GO TEAMS
STRONG SCHOOLS START WITH ME!

Meeting Minutes

Burgess-Peterson Academy
Date: November 20, 2025
Time: 6:00 PM
Location: Zoom

I. **Call to order:** 6:02

II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	Holly Brookins	**Present**
Parent/Guardian	Ed Cruz	**Present**
Parent/Guardian	Amy Salter	**Present (6:20)**
Parent/Guardian	Melanie Williams	**Present**
Instructional Staff	Morgan King Ray	**Present**
Instructional Staff	Jordan Lingenfelter	**Present**
Instructional Staff	Lidra West	**Absent**
Community Member	Ali Wilson	**Present**
Community Member	Chameka Batiste	**Present**
Swing Seat	Tanasha Mahone	**Present**

Quorum Established: Yes

III. **Action Items** *(add items as needed)*

a. **Approval of Agenda:** Motion made by: Tanasha Mahone; Seconded by: Jordan Lingenfelter
Members Approving: Ed Cruz, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Ali Wilson, Chameka Batiste, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

b. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: Melanie Williams; Seconded by: Ed Cruz
Members Approving: Ed Cruz, Melanie Williams, Morgan King Ray, Jordan Lingenfelter, Ali Wilson, Chameka Batiste, Tanasha Mahone
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. **Discussion Items**

a. **Discussion Item 1**: School Strategic Plan

i. Goal is to get our plan updated and approved by our January meeting

ii. Currently at Step 4 - Crafting Objectives

iii. Updated Mission: Burgess-Peterson Academy provides an equitable, inclusive, and inquiry-based environment focused on developing globally-minded thinkers who create positive change.

iv. Stop/Start/Continue

1. Note on language: Foster a positive, informed, and engaged school and community culture (combining 5 and 7)
2. Continue…edit PYP objective to include academic and non-academic programming explicitly
3. Start - add objective around "Our School Is Efficient and Effective"
    a. Leverage strategic budgeting, strong partnerships, data-driven decisions, and intentional resource allocation for a safe and effective school.

v. Will vote in next meeting and rank strategic objectives; begin budget discussions

V. Information Items

a. **Counseling Advisory Report**

i. Maegan Mellick presented the Counseling Advisory Report

ii. Reviewed Use of Time July 1 - Nov 1; on track

iii. More class lessons this year (2x)

iv. Opportunity for self-referrals

v. Achievement Gap Plan

vi. 5th Grade Connections Class - supporting transition into middle school

vii. Shared glows and grows

b. **Principal's Report**

i. Principal Updates - Dr. Brookins shared some highlights from the last month, including hiring updates re: Parent Engagement Liaison, Non-Instructional Aide (Ms. Lindsey!); shifting to Pick Up Patrol to support changing dismissal via the app and streamline communication in the school; CCRPI improved in all areas

c. **Cluster Advisory Team Report**

i. Amy Salter attended – Small group discussions re: absenteeism; incentives and family follow-ups

d. **Facilities Plan** - Visioning meetings; upcoming on December 2, next public hearing on December 3

VI. Announcements

a. January 29, 6 pm - next GO Team meeting (Budgeting Meeting)

VII. Adjournment

Motion made by: Tanasha Mahone; Seconded by: Chameka Batiste
Members Approving: Ed Cruz, Morgan King Ray, Jordan Lingenfelter, Ali Wilson, Chameka Batiste, Tanasha Mahone, Amy Salter
Members Opposing: None
Members Abstaining: None
Motion Passes

ADJOURNED AT 7:21

Minutes Taken By: Ali Wilson
Position: Secretary
Date Approved: January 29, 2026