State of New Jersey
Commission on Holocaust Education
P.O. Box 500
Trenton, NJ 08625
(609) 376-3968

holocaust@doe.nj.gov
http://www.nj.gov/education/holocaust/

Notice of Vacancy

Title: (TES) Executive Director, NJ Commission on Holocaust Education
Range/Title Code: Q88/98988
Salary: $51,920.00 (Annually)
Position Number: 804239
Issue Date: 1/27/2026
Closing Date: 2/13/2026
Core Hours of Operation 8:00 a.m. – 4:00 p.m.
Location: Trenton, New Jersey 08610
Division: Field Services, Office of the Commissions, NJ Commission on Holocaust Education

Description
The New Jersey Commission on Holocaust Education seeks a part-time Executive Director to provide strategic leadership and oversee the implementation of New Jersey's Holocaust/Genocide Education Mandate. The Executive Director will represent the Commission at the state and national levels and at Commission-sponsored events; Build and sustain partnerships with schools, universities, Holocaust Resource Centers, and community organizations; and guide the development of high-quality instructional programs and resources.

Key responsibilities include:Notice Leading professional development workshops and statewide educational initiatives; Advising policymakers and educators on Holocaust and genocide education; Representing the Commission in collaboration with the NJDOE, Governor's Office, Legislature, and other state commissions; Engaging with survivors, their families, and national partner organizations to strengthen program impact; Supervising staff and supporting Commission operations in partnership with the Managing Director; Maintaining consistent communication with Commission members; Preparing Commission meeting materials, including agendas, and delivering quarterly reports; Collaborating with the Managing Director on the day-to-day functions and administration of the Commission; and performs other related work as required.

Requirements
Education
Graduation from an accredited college or university with a minimum of a master's degree in education, Holocaust Studies, Genocide Studies, History, or a closely related field.
Experience
Minimum of ten (10) years of professional experience in education, including at least five (5) years of direct teaching experience in Holocaust and/or Genocide Studies; Demonstrated success in leading statewide or district-wide educational initiatives, program evaluation, or instructional leadership; Experience engaging with policymakers, state agencies, or educational commissions preferred.

Preferred Education/Experience

K–12 public school teaching experience with a strong record of instructional excellence and leadership; Proven experience in the development and implementation of professional development programs for educators; Demonstrated expertise in designing, adapting, and implementing curriculum aligned to state mandates; Background in fostering partnerships with community organizations, cultural institutions, and survivor networks to enhance Holocaust and genocide education.

Open to the Following

In accordance with the New Jersey First Act P.L. 2011 c.70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

Interested candidates, please submit your cover letter and resume to holocaust@doe.nj.gov

Authorization to Work

Selected candidates must be authorized to work in the United States according to the Department of Homeland Security, United States Immigration and Customs Enforcement regulations. Note: The State of New Jersey does not provide sponsorships for work visas.

EOE/AA Statement

The New Jersey State Department of Education is an Equal Opportunity Employer, has an Affirmative Action Program, and will not discriminate against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression, domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States, and is committed to Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.