

Regular Meeting
Monday, November 17, 2025 6:00 PM Eastern

Conference Room of the Administration
Building
1400 South Dearing Road
Parma, MI 49269

Kacy Cooper: Present
Gale Easton: Absent
Blaine Goodrich: Present
Jason Herrington: Present
Brent Oliver: Present
Dr. John Sheets: Present
Taryn Watterson: Present
Present: 6, Absent: 1.

A. Call to Order:

The meeting was called to order by President John Sheets at 6:00pm.

B. Pledge of Allegiance to the Flag:

C. Approval of Agenda:

It is the recommendation of Superintendent Smajda to approve the agenda as presented. This motion, made by Jason Herrington and seconded by Blaine Goodrich, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

D. Celebration of Excellence:

Jill Arcaro was honored for her recent nomination of MEMSPA Region Three honoree.

D.1. Jill Arcaro-MEMSPA Region Three Honoree

E. Building Reports:

E.1. Parma Elementary

Sue Haney shared an overview of the exciting things happening at Parma Elementary, including an update about the packing/moving process that has begun for the transition to the new elementary building.

E.2. Western Career Prep High School

Brandon Baum, shared a presentation demonstrating how Western Career Prep is preparing students for success. He was accompanied by one of his students, Kyron Williams who was recently awarded Student of the Month at Jackson Career Center. The board had the pleasure of hearing the story of Kyron's journey and current success, thanks to the positive and supportive community of WCPHS.

F. Hearing of Citizens:

None.

G. Student Council Report:

None.

H. Approval of Minutes:

It is the recommendation of Superintendent Smajda to approve the minutes as presented. This motion, made by Dr. John Sheets and seconded by Jason Herrington, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

H.1. October 27, 2025 Regular Meeting

I. Treasurer's Report:

I.1. Financial Statements

I.2. Bills for Payment

A few clarifications were provided regarding specific check register items, and a conversation was had about the accuracy of assignment grades in PowerSchool and Schoology.

I.3. Budgets to Date

Amber Moore updated the board on the current budget and the future budget allowance for Middle School after-school clubs. She also gave an update on the Food Service fund balance. In addition, Superintendent Smajda shared some information about the possibility of a 'Principal Scholarship' to assist students with paying for field trips.

I.4. Tax Agreements

It is the recommendation of Superintendent to approve the tax agreements as presented. This motion, made by Brent Oliver and seconded by Jason Herrington, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea

Yea: 6, Nay: 0, Absent: 1

Finance Director, Amber Moore, reviewed the 3 township tax agreements and sought board approval.

J. Superintendent's Reports and Recommendations:

J.1. Personnel

It is the recommendation of Superintendent Smajda to approve the personnel report as presented. This motion, made by Taryn Watterson and seconded by Jason Herrington, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea

Yea: 6, Nay: 0, Absent: 1

J.1.a. Resignations

J.1.a.1) Shane LaPorte-Wrestling Assistant

J.1.a.2) Cassidy Benn- Parma Playground Parapro

J.1.b. Appointments

J.1.b.1) Nicole Reason- HS Records Clerk

It is the recommendation of Superintendent Smajda to approve the appointment of Nicole Reason as presented. This motion, made by Jason Herrington and seconded by Kacy Cooper, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J.1.b.2) Cody Bayn- JV Girls Soccer

J.1.b.3) Logan Southworth- Substitute Bus Driver

J.1.c. Rachael Vivian-Leave of Absence Extension

It is the recommendation of Superintendent Smajda to approve the extension of Rachael Vivian's leave as presented. This motion, made by Kacy Cooper and seconded by Jason Herrington, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

J.1.d. Strength and Conditioning Plan

Superintendent Smajda discussed the plan for utilizing various coaches to provide oversight for strength and conditioning. This allows the training to be tailored to individual students' sports and needs.

J.2. Facilities

J.2.a. Elementary Construction Update

J.2.a.1) Emergency Responder Communication: Recommending Roe-Comm

It is the recommendation of Superintendent Smajda to award the bid to Roe-Comm., Inc. as presented. This motion, made by Kacy Cooper and seconded by Jason Herrington, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea
Yea: 6, Nay: 0, Absent: 1

Superintendent Smajda shared the need for effective emergency responder communication at the new elementary building and recommended Roe-Comm to provide this service.

J.2.a.2) Jones Construction Solutions (Brian Boyer)

Brian Boyer (Jones Construction) gave an update on the progress of the new elementary and shared photos of the changes that have taken place in just a year.

J.3. Curriculum

J.3.a. Recently Adopted State of Michigan Standards

Director of Programs, Ryan Tripp, provided an overview of recently adopted health education standards. The advisory committee will be doing some planning in order to implement the standards and maintain current Western standards.

K. Board Reports:

L. Other Business:

L.1. Tennis Overnight Trips

It is the recommendation of Superintendent Smajda to approve the athletic trips as presented. This motion, made by Blaine Goodrich and seconded by Taryn Watterson, Passed.

Gale Easton: Absent, Kacy Cooper: Yea, Blaine Goodrich: Yea, Jason Herrington: Yea, Brent Oliver: Yea, Dr. John Sheets: Yea, Taryn Watterson: Yea

Yea: 6, Nay: 0, Absent: 1

M. Closed Session:

A motion was made at 7:03pm by Blaine Goodrich to move into closed session for the purpose of discussing negotiations, confidential attorney communication and the superintendent's evaluation. A second motion was made by Kacy Cooper. A unanimous show of hands was given in agreement by all board members.

A brief recess was taken to enjoy dessert in honor of Principal Jill Arcaro, then the meeting resumed with the closed session.

Closed session ended at 7:50pm.

M.1. Negotiations

M.2. Superintendent Evaluation

M.3. Confidential Attorney Communication

N. Adjournment:

The meeting was adjourned at 7:50pm.