



Santa Paula High School

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Principal Daniel Guzman

Assistant Principal: Dr. Marisela Favila

Assistant Principal: Adam Gratt

Assistant Principal: Dr. Lydia Olivo

ELAC Meeting Minutes

Date: September 22, 2025

Time: 6:00 p.m.–7:00 p.m.

Location: Santa Paula High School – College and Career Center

I. Welcome

- The meeting was called to order at 6:37 p.m. and held in person at the Santa Paula High School College and Career Center.

II. Parents and Personnel Present

- Marisela Favila, Lucia Zamora, Guadalupe Madrigal (DLAC Representative), Brandy Manzano, Javier Magaña (ELAC President), and Araceli Magaña.

III. Guests

- N/A

IV. Changes/Additions to the Meeting Agenda

- N/A

V. Report Minutes

- There were no previous meeting minutes for this school year. Parents were informed that no DLAC report is available yet because meetings have not started.

VI. Committee Reports

- N/A

VII. Unfinished Business

- N/A

VIII. New Business

Introduction and Recap of ELAC:

- Dr. Favila reviewed the purpose and responsibilities of the English Learner Advisory Committee (ELAC). ELAC advises the principal, school staff, and School Site Council (SSC) on programs and services for English Learners. It may operate independently or as a subcommittee of the SSC.

ELAC Responsibilities Include:

- Advising the school on the School Plan for Student Achievement (SPSA).
- Assisting with the development of the school's needs assessment.
- Electing officers such as President, Vice President, and Secretary.
- Ensuring at least one ELAC member serves as the DLAC representative.
- Developing agendas and minutes for meetings (held five times per year).
- Providing parents opportunities for training and information.

Membership:

- Officers may include President, Vice President, Secretary, and other members.
- Members may be principals, teachers, assistant principals, community members, or parents of English Learners or non-English Learners.
- Elections are held every two years in August or September.

Meeting Dates for 2025–2026:

- Monday, 9/22/25
- Monday, 10/20/25
- Monday, 11/17/25
- Monday, 1/19/26
- Monday, 3/16/26
- Monday, 5/4/26

Meeting Date Changes:

- The DLAC representative and ELAC President, Javier Magaña, proposed changing meeting days to Wednesdays to better accommodate parents.
 - Proposed new dates:
 - Wednesday, 10/15/25 at 6:30 p.m.
 - Wednesday, 11/19/25 at 6:30 p.m.
- All members were in agreement; the motion to approve the new dates passed unanimously.

- DLAC Representative: Guadalupe Madrigal, she agreed to continue for this school year as the representative

SPSA Goals Reviewed:

- **Goal 1:** Improve academic achievement in English and Math.
 - Counselor monitors and provides guidance on student achievement.
 - Intensive Intervention Teachers address gaps in English and Math.
 - Bilingual Instructional Assistant positions (repeated expenditures).
 - Identify and support 9th graders needing extra help.
- **Goal 2:** Increase parent involvement.
 - Provide opportunities for parents to meet with school administrators.
 - Offer parent workshops and conferences.
 - Arrange college field trips for EL/At-Promise students.
 - Bring in guest speakers to address barriers to student success.
- **Goal 3:** Evaluate
 - SPHS will maintain and evaluate existing interventions for all 9th graders and students at risk.
 - Intensive intervention teachers will address gaps in English and math.
 - Counselors will monitor students and provide guidance on current academic achievement.
 - Guest speakers will be utilized to support student learning and engagement.
- **Goal 4:** Create a welcoming, safe, and effective school climate for students, parents, and staff.
- **Goal 5:** Increase student participation in Career Technical Education (CTE) programs.
 - Counselors to monitor and guide students in CTE pathways.
 - Invite guest speakers to discuss career opportunities.

WASC Goals:

- Dr. Favila discussed the school's WASC goals and the transition to Professional Learning Communities (PLCs) across departments, noting this is a return to practices used ten years ago to align pacing and goals among teachers.

Data Review (CAASPP/ELPAC/CA Dashboard):

- **English:** 50% of students met benchmark (+5% growth).
- **Math:** 16% met benchmark (+2% growth). Collaboration with Isbell math teachers is ongoing to improve results.
- **Science:** 20% met benchmark (+2% growth). Growth observed but remains limited.

IX. Public Comments

- **Parent and Member Input:**

- Suggestions included inviting more guest speakers (counselors, CTE personnel, lead security, and community members) to raise awareness of career and educational opportunities.
- Discussion on the Building and Construction course and certificates for 11th and 12th graders, and opportunities for 9th–11th graders.
- Dr. Favila asked if the committee would like to meet with the Security Lead.
- **Vaping and Student Discipline Discussion:**
 - Last year: Vapes with nicotine; this year: vapes with THC.
 - Assistant Principals receive alerts from vape sensors and check restrooms (only three students allowed at a time).
 - Students caught vaping are sent home and required to complete a four-hour drug and alcohol class.
 - Parents are always contacted when a student is caught.
 - Concerns raised about the ease of access to vaping products and the need for more robust interventions.
 - Suggestion to partner with Ventura County Behavioral Health for drug and alcohol counseling.

X. Evaluation

- N/A

XI. Adjournment

- The meeting adjourned at 7:19 p.m.
 - All members were in agreement.
- **Next ELAC Meeting:** Wednesday, October 15, 2025, at 6:30 p.m. in the Santa Paula High School Library.
- **Following Meeting:** Wednesday, November 19, 2025, at 6:30 p.m. in the Santa Paula High School Library.