

WHITESBORO CENTRAL SCHOOL DISTRICT

NOTICE OF VACANCY

POSITION: Teacher Aide

LOCATION: Westmoreland Road Elementary

HOURS: 11:00 a.m. – 2:00 p.m.

LENGTH OF EMPLOYMENT: 10 month/year position

STARTING DATE: ASAP

SALARY: Grade 1A, Salary commensurate with experience

MINIMUM QUALIFICATIONS: Graduation from High School or possession of a high school equivalency diploma and knowledge in particular field where specialized duties are involved. Candidate must be reliable, patient, and have a genuine concern for the well-being of children. Regular work attendance required.

PRINCIPLE DUTIES: Ensures the safety and well-being of students during lunch and recess periods. Supervises students as they eat lunch and engage in outdoor activities, maintaining a safe and orderly environment at all times. Responsible for monitoring students to prevent accidents and address any safety concerns promptly, safety is our top priority. Assist students with opening lunch containers and provide support as needed to ensure they have a positive dining experience. Promote good behavior and social interaction among students; foster a calm and respectful atmosphere in the cafeteria.

APPLICATION DEADLINE: January 29, 2026

APPLY TO: Terra Stone
Assistant Director of Personnel
Whitesboro Central School District
(315) 266-3319 / tstone@wboro.org

DATED: January 23, 2026