

Dry Creek Joint Elementary School District
Job Description

**POSITION TITLE: PPPIP PRESCHOOL TEACHER
(PARENT PARTICIPATION PRESCHOOL INTERVENTION PROGRAM)**

Classification:	Certificated	Work Year:	Teacher Contract
Department:	Educational Services	Board Approval:	03/16/1995
Reports To:	Assistant Superintendent – Educational Services	Format Revision:	11/20/2009
Salary Range:	Teacher Salary Schedule		

BASIC FUNCTION:

To develop in each preschool student skills, concepts, principles, and attitudes that will promote the fullest possible educational development, including but not limited to social communication cognitive and pre-academic skills.

REPRESENTATIVE DUTIES:

- Contact the parents regarding referrals and obtain consent for assessments.
- Perform appropriate educational assessments and prepare written reports.
- Coordinate the Individual Education Plan (IEP) Meeting.
- Work with selected students to correct or modify their speech and language disabilities.
- Provide instruction and/or service as required in the IEP.
- Monitor the IEP to ensure compliance.
- Provide parent education and training on a regular basis.
- Assist in the transition of students entering and leaving the PPPIP program.
- Coordinate services with other public and private agencies, i.e. Head Start.
- Provide data as requested to evaluate the effectiveness of the instructional program.
- Provide the necessary data regarding pupil count information.
- Provide evaluation and remediation services to preschool students with speech and language disabilities.
- Administer screening and diagnostic tests to determine student's eligibility for programs.
- Assist with research, evaluation, and staff training related to the achievement of educationally disadvantaged students.
- Assist in the development of a preschool speech/language curriculum and parent training program.
- Implement a parent training program as a component of the remediation process.
- Maintain regular contact with students' parents and other agencies as appropriate.
- Make referrals and schedule conferences when necessary with school personnel, parents, and other interested parties.
- Maintain required school attendance register and prepare periodic reports as directed.
- Establish measurements for improvement in the achievement of students.
- Monitor student progress and coordinate parent involvement.
- Work with parents of students; involve them in their children's education and other activities.
- Provide input to program planning for students with special needs.
- Ensure that the program is in compliance with state and federal laws.
- Participate in other activities necessary to enable students and the District to accomplish its objectives.
- Direct and supervise parent volunteers.
- To ensure a proper and safe environment.
- Perform other duties similar to the above in scope and function as required.

LICENSES AND OTHER REQUIREMENTS:

- California Education Credential authorizing services as a Speech, Hearing, and Language Specialist or California Special Education credential with specialized knowledge of speech and language development
- Skill in instructional planning
- Consultation and coordination skills
- Knowledge of exceptionalities
- Valid California Drivers License or California Identification

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Child development and learning theory;
- Diagnostic techniques of student learning needs;
- Speech and language acquisition and development;
- Methods of assessing student performance;
- Uses of both standardized and non-standardized tests to assess student performance levels;
- Effective teaching and thinking strategies;
- Teaching methodologies applied to specific preschool areas.

ABILITY TO:

- Employ age appropriate student motivational techniques;
- Accept individual student's level of learning as a starting point for instruction;
- Apply appropriate teaching strategies across the curriculum effectively;
- Consistently establish and maintain effective classroom control;
- Communicate effectively in both oral and written form;
- Establish and maintain effective work relationships with those contacted in the performance of required duties.