

## BPS Screening and Identification Results Appeals Process

A parent may appeal the non-identification or non-placement results of their student for formal High Ability Learner Services. The appeals process is designed to ensure that quality and appropriate decisions are made in the best interest of students. High Ability Learner services are designed to serve the academic needs of learners who are performing at a remarkably high level of accomplishment or demonstrate the potential for remarkably high levels of achievement.

### Appeals Process:

1. Parents/guardians must confer with the building's HAL teacher and principal to review the screening process and results.
2. The parent/guardian must submit a formal written request within 10 school days upon receiving the student's identification results.
3. The district appeals committee will convene to review all pertinent data and any additional information provided by the parent.

**District Appeals Committee:** High Ability Teacher(s) and/or High Ability District Facilitator, and a District Teaching & Learning Administrator designee

### Appeals Committee Review Process:

- Appeals cases will be reviewed by the Appeals Committee and feedback will be gathered from the classroom teacher, HAL Facilitator, and building principal. Items that may be considered:
  - Historical MAP performance
  - District common assessment performance data
  - Teacher rating scale on observed HAL characteristics and behaviors
  - Documented Tier II classroom enrichment and extension artifacts
- The appealing party will be notified of the decision within 30 school days.
- The appeals decision will be final for that school year. The Appeals Committee will review one appeal per student per year.

### Formal Written Appeal:

To initiate an appeal, the parent/guardian must submit in writing a rationale for the appeal including substantial evidence that the student's knowledge, skills, and abilities are superior to those demonstrated and measured during the screening and identification process. Explanations should also include the following:

- Student Name
- Grade
- School
- Appealing Party Name and Signature
- Appealing Party Phone
- Appealing Party Address

### All appeals must be mailed to:

HAL District Facilitator  
Bellevue Public Schools  
13502 S. 38th St.  
Bellevue, NE 68123