

Regular Meeting
Monday, December 15, 2025 6:00 PM Eastern

Conference Room of the Administration
Building
1400 South Dearing Road
Parma, MI 49269

Kacy Cooper: Absent
Gale Easton: Present
Blaine Goodrich: Present
Jason Herrington: Present
Brent Oliver: Present
Dr. John Sheets: Present
Taryn Watterson: Present
Present: 6, Absent: 1.

A. Call to Order:

The meeting was called to order by President John Sheets at 6:00pm.

B. Pledge of Allegiance to the Flag:

C. Approval of Agenda:

It is the recommendation of Superintendent Smajda to approve the agenda as presented. This motion, made by Blaine Goodrich and seconded by Jason Herrington, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

D. Celebration of Excellence:
None.

E. Building Reports:

E.1. Bean Elementary

Bean principal, Jill Arcaro, and Warner principal, Matt Desmarais, highlighted the new health and wellness special being offered this year and the Positivity Project. They invited a 5th grade student from Warner to share an incredible opportunity that she had to put the 'thinking of others' value into practice.

E.2. Western Middle School

Western Middle School principal, Brett Hackworth, shared the excellent outcome of the Kids Helping Kids fundraiser that allowed students to purchase and wrap gifts for other students. In addition, he provided an overview of the positive new student survey results that were received regarding the Western Middle School experience and thanked the board for the support of after-school clubs.

F. Hearing of Citizens:

None.

G. Student Council Report:

None.

H. Approval of Minutes:

It is the recommendation of Superintendent Smajda to approve the minutes as presented. This motion, made by Gale Easton and seconded by Brent Oliver, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

H.1. November 17, 2025 Regular Meeting

I. Treasurer's Report:

Board treasurer, Brent Oliver, shared the amount that was approved on last month's check register.

Finance Director, Amber Moore, was available remotely to go over the single audit, current budgets and various budget amendments, reflecting the approved foundation allowance. In addition, she gave an overview of the current status of the elementary construction budget.

I.1. Financial Statements

I.2. Single Audit FY25

I.3. Bills for Payment

I.4. Budgets to Date

I.5. Tax Collection Agreements

It is the recommendation of Superintendent Smajda to approve the tax collection agreements as presented. This motion, made by Jason Herrington and seconded by Blaine Goodrich, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

Spring Arbor Township, Tompkins Township, and Blackman Township approved at November 2025 regular meeting.

Summit Township (\$1.20), Parma Township (\$2.00), and Sandstone Township (\$1.41) agreements requested for approval.

Concord will not levy summer taxes.

I.6. Budget Amendment 2025-2026

It is the recommendation of Superintendent Smajda to approve the budget amendments as presented. This motion, made by Brent Oliver and seconded by Taryn Watterson, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent

Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J. Superintendent's Reports and Recommendations:

J.1. Personnel

It is the recommendation of Superintendent Smajda to approve the personnel report as presented. This motion, made by Brent Oliver and seconded by Jason Herrington, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J.1.a. Resignations

J.1.b. Appointments

J.1.b.1) Brevan Wowianko-Parma Playground Parapro

J.1.b.2) Susan DeSimpelare- 3rd Grade Teacher

It is the recommendation of Superintendent Smajda to approve the hire of Susan DeSimpelare as presented. This motion, made by Taryn Watterson and seconded by Gale Easton, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J.1.b.3) Jacob Klingaman- Varsity Wrestling Asst. Coach

J.1.b.4) Max Walz- Boys' Golf Asst. Coach

J.1.b.5) Alexis Harbottle-JV Softball Coach

J.1.c. Additional Compensation (W.E. Move)

It is the recommendation of Superintendent Smajda to approve the additional compensation as presented. This motion, made by Blaine Goodrich and seconded by Gale Easton, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J.2. Facilities

J.2.a. Western Elementary School Progress Report

The board took a tour of the elementary building prior to the start of the board meeting. The board and Superintendent Smajda discussed the current state of the construction, what still needs completion and the anticipated temporary occupancy date.

J.3. Curriculum

K. Board Reports:

L. Other Business:

L.1. Youth in Government Overnight Request

It is the recommendation of Superintendent Smajda to approve the overnight trip as presented. This motion, made by Gale Easton and seconded by Brent Oliver, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

L.2. Municipal Well Proposal (Spring Arbor/Summit Townships)

M. Closed Session:

It is the recommendation of the board to move into closed session for the purpose of the superintendent's evaluation. This motion, made by Gale Easton and seconded by Jason Herrington, Passed.

Kacy Cooper: Absent, Gale Easton: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

Gale Easton made a motion to enter into closed session at 6.54pm. Jason Herrington provided a second, and the motion was carried by a unanimous show of hands. Closed session ended at 7:59pm.

M.1. Superintendent Evaluation

N. Adjournment:

The meeting was adjourned at 7:59pm.