



Date	Time	Location
November 18, 2025	5:30 pm-6:00 pm	Zoom
Organizer	Facilitators	Meeting Type
Cluster Advisory Team Strategy & School Governance	Tricia Harris	Informational
Meeting Objective & Scope		
Review and provide feedback on initiatives that impact or involve the cluster. • Budget: Concerns as we enter the FY27 budget process. • Attendance: How is attendance looking at your school and what is working?		

I. Discussion Items

a. Budget-Concerns as we enter the FY27 budget process

- i. No actionable budget concerns at this time; will need to review once new allocations are released..

b. Attendance-How is attendance at your school and what is working?

i. TAG

1. Strengths

- a. Strong CART Team that meets weekly; expanded meetings with admin/teachers bi-weekly ensure shared accountability.
- b. Exceptional Social Worker—meets with students bi-weekly and conducts proactive check-ins.
- c. Daily Front Office Calls with a live human, troubleshooting barriers in real time.
- d.

2. Consistent Incentives:

- a. Students genuinely respond to rewards.
- b. PK-2 enjoy popsicles and hearing their names announced every 10 days.

3. Innovative Idea

- a. Parent Attendance Committee led by counselor/social worker: Parents encourage other parents, increasing community accountability and family-to-family influence.

ii. Russell

1. Strengths

a. Highly Systematic Approach:

- i. Attendance lists for every student are consistently communicated.
- ii. Students receive a major incentive at the end, which builds long-term motivation.
- iii. Parent communication gap identified—some families are unaware of incentives. Improved messaging may increase participation.





iii. Washington

1. Strengths

- a. Improvement-Focused Incentives:
 - i. Pop-up celebrations for students who show progress (not only perfect attendance).
 - ii. Silent headphone parties for 10 consecutive days of attendance.
- b. Consistent Recognition:
 - i. Monthly newsletters.
 - ii. Traveling trophies for classrooms to encourage friendly competition.
- c. Attending to Chronic Absence Trends
 - i. Washington's CART team participated in a pilot with Corey Edwards to better understand and address persistent chronic absenteeism.
 - ii. After completing the 3-, 5-, and 8-contact attempts with families and seeing no improvement, the team used parent registration data to verify residency.
 - iii. 14 out of 20 students were found to be living out-of-zone, which helped:
 - 1. Explain the pattern of chronic absences.
 - 2. Allow the school to follow district protocol.
 - 3. Support families with accurate next steps and appropriate school placement guidance.

iv. M. Agnes Jones (MAJ)

1. Strengths

- a. Data Visibility That Drives Action
- b. Class attendance data is prominently posted near the cafeteria for students, staff, and families to see.
- c. Weekly attendance highlights—including grade-level changes and top-performing classes—are featured in the Principal's Weekly Newsletter.
- d. Daily Attendance Outreach
 - i. Live daily dialers ensure families receive real-time communication when students are absent.
 - ii. The front office tracks students consistently and provides immediate follow-up when patterns emerge.
- e. Check & Connect System
 - i. Students with lower attendance are flagged in the far-left column of the tracking system.
 - ii. These students are paired with Check & Connect partners who monitor progress and engage with families.
- f. Classroom & Grade-Level Motivation
 - i. Friendly competition between classes helps boost attendance.





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- ii. Teachers and students celebrate improvements, not just perfect attendance.
- c. **Other-Is there anything else your team would like us to know?**
 - i. Tricia Harris has been nominated as Cluster Chair.

Submitted By: Dr. Teruko Dobashi

Position: Washington Cluster Advisory Team Secretary and Principal-M. Agnes Jones Elementary School

