



# Santa Paula High School

404 North Sixth Street • Santa Paula, CA 93060

Phone • (805) 525.4400 Fax • (805) 525.1690



**Principal Daniel Guzman**

---

**Assistant Principal: Dr. Marisela Favila**

**Assistant Principal: Adam Gratt**

**Assistant Principal: Dr. Lydia Olivo**

---

## **ELAC Meeting Minutes**

**Date:** October 15th, 2025

**Time:** 6:30pm – 7:30pm

**Location:** Santa Paula High School-College and Career Center

### **I. Welcome**

- The meeting was called to order at 6:40 pm. The meeting was held in person on the Santa Paula High School campus at the College and Career Center.

### **II. Parents and Personnel Present**

- Marisela Favila, Lucia Zamora, Celia Arenas Hernandez, Anel Duran Ramirez, Guadalupe Madrigal (DLAC Member) and Aracli Magana.

### **III. Guests**

- Celia Arenas Hernandez and Anel Duran Ramirez.

### **IV. Changes/Additions to the Meeting Agenda**

- N/A

### **V. Report Minutes**

- Previous meeting minutes were briefly discussed. Copies were provided to parents in both Spanish and English.
- No DLAC meeting report.
- First motion to accept the minutes was made by Guadalupe Madrigal (DLAC Member) and seconded/accepted by Araceli Magaña.

## **VI. Committee Reports**

- N/A

## **VII. Unfinished Business**

- N/A

## **VIII. New Business**

### **1. College and Career Center Presentation – Celia Arenas Hernandez**

- Shared that the College & Career Center is open during Periods 3 and 4 for university and scholarship support.
- Announced a Financial Aid Information Night scheduled for the following evening for senior families.
- Question from Araceli: Is the Career Center only for 12th-grade students?
  - Ms. Arenas clarified that the Career Center is open to all grade levels, not just seniors.

### **2. Presentation – Anel Durán Ramirez**

- Supports dual enrollment, college resources, and community resources.
- Assists multiple CTE teachers.
- Helps organize Building & Construction pathway activities and supports field trips.
- Provides families with a wide range of information.
- She shared that there are many options beyond college, and families should be aware of all opportunities.

### **3. Parent Acknowledgment**

- Araceli and Guadalupe thanked the team for their support, sharing that students often feel unsure about decisions and appreciate guidance.

### **4. Administrator Remarks – Dr. Favila**

- Shared that many of the staff presenting are Santa Paula High School alumni who returned to give back to the community.
- Explained that due to current financial aid processing delays, the workload will increase significantly next month.
- Encouraged families to seek support early and not wait until the last minute for financial aid assistance.

## 5. Attendance Intervention Presentation by Dr. Favila

- Attendance Process & Interventions.
- Interventions include:
  - Conferences.
  - Referrals to counselor, nurse, or school psychologist.
  - Collaboration with outside agencies (e.g., doctors).
- Truancy Letters & Steps:
  - Truancy Letter 1: 3 trancies
  - Truancy Letter 2: 6 trancies
  - SART (Student Attendance Review Team):
    - Conference scheduled after 6 truant periods.
    - Participants include AP, Outreach, Parent/Student, and Attendance Office.
  - Truancy Letter 3: 9+ trancies
- SARB (Student Attendance Review Board):
  - Includes District Attorney, AP, Outreach, Police Officer, and Community Resource team.
  - Possible outcomes: community service, citations, loss of work permit.
  - Community Service Requirement: 24 hours
  - Parent Fines: 1st – \$100, 2nd – \$250, 3rd – \$500
  - Student Fines: 1st- \$50 dollars or 20 hrs community service, 2nd - 24 hours community service and deny/ revoke work permit.
- Clearing Trancies:
  - Students may clear trancies by attending Saturday School (8:00 am – 12:00 pm).
- Additional Notes:
  - The school encourages students to join clubs, sports, volunteer, or get a job, research shows these improve engagement.
  - Goal is to identify barriers, not to punish families.
  - Clarified that schools do not receive any money from fines.
  - Emphasized that staff are trying to keep students on the right path.
- Attendance Data Review
  - Reviewed September attendance by grade level.
  - Dr. Favila explained that numbers are good but could continue to improve.
  - Attendance will look different in December due to holidays.
  - Families were encouraged to consider Short-Term Independent Study (3–15 days) if they must miss school.
    - At this time, Short-Term Independent Studies is not being offered at Santa Paula High School, but it may be available in the future.

- Strong recommendation to avoid taking students out of school at the end of the semester, as it impacts grades.

## 6. Upcoming Activities

- Quarter 1 Grades
- SP vs. Fillmore Football Game – 10/30/25
  - Tickets go on sale next Friday online.
  - The game will be hosted at Ventura High School for expanded seating.

## IX. Public Comments

- N/A

## X. Evaluation

- N/A

## XI. Adjournment

- The meeting adjourned at 7:07 pm.
- Next ELAC meeting date: Wednesday, November 19th, 2025 at 6:30pm. in the Santa Paula High School Library.