

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, December 15, 2025

The regular meeting of the Marin County Office of Education Personnel Commission was held in person and accessible via video conference on Monday, December 15, 2025.

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| 1. Ms. Foster convened the meeting at 3:30 p.m. | <u>Call to Order</u> |
| 2. Present for the meeting were Commissioners Paulette Foster, Catherine McKown, and Dr. Arline Zerkel. The staff was represented by Janelle Campbell and Erin Feely.
Guests: Ashley Markovich – CSEA Chief Union Steward. | <u>Roll Call/Guests</u> |
| 3. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to approve and adopt the agenda as recommended.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. | <u>Agenda Approved</u> |
| 4. Ms. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve the November 24, 2025 minutes after review.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. | <u>Minutes Approved</u> |
| 5. Ms. Campbell presented the recommendation to approve the allocation of positions on the Classified Management Salary Structure. | <u>Position Allocation Review</u> |
| 6. Motion, seconded, and carried, McKown/Zerkel; the matter passed 3-0 to approve the allocation of positions on the Classified Management Salary Structure (CSEA) after Classification Study. | <u>Position Allocation Approval</u> |
| 11. Ms. Campbell reported on the following: <ul style="list-style-type: none">• Review of status report for the period of November 21, 2025 – December 15, 2025• Current leaves, separations, and vacancies were reviewed | <u>Personnel Director's Report</u> |
| 11. Ms. Foster invited the Commissioners to report on items not on the agenda. | <u>Reports/Items</u> |
| 12. Motion, seconded, and carried, Zerkel/McKown; the matter passed 3-0 to adjourn the meeting.
Ayes: Foster, McKown, Zerkel; Noes: None; Absent: None. Ms. Foster adjourned the meeting at 4:03 p.m. | <u>Adjournment</u> |



Jason Richardson
Secretary