

Dry Creek Joint Elementary School District
Job Description

POSITION TITLE: SCHOOL NURSE

Classification:	Certificated	Work Year:	Teacher Contract
Department:	Educational Services	Board Approval:	02/02/1995
Reports To:	Assistant Superintendent – Educational Services	Format Revision:	11/20/2009
Salary Range:	Teacher Salary Schedule		

BASIC FUNCTION:

To provide student nursing services, assist in planning school health programs, and serve as resource in preparing health education curricula according to District established standards.

REPRESENTATIVE DUTIES:

- Assesses and evaluates the health and developmental status of students.
- Oversees the establishment and maintenance of appropriate school health records for each student.
- Prepares reports and required District health data.
- Communicates the health and developmental status of the student to school personnel, parents, and the student.
- Counsels and plans for eliminating, minimizing, or accepting the health problems of the students which interfere with effective learning.
- Participates in special education IEP team meetings as necessary.
- Oversees public school health screening mandates such as vision, hearing, and scoliosis.
- Implements California State mandated programs in the schools such as Immunization and Child Health Disability Prevention Program (CHDP).
- Serves as a resource in the health instruction curriculum and assists with planning and implementing the District's health education program.
- Serves as a liaison between the parent and District in health matters.
- Provides emergency care for injured or suddenly ill students.
- Provides parent education related to students' needs.
- Serves as a resource liaison with other agencies and other community services.
- Maintains effective and timely written and oral communication with parents, staff, other school personnel, and community agencies.
- Serves as requested on district committees and participates in various school related meetings.
- Works with parents regarding the health problems of their children and assists with information regarding community services.
- Provides training and consultation with staff regarding health and developmental needs of individual students.
- Participates in staff development activities related to health, safety, first aid, nutrition, disease prevention, and other related areas.
- Directs and supervises Instructional Assistants and/or parent volunteers.
- Participates in other activities necessary to enable students and the District to accomplish objectives.
- Performs other duties similar to the above in scope and function as required.

EDUCATION AND EXPERIENCE:

- Baccalaureate degree and current California R.N. Registration
- Possession of, or eligible for, California credential with authorization as school nurse

LICENSES AND OTHER REQUIREMENTS:

- Valid California Drivers License
- Other certification as required.