

BOARD OF DIRECTORS
REGULAR MEETING
December 17th, 2025

- I. **Regular Meeting Call to Order:** Board Chair, Les Okonek, called the meeting to order at 5:00pm.
- II. **Pledge:** Board Chair, Les Okonek, led the Pledge of Allegiance.
- III. **Reorganization of the Board:**
 - a. Administer Oath of Office – Lance Harpel – Position 3: Gerry Grubbs administered the oath of office for Lance Harpel
 - b. Administer Oath of Office – Tom Anderson – Position 1: Gerry Grubbs administered the oath of office for Tom Anderson
 - c. Nomination and Election of Board Chairperson: Wes Martin made the motion to nominate Edrie Price as Board Chair, seconded by Tom Anderson; Motion carried by unanimous vote
 - d. Nomination and Election of Board Vice Chairperson: Wes Martin made the motion to nominate Les Okonek as Board Vice-Chair, seconded by Tom Anderson; Motion carried by unanimous vote
 - e. Nomination and Election of Legislative Representative: Wes Martin made the motion to nominate Tom Anderson as Legislative Representative, seconded by Les Okonek; Motion carried by unanimous vote
- IV. **Roll Call: Present:** Les Okonek, Edrie Price, Wes Martin, Lance Harpel, Debbie Olig and Tom Anderson.

Staff Members Present: Superintendent, Gerry Grubbs; Principal, Cindy Breeze; Director of Finance and Operations, Andrea Cooper, and Brittany Masino recording minutes.
- V. **Approve Agenda:** Wes Martin moved; seconded by Edrie Price to approve the agenda. Motion carried by unanimous vote.
- VI. **Recognition of Visitors:**
Visitors' Present: Board Chair, Edrie Price, welcomed audience members.
- VII. **Public Comment**
 - a. None
- VIII. **Student Recognition**
 - a. Will Resume in January
- IX. **Staff Presentation**
 - a. None
- X. **Announcements and Recognition:**
 - a. December 18th – Christmas Production Grades K, 2, 4 – Doors Open @6pm
 - b. December 19th – Noon Release for Winter Break
 - c. December 22nd – January 2nd – Winter Break
 - d. January 16th – End of First Semester
 - e. January 16th – Beauty & the Beast Performance – Doors Open at 6:00pm
 - f. January 17th – Beauty & the Beast Performance – Doors Open at 1:30pm
 - g. January 19th – Martin Luther King Jr. Holiday – No School

- xI. **Consent Agenda:** Wes Martin moved; seconded by Tom Anderson to approve the consent agenda. Motion carried by unanimous vote.

- a. Approve November 19th, Regular Meeting Minutes
- b. Voucher Approval

Nov X-Payroll	120041039-41044	\$741.20
General Fund Accounts Payable Vouchers	120041069-41100	\$52,002.33
General Fund Payroll	120041045-41068/900006905-6952	\$307,117.25
ASB	0	0.00
Capital Projects	880-880	\$ 3,751.34

- c. Approve Hiring of Fiscal Coordinator – Brittany Masino – Effective January 1, 2026
- d. Approve Payroll & Benefits Contract – Shari Magera – Effective February 1st, 2026 – June 30th, 2026
- e. Approve Superintendent 2 Year Contract – Gerry Grubbs – Effective July 2026

xII. **Principal and Superintendent Reports**

Superintendent Report: Superintendent, Gerry Grubbs provided information on the following:

- Parent Square
- Skyward Qmlativ
- Fiscal Coordinator
- Substitute Costs

Principal Report: Principal, Cindy Breeze reported on the following:

- Recognition of Art & Music Teacher – Laurie Shanin
- Basketball Update
- Character Strong Assembly in January
- McTakeover January 14th, Belfair McDonald's 5pm-7pm

xIII. **Operational Services:**

- a. Budget/Operational Status Report: Director of Finance and Operations, Andrea Cooper; Andrea Cooper presented the monthly financial update

xIV. **New Business and/or Action Items:**

- a. Approve Board Operating Agreement: Wes Martin moved, seconded by Tom Anderson to approve the 2025-2026 Board Operating Agreement; Motion carried by unanimous vote.

xV. **Old Business and/or Action Items:**

- a. Legislative Update: Tom Anderson gave the Legislative Update

xVI. **Policy:** First Readings were held on the following policies:

- a. First Reading- Policy 1005 – Key Functions of the Board
- b. First Reading- Policy 1210 – Annual Organization Meeting
- c. First Reading- NEW Policy 2170 – Career and Technical Education; requested that this policy remain as a first reading for the January meeting
- d. First Reading- NEW Policy 3425 -- Accommodating Students with Adrenal Insufficiency; requested that this policy remain as a first reading for the January meeting
- e. First Reading – Policy 5000 – Recruitment, Selection, and Evaluation of Staff

Policy Approval: Approvals were held on the following policies:

- a. Approve- Policy-1630 — Evaluation of the Superintendent: Les Okonek moved, seconded by Wes Martin to approve Policy 1630; Motion carried by unanimous vote
- b. Approve- Policy 1820—Board Self-Assessment: Tom Anderson moved, seconded by Les Okonek to approve Policy 1820; Motion carried by unanimous vote
- c. Approve- NEW Policy 1821—Standards for Individual School Directors: Les Okonek moved, seconded by Lance Harpel; Motion failed.

Future Agenda Items:

a. January Board Meeting

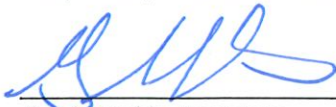
- Next Board Meeting January 28th, 2026
- Evaluation of the Superintendent

xvii. Board/Superintendent Reflections/Comments:

The Board enjoyed receiving updates regarding the basketball season as well as the status of the middle schools' band elective.

xviii. Adjournment: Board Chair, Edrie Price adjourned the meeting at 7:00 pm.

Respectfully submitted, Gerald Grubbs, Superintendent and Secretary to the Board.



Gerald Grubbs, Secretary



Edrie Price, Board Chair