



## **Instructions for Completing the Affidavit of Grandparent**

*Texas law has added an additional basis for eligibility for admission to a school district for those students who do not reside in the school district, but whose grandparent resides in the district and provides a substantial amount of after-school care for the student as determined by the district's board of trustees.*

1. Parents and grandparents must complete the Affidavit of Grandparent form and both signatures must be notarized. *Please note that Boerne ISD officials will not notarize their own forms.*
2. The completed, notarized form, a copy of the grandparent's driver's license/identification card, and grandparent's proof of residency should be provided to the receiving campus for processing.
3. The school zone in which the grandparent resides will determine the BISD campus where the individual student will be enrolled.
4. The receiving campus will forward the transfer application and supporting documents to the Administrative Services Office for consideration.
5. The Administrative Services Office will provide a formal response letter via email to parents and the receiving campus.
6. The campus principal may revoke this approval if the student has serious or repetitive discipline or attendance problems after enrollment.

