

Dry Creek Joint Elementary School District
Job Description

POSITION TITLE: CLASSROOM TEACHER

Classification:	Certificated	Work Year:	Teacher Contract
Department:	School Sites	Board Approval:	05/20/1993
Reports To:	Principal	Format Revision:	11/20/2009
Salary Range:	Teacher Salary Schedule		

BASIC FUNCTION:

To develop in the student skills, knowledge, concepts, generalizations, principles, appreciations, and attitudes that will promote fullest possible academic and physical development and assist him/her in valuing the dignity and worth of himself/herself and others. He/she provides within the classroom an educational program for the students and assists in other school programs as required by the building administrator and/or District policy.

REPRESENTATIVE DUTIES:

- Assesses initial individual student and class needs.
- Determines cooperatively with the evaluator appropriate learning objectives for the class, taking into account the District course of study and the assessed needs of the students.
- Plans appropriate learning experiences.
- Provides individual, small group, and class instruction as needed.
- Creates an atmosphere through personal example and positive relationships with students which inspire a love for learning.
- Monitors student's progress and evaluates the student's achievement in relation to the agreed-upon learning objectives.
- Revises learning objectives when necessary.
- Reports individual student's progress to parents and school personnel through the preparation of reports and/or the holding of conferences.
- Creates with assistance from students a functional and attractive environment for learning.
- Maintains professional competence through participation in in-service education activities provided by the District and self-selected professional growth activities.
- Performs basic attendance accounting and other clerical services, as necessary.
- Participates cooperatively with the principal or the designee to identify the areas by which he/she will be evaluated in conformance with the District's evaluation and assessment forms.
- Selects and requisitions books, instructional aids and supplies to the extent needed and as approved by the building administrator.
- Maintains standards of student behavior.
- Insures a comfortable room environment through control of heating, lighting, and ventilation to the extent possible.
- Administers group standardized tests in accordance with District testing program.
- Participates in curriculum and other developmental programs within the school or on a District level.
- Shares in the sponsorship of student activities and participates on faculty committees.
- Plans and coordinates the work of aides, teacher assistants and other paraprofessionals assigned to him/her.
- Works cooperatively with staff toward resolution of mutual concerns.
- Interacts positively with colleagues, employers, parents, and community agencies.

LICENSES AND OTHER REQUIREMENTS:

- Valid California credential authorizing service.

WORKING CONDITIONS:

ENVIRONMENT:

- Normally located in a work environment with light physical qualifications and requirements.

PHYSICAL ABILITIES:

- Ability to lift 25 lbs. maximum or carry any object weighing up to 15 lbs.