Established 1915
BROWARD
County Public Schools

GOAL SETTING COMMITTEE
OFFICIAL SUMMARY MEETING MINUTES
Monday, Feb. 26, 2024
10:00 a.m.

ATTENDEES

COMMITTEE MEMBERS PRESENT (voting)

Denise Mincey-Mills, Economic Development and Diversity Compliance
Luis Perez – Procurement and Warehousing designee
Shelly Maloni – Capital Programs and Chief of Facilities and Construction Management designee (2) votes
Ryan Smith – Business Support Center

COMMITTEE MEMBERS PRESENT (non-voting)

Annemarie Richards – EDDC
Tasha Campbell-PMOR – EDDC
Benjamin F. Osborne –
Cynthia Gomez - PWS

ZOOM Virtual Meeting Attendance

Jennifer D. Andreu – Executive Director, Operations
Shaheewa Jarrett Gelin, Esq., SBAC
Marleen Padron - EDDC
Thais Clemente Oliveira De - PWS
Benjamin F. Osborne
Dillon F. Giorgis
Allen H. Behnke
Mark Dorsett – PPO
Sonia Coley – Capital Programs

CALL TO ORDER
APPROVAL OF PREVIOUS MINUTES

Items Presented by the Procurement & Warehousing Services Dept.

1. New Solicitation No: **ITB24-261**

New Solicitation Title: **Athletic Equipment and Supplies**
Proposed Spend Authority of New Solicitation: **$6,000,000**
Category Code(s) (Materials Group) for New Solicitation: **805 (ACS)**
Requesting Department: **Athletics and Student Activities**
Brief Description of Items/Nature of Services Requested**: Requesting athletic equipment and supplies includes, but is not limited to, football, track and field, tennis, golf, cheerleading, and sports apparel.**
Term of Solicitation: **3 years with 2 1-year renewal options**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow

2. New Solicitation No: **ITB24-278**

New Solicitation Title: **Physical Education Supplies and Equipment**
Proposed Spend Authority of New Solicitation: **$750,000**
Category Code(s) (Materials Group) for New Solicitation: **805**
Requesting Department**: Applied Learning**
Brief Description of Items/Nature of Services Requested: **SBBC desires bids on physical education equipment and supplies from qualified suppliers.**
Term of Solicitation: **3 years with 2, 1-year renewal options**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: Ms. Denise Mincey-Mills brought the following ITBs to the floor for discussion :

- **ITB 24-261 - Athletics Equipment and Supplies**
- **ITB 24-278 - Physical Education Supplies and Equipment**

Dillon Giorgis represented the Originating Department for ITB24-261, , and went over the scope of work, and explained why these two ITBs were split (Historically, this was one ITB).
Mr. Dylan George represented the Applied Learning Department (on teams) and spoke on ITB 24-278 - Physical Education Supplies and Equipment. Ms. Mincey-Mills asked the Originating for recommendations. Ms. Mincey-Mills made motion to accept ***EDDC's API recommendation of 2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African American, Asian American, Hispanic American, and Women Owned (for a Total of 3%),*** **motion was second by Luis Perez (PWS) and motion passed unanimously.**

3 New Solicitation No **RFP25-XXX (Pending)**

New Solicitation Title: **Consulting Services for Employee Benefits Program**
Proposed Spend Authority of New Solicitation: $**2,000,000**
Category Code(s) (Materials Group) for New Solicitation: **918**
Requesting Department: **Benefits Department**
Brief Description of Items/Nature of Services Requested: The School Board of Broward County, Florida (hereinafter referred to as "SBBC") is seeking the professional services of an Employee Benefits Insurance Consulting firm. SBBC desires to receive Proposals for the selection of an insurance consulting firm, specializing in employee benefit plans, as described herein. Services to be provided include, analysis and design of benefits plans, including Internal Revenue Code Section 125 plans, coupled with assistance in plan document drafting. In addition, the insurance consulting firm will provide consulting services, as necessary, on matters relating to the employee benefits program for SBBC, as more fully described in Section 4.3, Scope of Services.

Term of Solicitation: **Single Award**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow:

NOTES: Ms. Denise Mincey-Mills brought the 3rd solicitation for the purchase of **Consulting Services for Employee Benefits Program** to the floor for discussion:

Dr. Dildra Ugburn represented the Originating Department. After discussions Dr. Ugburn made a recommendation to reduce the Points from 15 to 10 and 5 for community involvement. Ms. Mincey Mills agreed to adopt the recommendation by Dr. Ugburn, - ***EVALUATION POINTS: 10 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT. second by Ryan Smith, motion passed unanimously.***

4. New Solicitation No **RFP25- XXX (Pending)**

New Solicitation Title: **Federal and State Lobbying Services**
Proposed Spend Authority of New Solicitation: $**1,260,000**
Category Code(s) (Materials Group) for New Solicitation: **96151**
Requesting Department: **Legislative Services**
Brief Description of Items/Nature of Services Requested**:** ***The Federal and State Lobbyists will lobby the legislative and executive branches of the Florida state and Federal governments on the School Board's behalf.***

How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: Ms. Denise Mincey-Mills brought the 4TH solicitation for the purchase of **Federal and State Lobbying Services** to the floor for discussion:

Mr. Armando Arana represented the Originating Department. After discussions it was determined that there may be opportunities for ESVMWBE. Ms. Mincey-Miles made a motion to accept EDDC's API recommendation: EVALUATION POINTS: 15 **EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT: Motion was second by Shelly Maloni and passed unanimously.**

5. New Solicitation No: **ITB24-XXX (Pending)**

New Solicitation Title: **Pool Chemicals & Repairs**
Proposed Spend Authority of New Solicitation: **$750,000**
Category Code(s) (Materials Group) for New Solicitation: **GSE**
Requesting Department: **Office of Capital Programs**
Brief Description of Items/Nature of Services Requested**:** ***This Bid provides pool chemicals including chlorine, sodium hypochlorite, sulfuric acid, and cyanuric acid powder for proper pool maintenance at fifteen (15) swimming pools. In addition, the Bid includes maintenance on seven (7) additional pools and repair work on all swimming pools across the District, as needed.***
Term of Solicitation: **3 years**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: Ms. Denise Mincey-Mills brought the 5TH solicitation for the purchase of Pool Chemicals and Repairs to the floor for discussion:

After much discussion with Purchasing Manager Edgar Lugo , Ms. Mincey-Mills made a motion to accept ***EDDC's API recommendation of 2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African American, Asian American, Hispanic American, and Women-Owned (for a Total of 3%). Motion was second by Edgar Lugo and item passed unanimously.***

6. New Solicitation No: **ITB25-XXX (Pending)**

New Solicitation Title: **Floor Finish System**
Proposed Spend Authority of New Solicitation: **Pending**
Category Code(s) (Materials Group) for New Solicitation: **48554**
Requesting Department: **Physical Plant Operations**
Brief Description of Items/Nature of Services Requested**: A single fixed percentage discount for floor care chemicals meeting or exceeding specifications.**
Term of Solicitation: **3 years**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: : Ms. Denise Mincey-Mills brought the 6TH solicitation for the purchase of **Floor Finish Systems** to the floor for discussion:

After discussion with Purchasing Agent Marlene and (Originating department - Mark Dorset). Ms. Mincey- Mills asked for recommendations. Originating Department was in agreement with the EDDC's recommendation, Ms. Mincy-Mills made the motion to adopt the ***EDDC Recommendation of 2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African American, Asian American, Hispanic American, and Women-Owned (for a Total of 3%). Motion was second by Ryan Smith and motion passed unanimously.***

7. New Solicitation No: **ITB25-XXX (Pending)**

New Solicitation Title: **Athletic Tracks**
Proposed Spend Authority of New Solicitation: **Pending**
Category Code(s) (Materials Group) for New Solicitation: **805**
Requesting Department: **Office of Capital Programs**
Brief Description of Items/Nature of Services Requested**: Athletic Track Maintenance Repair Resurface & Installation Services**
Term of Solicitation: **5 years**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: Ms. Denise Mincey-Mills brought the 7TH solicitation for Athletic Track Maintenance and Repair Service and Installation to the floor for discussion:

After discussions with Purchasing Agent Mark Cohen Ms. Mincey – Mills made the suggestion to move from an ITB to an RFP (next time it goes out to bid). Ms. Mincey-Mills asked the originating department for a recommendation that would increase Small Business Participation: Ms. Mincey-Mills Recommended a Mandatory Subcontracting participation, however; Edgar made a motion (with the Originating department's recommendation) ***of 2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is Asian- American and added Vendor Rotation under the Award method: Award method: Award a pool of vendors, One (1) primary and up to three (3) Alternates to create a Vendor Rotation to include at least one (1) ESVMWBE vendor if applicable.***

8. .**New Solicitation No RFP25-011**

New Solicitation Title: **Purchase and Installation of Indoor-Outdoor Walk-in Freezer Coolers**
Proposed Spend Authority of New Solicitation: $**3,685,000**
Category Code(s) (Materials Group) for New Solicitation: **91052**
Requesting Department: **Physical Plant Operations**
Special Licenses/ Certificates/ Equipment: **Submit a current copy of the State of Florida General Contractor License and shall submit a copy of the current license with the response. All Florida State licenses applicable.**
Brief Description of Items/Nature of Services Requested**: The School Board of Broward County's ("SBBC") shall purchase and install customized Indoor/Outdoor Walk-in Coolers and Walk-in Freezers to be installed at various schools and departments located throughout Broward County, or as otherwise designated. Deliveries shall be made F.O.B. destination as per the purchase orders and all deliveries to schools and departments shall require inside delivery unless otherwise specified**
Term of Solicitation: **3 years**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: approx.

NOTES: Ms. Denise Mincey-Mills brought the 5TH solicitation for the purchase of purchase of installation of indoor-outdoor walking freezer coolers to the floor for discussion: After much discussion with Purchasing Agents and Originating department; Ms. Mincey-Mills asked for a recommendation, hearing none, Ms. Mincey-Mills made the motion to accept EDDC's Api recommendation of ***EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT. Motion was second by Edgar Lugo and item passed unanimously.***

NEXT MEETING:

Monday March, 19

ADJOURNMENT

The meeting was adjourned at 10:47 a.m.

RESULTS OF Feb.26 - GSC MEETING - PER BOARD POLICY 3330 AND THE RESULTS OF THE 2023 DISPARITY STUDY CONDUCTED BY KEEN INDEPENDENT RESEARCH.

	PURCHASING AGENT	NEW SOLICITION #	ITB/RFP/PROJECT TITLE	REQUESTING DEPARTMENT	INDUSTRY	API APPROVED BY the GSC
1	Cynthia Gomez	ITB24-261	ITB24-261 Athletic Equipment and Supplies	Athletics and Student Activities	GOODS	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African-American, Asian- American, Hispanic-American, and Women-Owned (for a Total of 3%)
2	Cynthia Gomez	ITB24-278	Physical Education Supplies and Equipment	Applied Learning	GOODS	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African-American, Asian- American, Hispanic-American, and Women-Owned (for a Total of 3%)
3	Charles High/ Belinda Defoor	RFP25-XXX (Pending)	Consulting Services for Employee Benefits Program	Information Technology Division	PROFESSIONAL SERVICES	EVALUATION POINTS: 10 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT
4	Charles High/ Belinda Defoor	RFP25-XXX (Pending)	Federal and State Lobbying Services	Legislative Services	PROFESSIONAL SERVICES	EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT
5	Alex Jurado	ITB24 - XXX (Pending)	Pool Chemicals & Repairs	Office of Capital Programs / Physical Plant Operations	GOODS	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African-American, Asian- American, Hispanic-American, and Women-Owned (for a Total of 3%)
6	Marleen Padron	ITB25 - XXX	Floor Finish System	Physical Plant Operations	GOODS	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African-American, Asian- American, Hispanic-American, and Women-Owned (for a Total of 3%)
7	Mark Cohen	ITB25 - XXX	Athletic Tracks	Physical Plant Operations Dept.	PROFESSIONAL SERVICES	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is Asian- American Also, in the ITB doc under Award method: Award a pool of vendors, One (1) primary and up to three (3) Alternates to create a Vendor Rotation to include at least one (1) ESVMWBE vendor if applicable
8	Martine Cadesca	RFP25-011	Purchase and Installation of Indoor Outdoor Walk-in Freezer Coolers	Physical Plant Operations	Goods and Services	EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT