RHSD High School Discipline Matrix

Classroom/Teacher Managed-Disorderly Conduct

Teachers are expected to address behavior concerns first with respect and de-escalation. It is expected that once the situation is calm, the teacher will engage the student in problem-solving or a restorative conversation to understand the issue and identify appropriate natural consequences. Below is a non-exhaustive list of classroom-managed behaviors. These incidents should be documented as MINOR. Teachers are expected to communicate with parents on a regular basis, but especially when minor behaviors become frequent or when repeated redirection is no longer effective. **Principals may use professional discretion to adjust disciplinary responses in extenuating circumstances.**

OFFENSE CONSEQUENCE/INTERVENTION

- 1st DOCUMENTED Offense/Intervention- Parent notification by teacher; Teacher/Student Conference; Enter as Minor
- 2nd DOCUMENTED Offense/Intervention of SAME infraction- Parent notification by teacher; Teacher/Student conference; Enter as Minor Referral
- 3rd DOCUMENTED Offense/Intervention of SAME infraction- Parent notification by teacher; Enter as Major Referral Level 1

Infraction	Definition
Dishonesty	Failure to knowingly tell the truth; also includes obtaining petty objects without permission like food and school supplies (not technology)
Disrupting Class	Behavior that interferes with instruction, learning, and a safe and orderly environment which includes, but not limited to, chronic talking, teasing, being out of the seat/not sitting in the assigned seat, rude noises, selling items on campus, etc.
Dress Code Violation	Noncompliance with the District and/or school dress code (with ability to immediately correct noncompliance)
Electronic Device	Failure to adhere to the authorized time of use outlined in the school's electronic device policy in the classroom
Horseplay (No Injuries or property damage)	Rough or boisterous play or pranks that could harm another or disrupt the learning environment
ID Violation (Must have at all times)	Failure to comply with school identification rules. Should be checked as students enter and exit the classroom.
Inappropriate Affection (Excessive hugging or kissing)	Unsuitable or improper physical contact, action or gestures, or display of public affection which creates an uncomfortable/ stressful environment for the recipient person
Inappropriate Behavior	Actions or gestures of conducting oneself in a disruptive or disrespectful manner to include tone, attitude, and body language that is negative or abrasive towards another student or adult- this also includes not following classroom rules and expectations
Inappropriate Language	Inappropriate or irreverent language that is not demeaning or not directed to another student or adult
Inappropriate Materials	Related to the possession or viewing of items considered to be unsuitable for school or school related activities
Littering	Placing trash improperly so as to be a nuisance or health concern

Each school should establish MTSS/PBIS systems to provide a protocol for teachers to address classroom managed referrals.

Possible Interventions:

- Classroom behavior contract
- Clarify expectations
- Reteach expectations
- Explicit instruction
- Modify activity
- Alternate assignment
- Peer buddy/ Peer tutor
- Problem-solving sheet
- Proximity control
- Quiet correction
- Positive reinforcement of appropriate behavior
- Restorative conversation
- Seat change
- Teacher/student conference

Possible Actions:

- Confiscate items
- Detention
- Verbal or written apology
- Loss of privilege
- Parent/teacher conference
- Parent/teacher contact (phone, email, text, letter)

Running	Running in the hallway, classroom, cafeteria, or any other unauthorized area in the school that could pose a safety issue	• Verbal warning • Written or verbal reflection • Written warning • Mediation
Tardy	Arriving late to school or class. Refer to the school's tardy plan.	
Throwing Objects	To propel or cast in any way anything that is visible or tangible without proper authorization	

RHSD High School Discipline Matrix Plan | Level 1

Disruptive Conduct

Disruptive conduct is defined as those activities engaged in by student(s) which are directed against persons or property, and the consequences of which tend to endanger the health or safety of oneself or others in the school. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative sanctions and court proceedings. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school transportation vehicles, and during other school sponsored activities. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws.**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract

Level 1 Code	Infraction	Definition	1st Offense	2nd Offense	3rd Offense	4th Offense
330	Cell Phone or Electronic Violation (headphones/ earbuds included)	Failure to adhere to the authorized time of use outlined in the district's electronic device policy. Personal electronic communication devices shall be defined as any device, that is not district-issued, that has the capability of communicating by means of sending, receiving, storing, recording, reproducing, and/or displaying information and data, any device that emits an audible signal, vibrates, displays a message, live streams, or otherwise summons or delivers a communication to the possessor. Examples include, but are not limited to, cellular phones, smart watches, and any type of headphone or other accessory used to electronically communicate.	Electronic device confiscated by school administration or district administration. Parent/Legal Guardian Contact by Administrator. Return to student at the end of the school day. If student refuses to relinquish phone, refer to Level II- Defiance.	Electronic device confiscated by school administration or district administration. Parent/Legal Guardian Contact by Administrator. Returned to student at the end of the school day. If student refuses to relinquish phone, refer to Level II- Defiance.	Electronic device confiscated by school administration or district administration. Parent/Legal Guardian Contact by Administrator. Returned to student at the end of the school day. Behavior Contract with statement about relinquishing cell phone at beginning of day (if there is a 4th offense) for length of time to be determined by administrator. If student refuses to relinquish phone, refer to Level II- Defiance.	Electronic device confiscated by school administration or district administration. Review/Revise Behavior Contract Subsequent cell phone violations may result in a referral for Level II - Defiance. If student refuses to relinquish phone, refer to Level II- Defiance.

190	Cheating/ Plagiarism	Plagiarizing, providing, receiving, or viewing answers to assignments, quizzes, or tests; accessing academic materials without permission	Teacher discretion regarding 0 as a grade, recompletion/alternative assignment for half-credit. Documentation in Simpldiscipline as referral. Notification to parents.	No credit for assignment and disciplinary referral. Notification to sponsors of any honor societies. Notification to parents. Referral in Simpldiscipline.	Same as 2nd offense plus 1-2 Days ISS Guidance/Parent Conference.	Same as 3rd offense plus 2-3 Days ISS and Academic Behavior Contract.
220	Computer Violation	Unauthorized or inappropriate use of computers or use of computer resources without permission; unauthorized modifications of school system computers that do not permanently damage the system resources (i.e. unauthorized websites, bypassing filters) Includes pictures or recording without permission, cheating, harassment or bullying, use during any emergency drill, use during unauthorized times, VPN use or use for unlawful activities. Did the offense occur during the school day or during a school activity? Did the student use a district-owned device? Did the student use the district's internet or server?	If previously recorded as a minor: 1-2 Days ISS. Parent Conference.	2-3 Days ISS. Parent Conference.	Defiance (Refer to defiance Level 2)	
004	Contraband	Related to the possession or viewing of items considered to be unsuitable for school or school related activities (magazines, materials to promote discriminatory practices/speech, lighters, chemicals)	Reteach Expectations, Parent/Guardian Contact by Administrator, Item confiscated (if possible, returned that day) Parent/Guardian Contact by Administrator	Item confiscated, if possible returned at a Parent/Guardian Conference with Administrator, Support from School-based Student Services Team, Intervention Plan	Item confiscated, if possible, returned at Parent/Guardian Conference with Administrator, Support from School-based Student Services Team, Intervention Plan Review, ISS 1-3 Day	
160	Cutting Class	Failure to attend or complete scheduled class	Up to 3 Days ISS	1-2 Days OSS	Defiance (Refer to defiance level 2)	

005	Detention Violation (Only for tardies)	Failure to serve a period of time during or after the school day as a consequence for a behavior infraction *(This refers to a teacher violation)*	ISS 1-2 Days Parent Contact by Administrator	2-3 Days ISS Parent contact by Administrator	Parent/Guardian Conference with Administrator; OSS 1-2 Days	
006	Dishonesty		If previously recorded as a minor: 1-2 Days ISS Admin/Parent Conference	1-2 Days ISS Admin/Parent Conference	Defiance (Refer to defiance Level 2)	
007	Disrupting Class	Sustained loud talk, yelling, or screaming; noise with materials, horseplay or rough housing, sustained out of seat behavior after multiple attempts at redirection	If previously recorded as a minor: 1-2 Days ISS. Admin/Parent Conference	1-2 Days ISS Admin/Parent Conference	Defiance (Refer to defiance Level 2)	
280	Dress Code violation (admin may require immediate correction if necessary)	Noncompliance with the District and/or school dress code	If previously recorded as a minor: 1-2 Days ISS. Admin/Parent Conference.	1-2 Days ISS Admin/Parent Conference	Defiance (Refer to defiance Level 2)	
271	Failure to Comply with disciplinary action	The act of not completing a consequence or sanction assigned by a teacher or multiple teacher managed offenses. This code is to be used by teachers and staff only	Admin Intervention, Parent/Guardian Contact by Administrator	Parent/Guardian Contact by Administrator, ISS 1-2 Days	Parent/Guardian Conference with Administrator, ISS 2-3 Days	

11	Forgery	Purposely signing another person's name or altering, copying, or imitation of documents (to include but not limited to hall passes, medical notes, field trip forms, check in check out sheet, report cards) without authority or right, with the intent to deceive or defraud by passing the copy or thing altered or imitated as that which is original or genuine; or the selling, buying, or possession of an altered, copied, or imitated thing with the intent to deceive or defraud.	Parent/Guardian Contact by Administrator Reteach Expectations; Admin Intervention; Parent/Guardian Contact by Administrator	Reteach Expectations, Parent/Guardian Conference by Administrator, 1-2 Day ISS	Parent/Guardian Conference with Administrator, 2-3 Days ISS	
200	Hall Pass Violation/Off Limits area		If previously recorded as a minor: 1-2 Days ISS. Admin/Parent Conf.	2-3 Days ISS. Admin/Parent Conference.	Defiance (Refer to defiance Level 2)	
405	Horseplay (No Injuries)		If previously recorded as a minor: Warning Admin/Parent Conf.	1-2 Days ISS. Admin/Parent Conference	Defiance (Refer to defiance Level 2)	
017	ID Violation (Must have at all times)	Code as inappropriate behavior	If previously recorded as a minor: Warning Admin/Parent Conf.	1-2 Days ISS. Admin/Parent Conference.	Defiance (Refer to defiance Level 2)	
015	Inappropriate affection (Excessive hugging or kissing)	Kissing, intimate touching	If previously recorded as a minor: Warning Admin/Parent Conf.	1-2 Days ISS. Admin/Parent Conference.	Defiance (Refer to defiance Level 2)	
210	Inappropriate or profane language between students	Abusive, vulgar, or irreverent language, swearing, cursing, foul speech, or speech that shows disrespect or dishonor toward a student	If previously recorded as a minor: 1-2 Days ISS. Parent notification.	1-2 Days OSS. Admin/Parent Conference.	Defiance (Refer to defiance level 2)	

320	Leaving Class	Departing from class without permission before the class period is complete	Up to 1 Day ISS.	1-2 Days ISS. Admin/Parent Conference.	1-2 Days OSS. Admin/Parent Conference.	Defiance (Refer to defiance level 2)
310	Leaving School		Up to 3 Days ISS.	1-3 Days OSS. Admin/Parent Conference.	Defiance (Refer to defiance Level 2)	
200	Off Limits Parking Violation	Parking on campus or at a school sponsored event without authorization or in a manner that is not consistent with expectations of the property owner. Must have a parking decal	Parent/Guardian Contact by Administrator Administrative Intervention Loss of Driving Privileges			
002	Other Offense (Stealing)	To steal or possess property without the permission of the owner under $100	1-2 Days ISS Parent/Guardian Conference Referral to Counselor, Restitution, if necessary,	2-3 Days ISS Parent/Guardian Conference Restitution, if necessary,	Community Service/Restitution, if needed, Code as Level 2 Refusal to Obey (270) and follow progression @ 3rd occurrence, Parent/Guardian Conference with Administrator	
23	Property Misuse	Minor damage or defacement of property belonging to the school or others	Up to 1 Day ISS Administrative Intervention, Parent/Guardian Contact by administrator,	1-3 Days OSS Parent/Guardian Conference by Administrator, Community/ Restitution (with parent agreement), Behavioral Contract	Parent/Guardian Conference with administrator, OSS 3-5 Days	

390	Unauthorized Device	Failure to adhere to the authorized time of use outlined in the district's electronic device policy. Unauthorized devices shall be defined as any device, that is not district-issued, that has the capability of electronically sending, receiving, storing, recording, reproducing, and/or displaying information and data. Examples of electronic devices include, but are not limited to, computers, tablets, e-readers, portable media players, drones, video gaming systems, GPS instruments, digital cameras, and camcorders.	Electronic Device confiscated by school administration or district administration (returned at end of Day), Parent/Legal Guardian Contact by Administrator	Electronic Device confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator	Electronic Device Confiscated by school administration or district administration, Returned during Parent/Legal Guardian Conference with Administrator, ISS 1-2 Days	

This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.

RHSD High School Discipline Matrix Plan | Level 2

Disruptive Conduct

Disruptive conduct is defined as those activities engaged in by student(s) which are directed against persons or property, and the consequences of which tend to endanger the health or safety of oneself or others in the school. Some instances of disruptive conduct may overlap certain criminal offenses, justifying both administrative sanctions and court proceedings. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school transportation vehicles, and during other school sponsored activities. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws.**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 2 Code	Infraction	Definition	1st Occurrence	2nd Occurrence	3rd Occurrence	
001	Aiding Others/ Inciting	A person who assists in or incites the commission of an offense and who usually has knowledge before or after the fact. This includes, but is not limited to: inciting a fight, impeding school officials from reaching a fight, recording a fight, and posting videos of a fight on a social media site, hiding a vape	Parent/Guardian Contacted by Administrator; Reteach Expectations, ISS/OSS 1-3 Days	Parent/Guardian Contacted by Administrator, OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days, Discipline Contract, Recommendation for Expulsion	ANY OCCURRENCE AFTER 3RD REFER TO ALTERNATIVE PLACEMENT OR EXPLUSION
680	Alcohol/ Liquor Law Violation	Violation of laws prohibiting sale, purchase, barter, transportation, possession, distribution, consumption, or being under the influence of alcoholic beverages	Parent/Guardian Conference with Administrator, Enrollment in Drug and Alcohol Education and/or Cessation Program OSS 5-10 Days (with approval from principal), Notification to Law Enforcement, Referral for alt placement/expulsion			ANY OCCURRENCE AFTER 3RD REFER TO ALTERNATIVE PLACEMENT OR EXPLUSION

330	Cell phone or electronic violation (headphones/ earbuds included)	Failure to adhere to the authorized time of use outlined in the district's electronic device policy. Personal electronic communication devices shall be defined as any device, that is not district-issued, that has the capability of communicating by means of sending, receiving, storing, recording, reproducing, and/or displaying information and data, any device that emits an audible signal, vibrates, displays a message, live streams, or otherwise summons or delivers a communication to the possessor. Examples of personal communication devices include, but are not limited to, cellular phones, smart watches, and any type of headphone or other accessory used to electronically communicate.	Device confiscation and parent notification by admin	Device confiscation and parent notification by admin	Defiance (Refer to defiance level 2)	
220	Computer Violation – Non-criminal	Unauthorized or inappropriate use of computers or use of computer resources without permission; unauthorized modifications of school system computers that do not permanently damage the system resources (i.e. unauthorized websites, bypassing filters, and VPN use)	Reteach Expectations, Administrative Intervention, Detention, and Parent/Guardian Contact by Administrator ISS 1-2 Days	Parent/Guardian Conference with Administrator, Restriction of Computer Privilege, OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days, Restriction of Computer Privilege	
150	Cutting School	Failure to attend or complete a school Day	Parent/Guardian Contact by Administrator, Lunch Detention	Parent/Guardian Conference with Administrator, ISS 1-2 Days, 5 Days suspension from school related extracurricular	Parent/Guardian Conference with Administrator, 10 Days suspension from school related extracurricular, OSS 1-3 Days	
	Defiance (Determined by admin for repeated offenses)		1-2 Days ISS or OSS Parent conference/ Behavior contract	2-3 Days OSS. Admin/Parent Conference	3-5 Days OSS. Possible expulsion or Alt program recommendation	Up to 10 days OSS. Pending expulsion hearing

	Disrespect	Loud talking to staff, excessive back and forth, no use of abusive language. Actual infraction should be written on referral.	Up to 3 Days ISS. Parent notification.	1-2 Days OSS. Admin/Parent Conference.	2-3 Days OSS. Adim/Parent Conference. Disciplinary contract.	Up to 10 days OSS. Pending expulsion hearing
031	District Medication violation See Drug Distribution Level 3 for sharing prescription medication	Prescription or non-prescription drugs found on a student's person without proper documentation;	Warning; confiscate, educate on policy, parent picks medication up	Confiscate, parent picks medication up, 1-3 Days OSS	Confiscate, parent picks up medication, 3-5 Days OSS Possible recommendation for expulsion	
585	Drug Paraphernalia	Paraphernalia" as "any instrument, device, article, or contrivance used, designed for use, or intended for use in ingesting, smoking, administering, manufacturing, or preparing a controlled substance and does not include cigarette papers and tobacco pipes but includes, but is not limited to: (a) metal, wooden, acrylic, glass, stone, plastic, or ceramic marijuana or hashish pipes with or without screens, permanent screens, hashish heads, or punctured metal bowls; (b) water pipes designed for use or intended to use with marijuana, hashish, hashish oil, or cocaine: (c) carburetion tubes and devices; (d) smoking and carburetion masks; (e) roach clips; (f) separation gins designed for use or intended for use in cleaning marijuana; (g) cocaine spoons and vials; (h) chamber pipes; (i) carburetor pipes; (j) electric pipes; (k) air- driven pipes; (l) chilams; (m) bongs; (n) ice pipes or chillers.	Parent/Guardian Conference; Referral to Drug & Alcohol Cessation and/or Education Program OSS 5-10 Days, Notification to Law Enforcement, Possible referral for alt placement/expulsion			

580	Drug Possession	Possession of an illegal substance represented as drugs, and/or a mood altering substance (prescription medication). Student under the influence of drugs who admitted to smoking/possessing drugs on campus/school/district sponsored event	Parent/Guardian Conference; Referral to Drug & Alcohol Cessation and/or Education Program OSS 5-10 Days, Notification to Law Enforcement, Possible referral for alt placement/expulsion			
575	Drug Usage	The use or being under the influence of an illegal substance; solicitation of any chemical compound or material which is categorically not permitted on school grounds or at school related activities such as prescription or nonprescription medication; being under the influence of unauthorized legal or any illegal substances. Includes edibles or liquids containing THC.	Referral to Drug and Alcohol Treatment; Parent/Guardian Conference with Administrator, OSS 5-10 Days, Notification to Law Enforcement, Possible referral for alt placement/expulsion			
9	Fighting	Mutual participation in an incident involving physical violence where there is no major injury	5 Days OSS	Up to 10 Days OSS pending expulsion		
630	Gambling	Betting on a game of chance or an activity where money is exchanged	ISS 1-2 Days, Parent/Guardian Contact by Administrator	Parent/Guardian Conference with Administrator, OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days, Referral to Alt. Placement	
12	Harassment, intimidation, bullying or cyberbullying	Any insulting, abusive or dehumanizing statement or action which negatively impacts another person's (student or staff) emotional or mental wellbeing. This could be in person or with technology (email, blogs, texting, social media, chat rooms, sexting, instant messaging, video voyeurism, etc.)	1-2 Days OSS. Admin/Parent Conference	3-5 Days OSS. Admin/Parent Conference. Disciplinary contract.	*Long-term out-school suspension. Recommendation for expulsion	

14	Hit/Kick/ Push *(code as simple assault for incidents involving adults/staff members)*	To deal a blow to, come in contact with, to trip, or strike; to strike with foot or feet; to push, apply pressure with the intent to cause harm	Parent/Guardian Contact by Administrator; OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days, Notification to Law Enforcement	Parent/Guardian Conference with Administrator, OSS 5 Days, Notification to Law Enforcement	
22	Inappropriate Physical Contact	Touching another person in an unsuitable or improper manner for the location, setting, or activity Ex. Pantsing	Administrative Intervention, Parent/Guardian Contact by Administrator, ISS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days	
310	Leaving School	Departing from campus without permission before the school Day is complete	Parent/Guardian Contact by Administrator, Detention or ISS 1-3 Days, 3 Days suspension from school related extracurricular	Parent/Guardian Conference with Administrator, 1-2 Days OSS 5 Days suspension from school related extracurricular	Parent/Guardian Conference with Administrator, OSS 2-3 Days	
20	Major Disruption *Level 2*	Behavior that interrupts the learning environment for a specific period of time in a confined area.	1-3 Days ISS and/or send home, Parent/Guardian Conference, Mediation	Parent/Guardian Conference with Administrator, OSS 3-5 Days	Parent/Guardian Conference with Administrator, OSS 5 Days	
789	Misc. weapons	Weapons such as: toy guns, toy cap guns, toy pellet guns, and bullets that do not inflict injury	Confiscate item, Parent/Guardian Contact by Administrator, OSS 3 Day, Reteach policy	Confiscate item, Parent/Guardian Contact by Administrator, OSS 3-5 Days, Referral to Alt. Placement/expulsion	Parent/Guardian Conference with Administrator, 5-10 Days OSS, Referral for Alt. Placement/expulsion	ANY OCCURRENCE AFTER 3RD REFER TO ALTERNATIVE PLACEMENT OR EXPLUSTION

710	Pornography use for hard copy or printed materials created, possessed, or distributed only Possibly Level 3	Possession, manufacturing, or distribution of sexually explicit/obscene material *Check level 3 dissemination or video	Parent/Guardian Conference; ISS 1-2 Days, Confiscate material (if appropriate)	Parent/Guardian Conference with Administrator, ISS 5-10 Days or OSS 1-3 Days, Confiscate material (if appropriate)	Parent/Guardian Conference with Administrator, OSS 5 Days, Confiscate material (if appropriate)	
210	Profanity (towards adult)	Abusive, vulgar, or irreverent language, swearing, cursing, foul speech, or speech that shows disrespect or dishonor toward a staff member	Parent/Guardian Conference; OSS 1-3 Days	Parent/Guardian Conference with Administrator, OSS 3-5 Days	Parent/Guardian Conference with Administrator, OSS up to 5 Days	
	Recording a fight/ altercation		3 Days OSS. Admin/Parent Conference	5 Day OSS. Admin/Parent Conference. Disciplinary contract.	Long-term OSS. Recommendation for expulsion	
270	Refusal to Obey school personnel (refusing to comply when redirected)	Refusing to follow a request or a specific direction/instruction of an adult, posted sign/notice, or campus safety procedure (e.g. propping open doors or gates, not listening during a drill or emergency) through disobedience, defiance, unruliness, or noncompliance	Up to 3 Days ISS/OSS. Admin/Parent Conference	Defiance (Refer to defiance progression)	Defiance (Refer to defiance progression)	*Long-term OSS. Recommendation for expulsion.

295	Sexting (use for digital creation, possession, or distribution only) *Gavin's Law	Creating, possessing, or sharing nude, partially nude, or other sexually explicit or suggestive images, videos, or visual representations using non-digital means (e.g., printed materials) or electronic communication, including but not limited to texting, emailing, or posting on social media platforms. These acts are prohibited whether or not the subjects of the images, videos, or visual representations consent to their being created, possessed, or shared.	Parent/Guardian Conference; ISS 1-2 Days, Confiscate material (if appropriate)	Parent/Guardian Conference with Administrator, OSS 1-3 Days, Confiscate material (if appropriate); Refer to District Title IX Coordinator	Parent/Guardian Conference with Administrator, OSS 5 Days, Confiscate material (if appropriate); Refer to District Title IX Coordinator	
740	Stolen Property (Possible Level 3)	Having in possession goods obtained by larceny, by stealing, by robbing, by theft; something unlawfully taken from its rightful owner (Less than $2000 in damages. Greater than $2000 moves to Level 3 offense-theft)	Up to 3 Days ISS, Admin/Parent Conference, Restitution of property	Defiance (Refer to defiance progression) Restitution of property.	Defiance (Refer to defiance progression) Restitution of property.	*Long-term OSS. Recommendation for expulsion.
027	Threat to Student (Possible Level 3)	Making statements or gestures of intent to do physical harm to a student	Up to 3 Days ISS/OSS,. Admin/Parent Conference.	Level 3 Threat		
230	Tobacco Violation/ Vaping (Vapes with THC escalate to Drug offense)	Possession and/or use of cigarettes, cigars, and/or other tobacco products; possession and/or use of smokeless tobacco products, electronic cigarettes, and vaporizers	District progression (see student handbook for more details)	District progression (see student handbook for more details) Follow Defiance progression.	District progression (see student handbook for more details) Follow Defiance progression.	*Long-term OSS. Recommendation for expulsion.
750	Trespassing	Being on school property or at a school sponsored event without permission, including while on suspension or after expulsion; entry of a structure without intent to commit a serious crime or theft	Admin discretion	Admin discretion	Admin discretion	

760	Vandalism	Willfully or maliciously destroying, damaging, or defacing real or personal property. (Less than $500 in damages is Level 2. Greater than $500 moves to Level 3 offense.)	1-3 Days, Restitution, Parent/Guardian Conference, Notification to Law Enforcement	Parent/Guardian Conference with Administrator, 3-5 Days OSS, Restitution, Referral to Alt. Placement, Notification to Law Enforcement	Parent/Guardian Conference with Administrator, 5-10 Days OSS, Restitution, Referral for Alt. Placement/Expulsion, Notification to Law Enforcement	ANY OCCURRENCE AFTER 3RD REFER TO ALTERNATIVE PLACEMENT OR EXPLUSTION
407	Verbal Confrontation /Altercation	An exchange of words between students resulting in conflict; a heated or angry dispute; a noisy argument or controversy	Mediation Parent/Guardian Conference 1-2 Days ISS	Parent/Guardian Conference with Administrator, Conflict Resolution, OSS 1- 3 Days, Parent/Guardian Contact by Administrator	Parent/Guardian Conference with Administrator, Conflict Resolution, OSS 3-5 Days, Referral to Alt. Placement	
This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.						

RHSD High School Discipline Matrix | Level 3
Criminal or Obscene Conduct

Criminal or obscene conduct is defined as those activities engaged in by student(s) which result in violence to oneself or another's person or property or which pose a direct and serious threat to the safety of oneself or others in the school. When school officials have a reasonable belief that students have engaged in such activities, then these activities usually require administrative actions which result in the immediate removal of the student from the school, the intervention of the School Resource Officer or other local law enforcement authorities, and/or action by the local school board. The provisions of this regulation apply not only to within-school activities, but also to student conduct on school transportation vehicles, and during school-sponsors activities. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws. Behavior Threat Assessments will be conducted for all threats (to others, bomb threats, etc).**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 3 Code	Infraction	Definition	1st Offense	2nd Offense
500	Arson	Any willful and malicious burning of any part of a dwelling, structure, building, or conveyance	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges. Possible Expulsion	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion
520	Assault, Simple (towards student)	An unprovoked physical attack by one person upon another where the offender neither uses nor displays a weapon and the victim does not suffer obvious severe or aggravated bodily injury Ex. Spitting	Parent/Guardian Conference; 5 Days OSS, Notification to Law Enforcement, Possible referral for Alt. Placement, possible expulsion	Parent/Guardian Conference; 5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion
520	Assault, Simple (towards staff)	An unprovoked physical attack by one person upon another where the offender neither uses nor displays a weapon and the victim does not suffer obvious severe or aggravated bodily injury	Parent/Guardian Conference; 5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion	

510	Assault, Aggravated	An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. This category includes attempted murder. A weapon can be a commonly known weapon, such as a gun or knife, or any other item, which, although not usually thought of as a weapon, becomes one when used in a manner that could cause severe bodily injury (e.g., baseball bat, metal chain, large stick). A "severe laceration" is one that should receive medical attention. A "loss of consciousness" must be the direct result of force inflicted on the victim by the offender	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges, Recommendation for Expulsion	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion
260	Bomb Threat/Other Threats to Student Body and/or School	Indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity	5 Days OSS OSS. Parent conference. Disciplinary contract. Possible criminal charges, Possible Expulsion	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion

651	Bullying	A deliberate, repeated act with intention to hurt, insult, or threaten another person in school, on school grounds, in school vehicles, or at school events. A gesture, an electronic communication, or a written, verbal, physical, or sexual act that takes place on school property, at any school sponsored function where the school is responsible for the child or on a school bus or other school-related vehicle, at an official school bus stop and that: a) a reasonable person should know, under the circumstances, that the act(s) will have the effect of harming a student, physically or emotionally, or damaging the student's property, or placing a student in reasonable fear of harm to his person or damage to his property; or b) has the effect of insulting or demeaning any student or group of students in such a way as to cause substantial disruption in, or substantial interference with, the orderly operation of the school. (Due to Race of Victim, Disability of Victim, Gender of Victim, Religion of Victim, Due to National Origin of Victim, Due to Sexual Orientation of Victim or Other/Unknown)	Parent/Guardian Conference, 5 Days OSS	5-10 Days OSS and Possible ALT Referral or Expulsion Recommendation
220	Computer Violation Criminal	Using school computers to commit a criminal act such as hacking into servers, piracy, altering school data, etc.; purposely damaging school system computer resources	5-10 Days OSS, Notification to Law Enforcement, Referral for Alt. Placement/Expulsion	
652	Cyber Bullying *Possible Gavin's Law	Refer to Definition for Bullying (651) / Bullying that takes place over digital devices such as cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and apps, or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, or false, content about someone else. It can include sharing personal or private information about someone else causing embarrassment or humiliation.	5 Days OSS, Notification to Law Enforcement, Referral to Alt. Placement	5-10 Days OSS Notification to Law Enforcement, Referral for Expulsion

710	Dissemination of Pornography		5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion
570	Drug Distribution	It is unlawful for any person (1) to manufacture, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to manufacture, distribute, dispense, deliver, or purchase; or to possess with intent to manufacture, distribute, dispense, deliver, or purchase a controlled substance and (2) to create, distribute, dispense, deliver, or purchase; or to aid, abet, attempt, or conspire to create, distribute, dispense, deliver, or purchase; or to possess with intent to distribute, dispense, deliver, or purchase a counterfeit substance	OSS 5-10 Days, Notification to Law Enforcement, Referral for expulsion, Referral to Drug & Alcohol Cessation and/or Education Program	
590	Embezzlement	The unlawful misappropriation by the offender of money, property, or some other thing of value for personal use while entrusted to his/her care, custody, or control	5-10 Days OSS, Notification to Law Enforcement, Referral for Alt. Placement/Expulsion	
600	Extortion	To unlawfully obtain money, property, or any other thing of value without that person's consent through the use or threat of force, misuse of authority, threat of destruction of reputation or social standing, or through other coercive means	5-10 Days OSS Notification to Law Enforcement, Referral for Alt. Placement/Expulsion	
	Fighting	Self Defense is understood to be the action of blocking off an attack and immediately removing yourself from the altercation. If physical contact is made in any way, other than to block the physical contact while attempting to leave, the situation will be considered participating in a fight.	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion
350	Fire Alarm	In the absence of an emergency, to activate or set off a fire signal indicating the presence of a fire emergency	5 Days OSS to expulsion hearing, Notification to Law Enforcement	5-10 Days OSS up to expulsion hearing, Notification to Law Enforcement, Refer Alt. Placement

10	Fireworks	Possession and/or detonation of an explosive pyrotechnic device that makes a display of light or noise on school property but does not cause harm to others	Possession: Immediate removal from school for the remainder of the school day, 5 Days OSS Contact law enforcement Setting Off: Contact Law Enforcement, Up to 10 days OSS pending expulsion	Possession: 5-10 days OSS, Referral to Alt. Placement, possible expulsion Setting Off: Contact Law Enforcement, Up to 10 days OSS pending expulsion
610	Forced Sexual Offense	Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy, sexual assault with an object (to use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity), and/or forcible fondling (child molesting)	Refer to Title IX Coordinator Contact law enforcement Up to 10 days OSS pending expulsion	
250	Gang Activity	Any group of individuals or organizations, whether formal or informal, which advocate or promote activities threatening the safety or wellbeing of persons or property on school grounds or disrupt the school environment are harmful to the educational process. The existence of such group of individuals associated may be established by evidence of a common name or common identifying signs, symbols, tattoos, graffiti, or attire or other distinguishing characteristics	Up to OSS 10 Days, Notification to Law Enforcement, Referral for Expulsion	
640	Homicide	The killing of one human by another, not including manslaughter or attempted murder	Contact Law Enforcement, Up to 10 Days OSS pending expulsion	
19	Indecent Exposure	The deliberate exposure in public of one's genitalia or private area(s) of one's body	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	Up to 10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion

650	Intimidation *This code is to be used for* ***incidents involving students only*** *(i.e. student intimidates student)*	Physical, verbal, written or electronic action which immediately creates fear of harm, without displaying weapon and without subjecting the victim to actual physical attack. (This category only includes verbal incident that causes fear. It does not include insubordination, lack of respect, defiance of authority, etc.)- Federal definition-C030. **See Threat Assessment Information and Proceed Accordingly.**	5 Days OSS, Referral to School Counselor, Notification to Law Enforcement, Referral to Alt. Placement *See Threat Assessment Information and Proceed Accordingly	Parent/Guardian Conference with Administrator, OSS 5-10 Days, Referral for Expulsion, Notification to Law Enforcement, *See Threat Assessment Information and Proceed Accordingly
660	Kidnap/ Abduction	The unlawful seizure, transportation, and/or detention of a person against his or her will or of a minor without the consent of his or her custodial parent(s) or legal guardian. This category includes hostage taking	Parent/Guardian Conference; OSS 5-10 Days, Notification to Law Enforcement, Referral for Expulsion	
670	Larceny/Theft	To steal or possess property without the permission of the owner (Greater than $2000 in damages)	5 Days OSS, pay restitution, contact law enforcement	5-10 days OSS, pay restitution, contact law enforcement
20	Major Disruption-Level 3 (Formerly 560 Disturbing School)	Behavior that disturbs the learning environment for a significant number of students for an extended period of time or school sponsored events and requires the intervention of a number of staff members	5 Days OSS, Notification to Law Enforcement, Referral to Alt. Placement, Social Skill Intervention, Referral to School Counselor	Parent/Guardian Conference with Administrator (return confiscated electronic device), up to 10 Days OSS, Notification to Law Enforcement, Referral for Expulsion
690	Non-Forcible Sexual Offense	Unlawful, unforced sexual acts or indecent exposure that is overtly sexual in nature, or other sexually inappropriate behavior	Possible Title IX Contact Law Enforcement Up to 10 days OSS pending expulsion	Possible Title IX Contact Law Enforcement Up to 10 days OSS pending expulsion
700	Other Offenses Criminal	Other acts of criminal conduct as set forth in State and Federal Law not covered in the existing list of codes; includes offenses) committed off- campus that is deemed serious enough by the state regulations to be a danger to the school environment (see complete list)	5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion	
020	Placing False 911 Call	Coded as major disruption	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	Up to 10 Days OSS. Referral to ALT Possible criminal charges. Possible Expulsion Recommendation
210	Profane or abusive language to staff	Abusive, vulgar, or irreverent language, swearing, cursing, foul speech, or speech that shows disrespect or dishonor toward a staff member	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	Up to 10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion

720	Prostitution	To engage in or promote sexual activities for profit	Parent/Guardian Conference; Notification to Law Enforcement, Referral for Alt. Placement/Expulsion. Up to 10 days OSS until Expulsion.	
730	Robbery	The taking or attempting to take anything of value under confrontational circumstances from the control, custody, or care of another person by force or threat of force or violence and/or by putting the victim in fear of immediate harm	5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion	
715	Sexual Extortion *Gavin's Law	A person commits the offense of felony sexual extortion if the actor intentionally and maliciously threatens to release, exhibit, or distribute a private image of another in order to compel or attempt to compel the victim to do any act or refrain from doing any act against his will, with the intent to obtain additional private images or anything else of value. Except as provided in subsections (C) and (D), a person convicted of felony sexual extortion must be imprisoned.	5-10 Days OSS, Notification to Law Enforcement, Referral for Alt. Placement/Expulsion; Refer to District Title IX Coordinator	
13	Sexual Harassment	In accordance with Title IX, sexual harassment is conduct on the basis of sex that satisfies one or more of the following: - unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity - "sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30)	5 Days OSS Referral to Alt. Placement, Sexual Harassment Protocol; Refer to District Title IX Coordinator	Parent/Guardian Conference; 5-10 Days OSS.Notification to Law Enforcement, Sexual Harassment Protocol, Referral for Expulsion; Refer to District Title IX Coordinator

27	Threat/Intimidation (This code is to be used for incidents **involving threats against adults or the school only -** Use intimidation for incidents involving student to student)	Act where there was no physical contact between the offender and victim but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g., brandishing a weapon), and verbal threats of physical harm which are made in person. Threats made over the telephone or threatening letters are excluded. **A threat of physical attack with a weapon** includes displaying, brandishing, or discharging a weapon, but with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would not be considered a threat with a weapon. **A threat of physical attack without a weapon** refers to a threat without any display, brandishment, or discharge of a weapon, and with no actual physical contact of any person. A threat is made in person. Threats made over the telephone or threatening letters are excluded. A threat of physical attack using words that refer to a weapon would be considered a threat without a weapon.	5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion	
230	Tobacco Distribution/ Vape	Sell, dispense or distribution of any tobacco related product included but not limited to: cigarettes, cigars, and/or other tobacco products; possession and/or use of smokeless products, electronic cigarettes, and vaporizers	5 Days OSS, Referral to Tobacco Cessation and/or Education Program	5-10 Days OSS Referral for Alt. Placement/Expulsion; Referral to Tobacco Cessation and/or Education Program
750	Trespassing		5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges.	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion
760	Vandalism/ Damage to School Property	Willfully or maliciously destroying, damaging, or defacing real or personal property (Less than $500 in damages is Level 2. Greater than $500 moves to Level 3 offense.)	5 Days OSS. Parent conference. Disciplinary contract. Possible criminal charges. Restitution.	5-10 Days OSS. Referral to Alternative Program. Possible criminal charges. Possible Expulsion. Restitution.
770	Vehicle Theft	To steal from or possess a vehicle without permission of the owner	5-10 Days OSS, and Notification to Law Enforcement, Referral for Expulsion	

This student code of conduct matrix, designed to support districts in applying consequences more consistently, was adapted from similar documents used in the Beaufort County School District, Charleston County School District, Chesterfield County School District, DeKalb County School District, Greenwood School District 50, and Richland School District Two and Lexington/Richland School District Five student code of conduct handbooks. Guideline sanctions are provided herein; however, school administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or aggravating factors and in accordance with Board policy and administrative regulations.

RHSD High School Discipline Matrix Plan | Level 3
Weapons

All weapons are coded as 789 in PowerSchool, with a sub code that is used to identify the type of weapon. All weapons codes except miscellaneous weapons (i.e., toy guns) are Level 3 offenses by State Code. **Law Enforcement will be contacted as appropriate for any infraction that violates state and/or federal laws. Behavior Threat Assessments will be conducted for all weapons offenses.**

School administrators may use professional discretion to impose more or less severe disciplinary actions based on mitigating or extenuating factors and in accordance with Board policy and administrative regulations. Parents must be notified by the end of the school day for all infractions. Any student with 3 or more days of OSS will be placed on a Behavioral Contract.

Level 3 Sub Code	Infraction	Definition	1st Occurrence
Misc	Misc Weapons	Weapons such as: toy guns, toy cap guns, toy pellet guns, and bullets that do not inflict injury	see Level 2 sheet
780	Weapons - other	Pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death. This also includes, but not limited to tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray	5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion

789	Weapons - all coded as 789, then sub-code is added	Weapons: Firearms, handguns, rifles, shotguns or bombs (including look-alike); pellet gun, paintball gun, stun gun, BB gun, flare gun, nail gun, or airsoft gun or any other type of weapon, devices or object which may be used to inflict bodily harm or death shall not be allowed on any school district property (including vehicles) or at any school sponsored event. This shall also include, but not limited to, knives, tasers, dirks, slingshots, bludgeons, blackjacks, Chinese star, razors (including straight or retractable razor), ice pick, metal knuckles, box cutters, nunchucks, spiked glove, spiked wristband, any mace derivative, tear gas device, or pepper spray	See individual sub codes below
787	Weapons: Discharged Firearm	A discharged handgun	Parent/ Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS; Recommend for Expulsion
788	Weapons: Discharged Firearm	A discharged rifle or shotgun	Parent/ Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS; Recommend for Expulsion
781	Weapons: Handguns	A handgun with or without ammunition	Parent/ Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS Recommend for Expulsion
786	Weapons: Knife Blade Less than 2"	A knife with a blade of less than 2 inches	Parent/Guardian Conference; 3-5 Days OSS, Notification to Law Enforcement, Referral for Expulsion
785	Weapons: Knife Blade More than 2.5"	A knife with a blade of more than 2.5 inches	Parent/Guardian Conference; 5-10 Days OSS, Notification to Law Enforcement, Referral for Expulsion
784	Weapons: Knife Blade More than 2"	A knife with a blade of more than 2 inches	Parent/Guardian Conference; 3-5 Days OSS, Notification to Law Enforcement, Referral for Expulsion
783	Weapons: Other Firearms	Devices designed to expel a projectile, grenade, explosive	Parent/ Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS Recommend for Expulsion

782	Weapons: Rifles/Shotgun	A rifle or shotgun with or without ammunition	Parent/ Guardian Contact by Administrator; Contact SRO/Local Law Enforcement Agency, District Student Services; Up to 10 Days OSS Recommend for Expulsion
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