Policy Committee Meeting Minutes
Wednesday, November 5, 2025
T/E Administrative Offices, Room 200
7:00 p.m.

Board Committee Members: Susan Audrain, Chair; Yolanda Allen, Maryann Piccioni, Rachel Weil
Other Board Members: Todd Kantorczyk, Sue Tiede, Roberta Hotinski

T/E School District Representatives: Rich Gusick, Mark Cataldi, Art McDonnell, Ken Roos

Attendees: Mimi Terman

Review of Minutes
The minutes of the October 7, 2025 meeting were reviewed and recommended for approval at the next Board meeting.

Public Comment on Agenda Items
None

Review of Policies for 2nd Reading
Policy and Regulation 4340: Electronic Communication Devices: Use by Employees
The Policy and Regulation are being revised because of the change in state law which prohibits drivers from holding or using handheld mobile devices while operating a vehicle, even when stopped. The Policy will be sent to the Board of School Directors for a second reading at their meeting on November 24, 2025. The Regulation will go into effect upon adoption of the Policy.

Information
None

Follow Up from Previous Policy Committee Meeting
Policy and Regulation 3160: Transfer of Funds Within the Budget
Regulation 3170: Expenditures Within the Budget
Policy and Regulation 3180: Capital Projects Fund - Non-Bond Funds
Policy 3181: Capital Projects Fund - Bond Funds
Policy and Regulation 3185: Fund Balances Management
Policies/Regulations #s 3160, 3170, 3180, and 3181 are recommended to be repealed/rescinded as they are being consolidated into Policy and Regulation 3185. The Policies will be sent to the Board of School Directors for a first reading at their meeting on November 24, 2025. The Regulations will go into effect upon adoption of the Policies.

Policies and Regulations for Review and Discussion
The following Policies either had no revisions or non-substantive revisions and will be marked as reviewed or revised accordingly along with accompanying Regulations:
Policy 3210: Revenue from Local Sources
Policy 3220: Revenue from State Sources
Policy and Regulation 3230: Revenue from Federal Sources
Policy and Regulation 3240: Tuition Charges
Policy 3250: Revenue from Sale or Disposal of District Property

Policy and Regulation 3260: Commercial Advertising

Policy 3291: Short-Term Loans

Policy and Regulation 3380: Travel Reimbursement
The Policy had no revisions and will be marked as reviewed. The Regulation was revised to update the current mileage rate reimbursement.

Policy and Regulation 7095: Service Animals in Schools
The Policy had no revisions and will be marked as reviewed. The Regulation was revised to explain the differences in the nature of service animal accommodations available depending on whether the individual is a District student, District employee, or visitor to the District, as well as to include a new section on therapy dogs.

Policy 3231: Federal Fiscal Compliance
Regulation 3231: Federal Fiscal Compliance – Allowability of Costs
Regulation 3232: Federal Fiscal Compliance – Cash Management
Regulation 3233: Federal Fiscal Compliance – Procurement
Regulation 3234: Federal Fiscal Compliance – Subrecipient Monitoring
Regulation 3235: Federal Fiscal Compliance – Types of Costs, Obligations and Property Management
Revisions to the Policy and Regulations clarify terminology, update certain requirements to comply with new federal requirements, and add new sections to comply with related federal fiscal requirements. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 24, 2025. The Regulations will go into effect upon adoption of the Policy.

Policy and Regulation 3292: Investments
The section titled *Investments Permitted by the Public School Code* was moved from the Policy to a newly created Regulation. The Regulation also contains sections titled *Investments Permitted by Act 10 of 2016, Management of Investments*, and *Protection of Savings Accounts, Time Deposits, Share Accounts or Other Depository Balances in Excess of FDIC Insurance Limits*. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 24, 2025. The Regulation will go into effect upon adoption of the Policy.

Policy 6130: Curriculum, Curricular Materials and Resource Materials
A revision was made to address the purchase of textbooks during the summer break for timeliness. The Policy will be sent to the Board of School Directors for a first reading at their meeting on November 24, 2025.

Public Comment on Non-Agenda Items
None.

Future Meetings
Future Policy Committee meetings for the 2025-2026 school year are scheduled for January 6, February 3, March 3, April 7, and May 5. Unless advertised otherwise, all meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200 at 7:00 p.m.

Adjournment
The meeting was adjourned at 7:54 p.m.