

**Amanda-Clearcreek Local School District  
Board of Education Organizational Meeting  
January 7, 2026  
Room 1106**

**1. Opening of Public Session**

- a. Call to Order and Roll Call by President Pro-Tem / Susan Young - all members present (3)
- b. Pledge of Allegiance was led by Mrs. Young
- c. Swear in newly elected Board Member, Susan Young by the Treasurer
- d. Approval of agenda as presented **001.26**

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- e. Nomination and Election of 2026 Board of Education President

Nomination of    Susan Young    for the office of President  
 by    Robin Saum   , second by    Dr. Buckley     
 Motion to close nominations by    Dr. Buckley   , second by    Robin Saum   .

Vote to close nominations (yes/no) **002.26**

Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>
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Vote for President (by name) **003.26**

Buckley: Young  
 Saum: Young  
 Young: Young

- f. Swear in 2026 President by the Treasurer, 2026 President assumes role
- g. Nomination and Election of 2026 Board of Education Vice President

Nomination of    Dr. Buckley    for the office of Vice-President  
 by    Saum   , second by    Young   

Motion to close nomination by    Saum   , second by    Young   .

Vote to close nominations (yes/no) **004.26**

Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>
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Vote for Vice-President (by name) **005.26**

Buckley: Buckley  
 Saum: Buckley  
 Young: Buckley

- h. Swear in 2026 Vice President by the Treasurer

- i. Establish Dates, Time, and Place of Regular Meetings – Regular meetings will take place monthly in Room 1106 at 328 East Main Street at 7PM on the third Wednesday of each month except for June (which will be on the 29<sup>th</sup>) and March (which will be on the 11<sup>th</sup>).

	Motion	Saum		Second	Buckley				006.26
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- j. Approve of Official Organizational Business 007.26

Approve Treasurer, Lana Fairchild, to perform all duties relating to monies, the Amanda-Clearcreek Board of Education hereby authorizes the Treasurer to perform the following duties:

- i. Motion authorizing the Treasurer to borrow or secure an advance draft of money, pending receipt of funds from the County Auditor or from the State Treasurer and to request advances on real estate and personal property tax revenue. **(Attachment)**
- ii. Motion authorizing the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year.
- iii. Motion authorizing the treasurer to invest the interim and inactive funds of the District in United State Government obligations and/or Certificates of Deposit of recognized depositories as provided by law, and to sell such investments when funds are required to meet the operating requirements of the District. This permits the Treasurer to invest at the most productive rates.
- iv. Motion authorizing the Treasurer to borrow funds within the confines of established accounting practices and statute from internal funds or outside institutions if it is necessary or beneficial to do so.
- v. Motion authorizing the Treasurer to pay all bills when due, provided funds are available, and upon receipt of services or materials specified, and make regular monthly financial reports to the Board of Education.
- vi. Motion authorizing the Treasurer to make appropriate modifications within a particular fund including intra-fund transfers to add new appropriations as necessary to conduct the financial business of the school district.
- vii. Motion authorizing the Treasurer to provide payments to employees for salaries and expenses and to vendors for goods and services, within the appropriations established by the Board of Education.
- viii. Motion reaffirming Administrative Regulations allowing student activity funds to be appropriated as received and to pay indigent fees.
- ix. Motion authorizing the Treasurer to authorize then and now certificates of the threshold amount of \$3,000.00.
- x. Motion authorizing the Treasurer to perform such duties as are required and/or authorized by law.
- xi. Motion to authorize the Treasurer to enter into contracts/agreements for periods of one year or less and less than \$25,000.00 in contract/agreement amount.

- xii. Motion authorizing the Treasurer to issue blanket purchase orders up to a maximum amount of \$150,000 each.

Motion		Buckley		Second		Saum			
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- k. Resolution to authorize the Superintendent to conduct normal business matters 008.26

- i. Perform as Purchasing Agent
- ii. Serve as representative to submit for all county and state's projects
- iii. Serve in all capacities that require an annual board appointment to implement board policy.
- iv. Resolution to Authorize Superintendent of Schools to Employ Personnel temporarily  
WHEREAS, it on occasion, becomes necessary for the Superintendent of Schools to employ personnel temporarily as needed in emergency situations, and WHEREAS, such employments are presented to the Board of Education for approval at its next regular meeting. NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of School be authorized to employ personnel temporarily as needed in emergency situations.
- v. Resolution to Authorize the Superintendent of Schools to accept resignations on behalf of the board, and WHEREAS, such resignations are presented to the Board of Education for approval at its next regular meeting, when necessary, so the proper postings can be put in place for those positions that need to be filled immediately. Now, THEREFORE, BE IT RESOLVED by the Board of Education of the Amanda-Clearcreek Local School District that the Superintendent of Schools be authorized to accept staff resignations as needed to keep the district fully staffed.

Motion		Saum		Second		Buckley			
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- l. Appointment of Board Member as Legislative Liaison - Jeremy Buckley 009.26

Motion		Young		Second		Saum			
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- m. Appointment of Board Member as the Student Achievement Liaison – This motion is to table the item until the next meeting. 010.26

Motion		Saum		Second		Buckley			
Y	<i>Buckley</i>			Y	<i>Saum</i>			Y	<i>Young</i>

- n. Appointment of Board Members to the following committees: 011.26

- a. Athletic Council: Sharp (Appointee 1) and Saum
- b. Cafeteria Committee: Sharp and Saum
- c. Curriculum Council: Young and Buckley
- d. Buildings and Grounds Committee: Sharp and Buckley

- e. Transportation Committee: Young and Sharp
- f. Audit Committee: Herron (Appointee 2) and Young
- g. Finance Committee: Herron and Young
- h. Technology Committee: Herron and Saum

Motion		Saum		Second		Buckley	
Y	<i>Buckley</i>			Y	<i>Saum</i>		Y <i>Young</i>

- o. Establish 6:00 PM before each regularly scheduled Board of Education meeting as a start time for appointed committees: **012.26**

- a. January and August / Buildings and Grounds
- b. February, April, September and November / Curriculum
- c. March / Cafeteria
- d. May and December / Athletics
- e. June / Transportation
- f. July / Technology
- g. April and September / Finance Committee

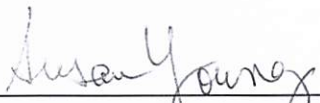
Motion		Saum		Second		Buckley	
Y	<i>Buckley</i>			Y	<i>Saum</i>		Y <i>Young</i>

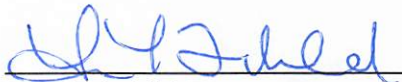
- p. Appoint Bricker Graydon and Scott Scriven as legal counsel on "as needed basis" **013.26**

Motion		Saum		Second		Buckley	
Y	<i>Buckley</i>			Y	<i>Saum</i>		Y <i>Young</i>

- q. Motion for Adjournment      Time Adjourned   6:29pm

Motion		Saum		Second		Buckley	
Y	<i>Buckley</i>			Y	<i>Saum</i>		Y <i>Young</i>

  
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 Susan Young, Board President

  
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 Lana Fairchild, Treasurer