

**COLOGNE ACADEMY**  
**MANUAL OF SCHOOL POLICIES APPROVED BY THE BOARD**

**607. EARLY ADMISSIONS**

**I. EARLY ADMISSION PROCEDURE – KINDERGARTEN**

**A. Criteria for Early Admission to Kindergarten**

1. Children considered will be five (5) years of age between September 2 and October 31.
2. A high level of academic achievement in all areas of the curriculum.
3. Children considered must obtain a standard score of 130 or higher on the Wechsler Preschool and Primary Scale of Intelligence-Third Edition.
4. Children considered must demonstrate advanced academic readiness and social-emotional development.
5. A high degree of persistence.

**B. Procedure**

1. Parents contact Cologne Academy' Elementary Principal in writing, to request early admission for their child and complete the application and questionnaire. This process should be started early as a student cannot apply for admission until they are eligible for enrollment. If your child is not 5 years of age by September 1 of the year entering kindergarten, families need to complete this process and the student must be recommended for early entrance before applying for admission.
2. Child must have completed an early childhood screening and provide documentation and results to the school in their written request.
3. Child will be interviewed by a Cologne Academy kindergarten teacher for academic and social emotional screening.
4. Those children who perform well during the screening procedure will be recommended for an individual psychological assessment to be performed by an outside licensed psychologist. Parents will be responsible for the cost of the individual psychological assessment.

**C. Decision Making**

1. After all the information is collected from both stages of the assessment, a decision on early kindergarten entrance is made by the district Early Kindergarten Entrance Evaluation Team (Kindergarten teacher, school psychologist, school's director, academic specialist).