

# HOW TO APPLY

Online application for choice programs or student transfers



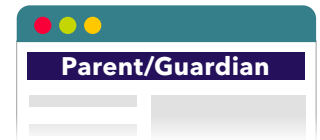
Step-by-Step Guide:  
Dallas ISD Program  
Application  
(Video Guide)

1

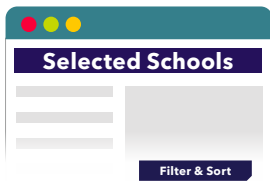
- Go to: [choosedallasisd.schoolmint.com](https://choosedallasisd.schoolmint.com)
- From your **Welcome Dashboard**, select your student and click **Add Forms**
- Under **Apply to More Schools**, select **Choice Application** then click **Start**

2

Complete the student and parent steps and all the required fields, then select **Save and Continue**.



3



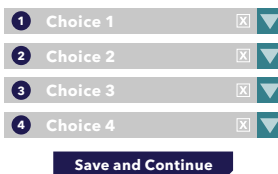
In the **Selected Schools section**, use the filters to narrow down your school options.

- Click **Filter & Sort**, then in the pop-up, choose **All Categories** to see program types.
- Apply your filters and click **Save & Continue** when ready.

You can now view the filtered schools. To select a program, **check the box** next to your desired school and **click Save & Continue** to proceed.



4



- In the **Rank Choices** section, list your school preferences in order.

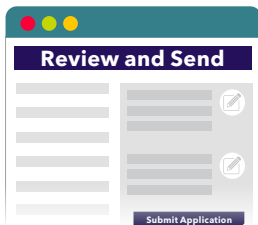
**Choice 1** = your top preference

**Choice 2** = your second choice, and so on

*\*\* To make changes, click the "X" next to a school.*

- When finished ranking, click **Save and Continue**.

5



On the **Signature Page**, review your information carefully. To sign, type your name in the **Parent's Signature box** and check the box to use it as your electronic signature.

On the **Review and Send** page, verify all details before submitting. To make edits, **click the pencil icon**. Once everything is correct, click **Submit Application** in the bottom-right corner.

After submitting, return to your **Welcome Dashboard**. Under your student's name, you'll see your submitted applications. **Click View Submitted Forms** to check your application status.

## QUESTIONS OR NEED SUPPORT?