board of Trustees receive the information regarding the 2025/2026 Mid-Year Local Control Accountability Plan (LCAP) Monitoring Report Update and Local Control Funding Formula (LCFF) Budget Overview.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.4.

ACTION ITEM:
Approval of Suggested Revisions to BUSD Policies/Regulations/Bylaws/Exhibits (**second** reading) *(policies linked)*

SITUATION:
The District is proposing the following Policies/Regulations/Bylaws/Exhibits are updated as provided to be consistent with State Educational and Government Codes.

PLAN:
The suggested Policies/Regulations/Bylaws/Exhibits revisions are being submitted to the Board for approval. The current BP/AR/B/E are provided from the Board Policy Manual as well as the proposed BP/AR/B/E watermarked "DRAFT."

TITLE - **BP - Board Policy** **AR - Regulation** **B - Bylaw** **E - Exhibit**	**DETAIL** - Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made.

1 **Policy 3515: Campus Security** CURRENT PROPOSED/DRAFT	Policy Updated to reflect The Department of Homeland Security's, "Behavioral Threat Assessment and Management in Practice," guide. *September 2025 CSBA Update*
2 **Regulation 3515: Campus Security** CURRENT PROPOSED/DRAFT **(revised since 1st reading)**	Regulation updated to emphasize that a campus security plan be developed for each school site. Additionally, regulation updated to reference (1) NEW LAW (AB 2715, 2024) which authorizes the Governing Board to hold a closed session meeting with law enforcement or security personnel on matters posing a threat to security, including a threat to critical infrastructure controls or critical infrastructure information relating to cybersecurity, (2) NEW LAW (AB 1858, 2024) which requires districts to comply with specified requirements if a district's comprehensive school safety plan (CSSP) includes procedures to prepare for active shooters or other armed assailants by conducting a drill, and (3) the requirement for CSSPs to include procedures to assess and respond to reports of any dangerous, violent, or unlawful activity that is being conducted or threatened to be conducted at a district school, an activity sponsored by the school, or on a school bus serving the school. In addition, regulation updated to reflect NEW LAW (AB 2565, 2024) which requires districts that undertake an addition, alteration, reconstruction, rehabilitation, or retrofit of a school building, to install interior locks on each door of any room with an occupancy of 5 or more persons in that school building. *September 2025 CSBA Update*
3 **Policy 3515.4: Recovery For Property Loss Or Damage** CURRENT PROPOSED/DRAFT	Policy updated to reference current parent/guardian liability limits for the costs of specified damages caused by their minor child. Additionally, policy updated to clarify that debt may not be collected for damages caused by a current or former student experiencing homelessness or foster child. *September 2025 CSBA Update*
4 **Regulation 3515.4: Recovery For Property Loss Or Damage** CURRENT PROPOSED/DRAFT **(revised since 1st reading)**	Regulation updated to make the process for recovery for property loss or damage more evident. Additionally, regulation updated to more closely align with law. *September 2025 CSBA Update*

5 **Regulation 3516.1: Fire Drills And Fires** CURRENT PROPOSED/DRAFT	Regulation updated to reflect the requirement that the first emergency evacuation drill of each school year be conducted within 10 days of the beginning of classes. Additionally, regulation updated to reflect NEW LAW (AB 2968, 2024) which requires districts to develop a procedure to identify appropriate refuge shelters for all students and staff to be used in the event of an evacuation order by local authorities and notification to the fire department or other local authorities of the identified refuge, and, for each school in a high-risk fire zone, to (1) coordinate such procedure with the fire department or other local authorities, and (2) develop a communication and evacuation plan which can be used in the event of an early notice evacuation warning. *September 2025 CSBA Update*
6 **Policy 5113: Absences And Excuses** CURRENT PROPOSED/DRAFT	Policy updated in conjunction with the accompanying administrative, with minor revisions. *September 2025 CSBA Update*
7 **Regulation 5113: Absences And Excuses** CURRENT PROPOSED/DRAFT	Regulation updated to reflect NEW LAW (AB 1884, 2024) which removes the requirement that the deployment of an immediate family member be to a combat zone or combat support position, allowing for an excused absence when a student spends time with any deployed immediate family member who is an active duty member of the uniformed service. Additionally, regulation updated to reflect NEW LAW (SB 1138, 2024) which adds a student's participation in military entrance processing to the list of excused absences. In addition, regulation updated to clarify that only one of the methods listed for verification of student absences is required. *September 2025 CSBA Update*
8 **Policy 5113.2: Work Permits** *NO CURRENT POLICY* PROPOSED/DRAFT	Policy updated in conjunction with the accompanying administrative regulation, with minor revisions. *September 2025 CSBA Update*
9 **Regulation 5113.2: Work Permits** CURRENT PROPOSED/DRAFT	Regulation updated to reflect the requirement that the Superintendent or designee, before or at the time of signing a student's work permit, issue the student a document clearly explaining basic labor rights extended to workers. Additionally, regulation updated to clarify (1) that the principal or designee is required to submit to the Superintendent a self-certification that the principal or designee understands the requirements in existing law for issuing a work permit, and (2) that copies of work permits are required to be retained in accordance with Administrative Regulation 3580 - District Records. *September 2025 CSBA Update*
10 **Policy 5141: Health Care And Emergencies** CURRENT PROPOSED/DRAFT	Policy updated to clarify that automated external defibrillators are authorized to be used at designated school sites in accordance with the accompanying administrative regulation. Additionally, policy updated to reflect that (1) any district school with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified, is required to acquire, place, and maintain trauma kits in accordance with the accompanying administrative regulation, and (2) school employees are required to be notified annually of the location of the trauma kits and be provided with information regarding training in the use of the trauma kit. *September 2025 CSBA Update*

11 **Regulation 5141: Health Care And Emergencies** CURRENT PROPOSED/DRAFT	Regulation updated to make more current the language regarding consent for medical treatment when the parent/guardian cannot be reached by referring to "another person identified in the district's student information system," formerly, "the emergency contact form." Additionally, regulation updated to (1) clarify the requirements for the maintenance, testing, and inspection of automated external defibrillators (AED), (2) add that the Superintendent or designee is required to comply with all laws and regulations governing the placement of an AED and maintain required records of the AED maintenance and testing, (3) include that school employees be provided information about who they can contact if they want to voluntarily take AED or cardiopulmonary resuscitation training, (4) provide that the Superintendent or designee is required to annually offer a demonstration to at least one school staff member on how to use an AED properly in an emergency, and that the building owner may arrange for the demonstration or partner with a nonprofit organization to do so, and (5) add that the principal of any district school serving students in grades 6-12 that has an AED placed in the school annually notify students as to the location of all AEDs on campus. In addition, regulation updated to reflect that any district school with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified, is required to acquire and place at least six trauma kits on the premises of the building in an easily accessible and recognizable container, as specified. *September 2025 CSBA Update*
12 **Policy 5141.4: Child Abuse Prevention And Reporting** CURRENT PROPOSED/DRAFT	Policy updated in conjunction with the accompanying administrative regulation, with minor revisions. *September 2025 CSBA Update*
13 **Regulation 5141.4: Child Abuse Prevention And Reporting** CURRENT PROPOSED/DRAFT	Regulation updated to clarify that "general neglect" does not include (1) a parent's/guardian's economic disadvantage, or (2) a child receiving treatment by spiritual means or not receiving specified medical treatment for religious reasons. Additionally, regulation updated to move, for more appropriate placement, material related to a child who is experiencing homelessness or is classified as an unaccompanied minor. In addition, regulation updated to reflect NEW LAW (AB 1913, 2024) which requires districts to provide employee training on the prevention of abuse, including sexual abuse, of children on district property, by district staff, or in district-sponsored programs annually, rather than the previously required once every three years. *September 2025 CSBA Update*
14 **Policy 5142: Safety** CURRENT PROPOSED/DRAFT	Policy updated in conjunction with the accompanying administrative regulation, with the section regarding student identification cards and safety information moved to the administrative regulation. *September 2025 CSBA Update*
15 **Regulation 5142: Safety** CURRENT PROPOSED/DRAFT	Regulation updated to make more current the language regarding release of a student when the custodial parent/guardian cannot be reached by referring to "an adult authorized in the district's student information system," formerly, "the student's emergency card." Additionally, regulation updated to incorporate the section regarding student identification cards and safety information, which was moved from the accompanying Governing Board policy and modified to reflect NEW LAW (SB 1063, 2024). In addition, regulation updated to reflect The State of California's, "Protecting Californians From Extreme Heat: A State Action Plan to Build Community Resilience" which warns of the dangers extreme heat can pose to children and encourages investing resource in protecting children from extreme heat. *September 2025 CSBA Update*
16 **Bylaw 9005: Governance Standards** CURRENT PROPOSED/DRAFT	Bylaw updated to expand material related to CSBA's Professional Governance Standards, including Governing Board expectations as well as responsibilities for the Board as a whole and individual Board members. *September 2025 CSBA Update*

FISCAL IMPACT:
None

LONG RANGE GOAL:
District Goal #1: Maximize Student Achievement
District Goal #3: Maximize Use of Technology to Enhance the Work of Staff
District Goal #4: Strengthen Community Relations and Communications
District Goal #5: Promote Development of Each Student as a "Whole" Person

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve the proposed revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits to be consistent with State Educational and Government Codes.

Regulation 3515: Campus Security

Status: DRAFT

Original Adopted Date: 09/15/2010 **| Last Revised Date:** 02/28/2024

The Superintendent or designee shall develop a campus security plan for each school site which contributes to a positive school climate, fosters social and emotional learning and student well-being, and includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

   These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. Additionally, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings and interior spaces from outsiders and discourage trespassing

   These strategies may include installing locks, requiring visitor registration, providing staff and student identification tags, and patrolling places used for congregating and loitering.

3. Secure the district's network infrastructure and web applications from cyberattacks

   These strategies may include performing an independent security assessment of the district's network infrastructure and selected web applications.

4. Discourage vandalism and graffiti

   These strategies may include plans to immediately cover graffiti and implement campus beautification.

5. Control access to keys and other school inventory

6. Detect and intervene with school crime

   These strategies may include creating a school watch program, increasing adult presence and supervision, establishing an anonymous crime reporting system, monitoring suspicious and/or threatening digital media content, analyzing school crime incidents, and collaborating with local law enforcement agencies, including providing for law enforcement presence.

7. Additionally, all staff shall be made aware of their responsibilities regarding the immediate reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats

All staff shall receive training in building and grounds security procedures and emergency response.

Locks

All state-funded new construction and modernization projects shall include locks that allow doors to classrooms and any room with an occupancy of five or more persons to be locked from the inside. Additionally, when the district undertakes an addition, alteration, reconstruction, rehabilitation, or retrofit of a school building, the district shall install interior locks on each door of any room with an occupancy of five or more persons. Such doors shall be capable of being unlocked from the outside with a key or other approved means. Student restrooms and doors that lock from the outside at all times are not required to have locks that can be locked from the inside. (Education Code 17075.50, 17583, 17586; 24 CCR 1010.2, 1010.2.8, 1010.2.8.2)

Keys

The principal or designee shall be responsible for all keys used in a school. Keys shall be issued only to authorized employees who regularly need a key in order to carry out job responsibilities.

The principal or designee shall create a key control system with a record of each key assigned and room(s) or building(s) which the key opens.

Keys shall never be loaned to students, parents/guardians, or volunteers, nor shall the master key ever be loaned.

Any person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

Video Surveillance on District Property:

Camera Location, Operation, and Control

1. School district buildings and grounds may be equipped with video monitoring devices. Video surveillance may occur in any school district building or on any school district property.

2. Video surveillance may be placed in areas as determined by the Superintendent or designee when it is deemed to be for the safety and security of students and staff and/or a viable deterrent in a particular location that has experienced property damage or related security incidents.

3. Cameras shall not be positioned in areas where individuals have a right to expect privacy, i.e., restrooms, locker rooms, staff rooms.

4. Cameras placed outside shall be positioned only where it is necessary to protect external assets or to provide for the personal safety of individuals on school grounds or premises.

5. Each site administrator is responsible for the proper implementation and control of the video surveillance system.

Use of Video Recordings

1. Video surveillance recording(s) of actions by students or staff may be used by the Board or administrators as evidence in any disciplinary action brought against students or staff arising out of the student's or staff's conduct on or about district property.

2. Video surveillance recordings of students, staff, or others may be reviewed or audited for the purpose of determining adherence to Board policy and school rules.

3. The Board or its administrators may use video surveillance to detect or deter criminal offenses that occur in view of the camera.

4. Video surveillance recordings may be released to third parties, as outlined below.

5. The Board or its administrators may use video surveillance and the resulting recordings for inquiries and proceedings related to law enforcement, deterrence, and student or staff discipline.

Review and Protection of Information

1. Video surveillance recordings may only be viewed by:

a. The Superintendent , Assistant Superintendent, Director of Student Services or any other administrative employee authorized by the Superintendent in his/her absence;
b. The school site Principal or Assistant Principal;
c. Any individual employed as a substitute Principal or Assistant Principal;
d. When authorized by the Superintendent, Assistant Superintendent, or Director of Student Services, recordings may be viewed by the following individuals or entities:
   (i) Law enforcement;
   (ii) An employee or student facing disciplinary action and his/her association representative, parent/guardian or other advocate
   (iii) School staff with a direct involvement with the recorded contents of the specific recording;
   (iv) Employees responsible for the technical operations of the system (for technical purposes only)

Viewing may be refused or limited by the Superintendent/Principal to protect a party's personal privacy or safety as permitted by law. The Superintendent or the employee responding to a request by a third party to view a recording should consult with the District's legal counsel, as necessary, to determine whether and how to respond to any such

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request to ensure all privacy laws are complied with, prior to permitting viewing of the recording.

2. Video surveillance, real time monitoring: In addition to the individuals authorized in Paragraph 1 above, the video surveillance system may be monitored in real time only by front office secretarial staff. However, front office secretarial staff are not authorized to review, copy, save or redirect in any manner video surveillance footage saved on the District's system. If a need arises to view saved surveillance footage, only those individuals authorized in Paragraph 1 may conduct the review.

3. Requests for Copies by Third Parties or Entities: As the District may be required by law to provide the requested recording, and there may be restrictions regarding what can and cannot be provided due to student and/or staff privacy or other legal reasons, the Superintendent or the employee responding to such request should consult with the District's legal counsel to determine whether and how to respond to any such request. If, after consultation with the District's legal counsel, the Superintendent or authorized employee under this Policy/Regulation authorizes a recording to be provided to the requesting person or entity, the District should ensure that the recording is retained in the District's files and that a duplicate of the recording is delivered to the requesting person or entity.

4. No video surveillance footage may be copied, saved, or redirected outside of the District's video monitoring system, except where authorized by the Superintendent, an authorized employee under this Policy/Regulation, as a result of a court order in a legal action, or as otherwise required by law. When exigent circumstances exist, the Superintendent or an authorized employee under this Policy/Regulation is authorized to allow recordings to be viewed and/or redirected without compliance with Paragraph 2 above to law enforcement agencies/personnel.

5. Any video surveillance footage that contains, or is likely to contain, content that would be deemed images of underage persons that would be illegal to view or possess or images of any unlawful activity, will only be provided to law enforcement, unless otherwise required by law . The Superintendent, or designee under this Policy/Regulation, should consult with legal counsel and law enforcement regarding the retention of the video surveillance footage to ensure the rules governing preservation of evidence are complied with and/or the issue of preservation of evidence is thoroughly considered before deletion. No video surveillance footage under this paragraph shall be retained by the District for any time period after the Superintendent determines that the obligation to preserve evidence no longer exists.

DRAFT

Regulation 3515.4: Recovery For Property Loss Or Damage

Status: DRAFT

Original Adopted Date: 11/18/2009 **| Last Revised Date:** 11/20/2019

In order to initiate the process for recovery for property loss or damage, district employees shall report any damage to or loss of school property to the Superintendent or designee immediately after such damage or loss is discovered.

Upon learning of any instance of loss or damage to school property, the Superintendent or designee shall conduct a complete investigation, which includes consulting with law enforcement officials when appropriate.

After the investigation is concluded, the individual causing the damage or loss has been identified, and the costs of repair, replacement, or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps, including consultation with the district's legal counsel and/or insurance carrier, as needed, to recover the district's loss.

Such steps may also include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person and, if the responsible person is a minor, from the parent/guardian in accordance with law. Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs, and all other damages as provided by law.

If the responsible person is a minor student of the district and the student's parents/guardians are unable to pay for the damages or to return the property, the district may offer a program of voluntary work for the student in lieu of the payment of monetary damages. The district may offer any other student or former student, with parent/guardian permission, the option to provide service, work, or other alternative, nonmonetary forms of compensation to settle the debt owed as a result of property loss or damage. Service or work exchanged for repayment of a debt shall comply with all provisions of the Labor Code related to youth employment. (Education Code 48904, 49014)

The Superintendent or designee may withhold the student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages or the voluntary work has been completed. Prior to withholding a student's grades, diploma, or transcripts, the student's parent/guardian shall be notified of the alleged misconduct and due process shall be afforded the student in accordance with law. (Education Code 48904).

Notwithstanding the above, the Superintendent or designee shall not withhold grades, diplomas, or transcripts or otherwise condition the release of educational records, for any current or former student who is experiencing homelessness or who is a foster child or youth, consistent with Education Code Sections 48904, 49014.

Additionally, the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.

DRAFT

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.5.

ACTION ITEM:
Approval of Suggested Revisions to BUSD Policies/Regulations/Bylaws/Exhibits (**first** reading) *(policies linked)*

SITUATION:
The District is proposing the following Policies/Regulations/Bylaws/Exhibits are updated as provided to be consistent with State Educational and Government Codes.

PLAN:
The suggested Policies/Regulations/Bylaws/Exhibits revisions are being submitted to the Board for approval. The current BP/AR/B/E are provided from the Board Policy Manual as well as the proposed BP/AR/B/E watermarked "DRAFT."

TITLE - **BP - Board Policy** **AR - Regulation** **B - Bylaw** **E - Exhibit**	**DETAIL** - Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made.

1 **Policy 5141.5: Mental Health** CURRENT PROPOSED/DRAFT	Policy updated to include substance abuse in instruction provided to students, and to include students as recipients of information and training that the Superintendent or designee is required to provide. Additionally, policy updated to reflect NEW LAW (SB 153, 2024) which (1) requires the district to, by July 1, 2029, certify to the California Department of Education that all certificated employees and 40 percent of classified employees who have direct contact with students in grades 7-12 receive youth behavioral training at least one time, and (2) requires the Governing Board of any district serving students in grades 7-12 to, before January 31, 2026, adopt a policy at a regularly scheduled meeting, on referral protocols for addressing student behavioral health concerns. In addition, policy updated to reflect that the Superintendent or designee is required to provide and require at least one hour of training to support lesbian, gay, bisexual, transgender, queer, and questioning cultural competency annually to all certificated employees serving students in grades 7 to 12, and that the district is required to maintain records documenting the date that each employee completed such training and the name of the entity that provided the training. Policy also updated to expand material related to telehealth or other information and communication technologies for mental and behavioral health services for students. *March 2025 CSBA Update*
2 **Policy 1000: Concepts And Roles** CURRENT PROPOSED/DRAFT	Policy updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives, and amended for timeliness, organization, and to add a reference to Board Bylaw 9005 - Governance Standards. *November 2025 CSBA Update*

3 **Policy 2120: Superintendent Recruitment And Selection** CURRENT PROPOSED/DRAFT	Policy updated to reference CSBA's, "California Consultants and Leadership" search services, which provides guidance to districts recruiting and selecting a Superintendent. Additionally, policy updated to remove from the list related to the Governing Board's search and selection process items which are rarely carried out by the Board, and to add duties that a professional advisor may facilitate. In addition, policy updated to clarify material related to discussing, negotiating, and voting on the Superintendent's contract. Policy also updated to reflect NEW LAW (SB 521, 2025), which prohibits the employment of a person as Superintendent if within the past five years the candidate was convicted of any felony involving accepting or giving, or offering to give, any bribe, conflict of interest, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes arising directly out of their official duties as a public employee. *November 2025 CSBA Update*
4 **Policy 3470: Debt Issuance And Management** CURRENT PROPOSED/DRAFT	Policy updated to (1) add communication to the public to the list of debt issuance program activities that the Superintendent administers and coordinates, (2) remove reference to Qualified Zone Academy Bonds which are no longer authorized to be issued, (3) add types of temporary borrowing or short-term transfers to the list of potential financing sources for the district, (4) add that the method of sale for any district-issued debt be the most cost-effective, (5) add that before any sale of bonds, the Governing Board adopt a resolution stating the Board's express approval of the method of sale and a statement of the reasons for the method of sale selected, and (6) include additional information regarding the report to the California Debt Investment and Advisory Commission, which the district is required to submit annually following a bond issuance. *November 2025 CSBA Update*
5 **Policy 4000: Concepts And Roles** CURRENT PROPOSED/DRAFT	Policy updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives, and amended to (1) clarify that it is the academic achievement, personal growth, and well-being of district students, in addition to the success of district programs, that hinges on district personnel, and (2) reflect The California Labor Management Initiative's, "Resource Guidebook: Building Partnerships to Create Great Public Schools," which provides guidance to support education leaders in developing labor-management partnerships that benefit students, staff, and the community. *November 2025 CSBA Update*
6 **Policy 5000: Concepts And Roles** CURRENT PROPOSED/DRAFT	Policy updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives, and amended for timeliness, to include material related to school safety, and to reference applicable related Board policies and administrative regulations. *November 2025 CSBA Update*
7 **Policy 6143: Courses Of Study** CURRENT PROPOSED/DRAFT	Policy updated to clarify, in accordance with various provisions of state and federal law and related court cases, the actual or perceived characteristics of an individual or group that may serve as a basis for unlawful discrimination in education programs and activities, and reflect NEW LAW (SB 1137, 2024) which provides that prohibited discrimination includes discrimination not just because of one protected class under state law, but also because of the combination of two or more protected bases. Additionally, policy updated to clarify that the Governing Board adopt a course of study for elementary and secondary grades that, in addition to preparing students for the next level of study and/or employment, includes all required instructional content. In addition, policy updated to reflect NEW COURT DECISION (Mahmoud v. Taylor) which held that the First Amendment prohibited a district from including lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ+) storybooks as part of elementary school instruction without providing parents/guardians with notice and the ability to opt their students out of that instructional content on the grounds that the storybooks substantially interfered with the religious development of their children. *November 2025 CSBA Update*

8 **Policy 7000: Concepts And Roles** CURRENT PROPOSED/DRAFT	Policy updated as part of CSBA's process to regularly review policy documents that otherwise would not be revised, due to no applicable changes to law, regulations, new guidance, or other directives, and amended to clarify that (1) one of the major responsibilities of the Governing Board, in addition to providing healthful, safe and adequate facilities that enhance the instructional program, is to provide facilities that align with the needs of the district, and (2) in some instances, the best use of facilities may be reuse by a third party, and in other instances, may be lease or sale. Additionally, policy updated to clarify that, in order to plan for longrange facilities needs, the Superintendent or designee may develop, for Board approval, a school facilities master plan in accordance with Board Policy 7110 - Facilities Master Plan and that, in accordance with the plan, the Board will (1) select and purchase school sites for future expansion, as needed, and facilities for new school sites or other district use, (2) sell or lease facilities, including joint occupancy or joint use, when no other better use is identified, (3) authorize the use of school facilities by district residents and community groups, and (4) consider the use of district property for workforce housing. *November 2025 CSBA Update*
9 **Policy 7131: Relations With Local Agencies** CURRENT PROPOSED/DRAFT	Policy updated to add that (1) the Governing Board is required to meet with appropriate local agency recreation and park authorities to review possible methods of coordinating the planning, design, and construction of new school facilities and school sites, or major additions to existing school facilities and recreation and park facilities in the community, and (2) the district is required to recommend measures for inclusion in the city/county general plan to ensure the availability of adequate school facilities to address a new development. Additionally, policy updated to clarify material related to development within the district, including that in order to adequately mitigate additional students generated by such development, the Board may make certain findings required by law and that upon such findings, notify the city council or county board of supervisors. In addition, policy updated to add material related to a district workforce housing development. *November 2025 CSBA Update*
10 **Bylaw 9310: Board Policies** CURRENT PROPOSED/DRAFT	Bylaw updated to reflect current Board policy development and adoption process practice. Additionally, bylaw updated to include new "Definitions" section which more clearly defines the use of "Board policy," "Board bylaw," and "administrative regulation." In addition, bylaw updated to add section headers to differentiate between the development and adoption of Board policies versus administrative regulations. Bylaw also updated to delete the section "Monitoring and Evaluation" and include that content in the new "Board Policy Development and Adoption" section. *November 2025 CSBA Update*
11 **Bylaw 9321: Closed Session** CURRENT PROPOSED/DRAFT	Bylaw updated to add (1) that public comment is required to occur prior to closed session, and (2) that a copy of a document that becomes public after action was taken during closed session be provided to any person who has made a standing request for all documentation as part of a request for notice of meeting, in addition to providing such document to any person present at the conclusion of the closed session who has submitted a written request. Additionally, bylaw updated to reflect NEW ATTORNEY GENERAL OPINION which states that only a person with "an official or essential role to play in a particular closed session" agenda item may attend closed session for that particular item, and to add new section "Attendance in Closed Session" to address who is permitted to attend a particular closed session item. In addition, bylaw updated to clarify that for purposes of a closed session agenda item on personnel matters that "employee" includes an officer or independent contractor who functions as an officer or employee but excludes Governing Board members and other independent contractors. Bylaw also updated to clarify that disclosure of an approved agreement concluding labor negotiations identify the item approved and the other parties to the negotiation. Additionally, bylaw updated to reflect NEW LAW (SB 1445, 2024) which authorizes the Board to allow student board members to make restorative justice recommendations that would be considered in closed session expulsion hearings. In addition, bylaw updated to reflect NEW LAW (AB 2715, 2024) which authorizes the Board to hold a closed session with additional types of law enforcement or security personnel and to hold a closed session on a threat to critical infrastructure controls or critical infrastructure information. *November 2025 CSBA Update*

12 **Exhibit 9321-E(1): Closed Session** CURRENT PROPOSED/DRAFT	Exhibit updated in conjunction with the accompanying bylaw, with minor revisions. *November 2025 CSBA Update*
13 **Exhibit 9321-E(2): Closed Session** *NO CURRENT EXHIBIT* PROPOSED/DRAFT	Exhibit updated in conjunction with the accompanying bylaw, with minor revisions. *November 2025 CSBA Update*

FISCAL IMPACT:
None

LONG RANGE GOAL:
District Goal #1: Maximize Student Achievement
District Goal #3: Maximize Use of Technology to Enhance the Work of Staff
District Goal #4: Strengthen Community Relations and Communications
District Goal #5: Promote Development of Each Student as a "Whole" Person

SUPERINTENDENT'S RECOMMENDATION:
The Superintendent recommends that the Board approve the proposed revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits to be consistent with State Educational and Government Codes.