GOAL SETTING COMMITTEE
OFFICIAL SUMMARY MEETING MINUTES
Monday, July 22th, 2024
10:00 a.m.

ATTENDEES

COMMITTEE MEMBERS PRESENT (voting)
Denise Mincey-Mills, Economic Development and Diversity Compliance, Director
Ryan Smith – Business Support Center
Edgar Lugo – Capital Programs
Cenira Infante – PWS Designee
Sonja Coley – Office of Capital Programs
Mark Cohen – Facilities and Construction Management (Designee)

COMMITTEE MEMBERS PRESENT (non-voting)
Anne Marie Richards – EDDC
Tasha Campbell – EDDC
Diana Agenor – EDDC
Vincent Jones - EDDC

ZOOM Virtual Meeting Attendance
Allen Behnke – PPO
Jennifer Andreu- Economic Development and Diversity Compliance, Executive Director

CALL TO ORDER

Ms. Mincey-Mills made the opening remarks, asked the attendees to introduce themselves, then discussed the composition of the Goal Setting Committee. Annemarie Richards conducted a roll of the Goal Setting Committee members. Ms. Mincey-Mills explained the members subjection to the sunshine laws, the overall purpose of the Goal Setting Committee, use of API's, the District's Policy 3330 and the results of the Keen Industry Independent research.

Ms. Mincey-Mills concluded the opening remarks and requested a motion to approve the June 24, 2024 Goal Setting Committee meeting minutes. Ryan Smith made a motion to approve the minutes, Cenira Infante – designee for the Director of Procurement and Warehousing Services (PWS) second the motion. Minutes were approved unanimously.

Ms. Mincey-Mills then entertained a motion to move new business to the floor, so moved by Sonja Coley – Executive Director for Facilities and Construction Management, second by Ryan Smith – Director Business Support Services.

Annemarie Richards introduced the first item on the agenda - New Solicitation No**: ITB25-041** - presented by the Procurement & Warehousing Services Dept**.**

New Solicitation No**: ITB25-041**
New Solicitation Title: **CONSTRUCTION SERVICES MINOR PROJECTS (CSMP)**
Proposed Spend Authority of New Solicitation**: $145 MIL**
Category Code(s) (Materials Group) for New Solicitation: **CON**
Requesting Department: **OFFICE OF CAPITAL PROGRAMS**
Brief Description of Items/Nature of Services Requested: CSMP To Secure a Pool of Contractors for Various Trades
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): **preapproved vendors**
Award Method: **POOL OF VENDORS**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow:

NOTES: Ms. Denise Mincey-Mills brought **ITB25- 041** to the floor for discussion.
Sonja Coley- Office of Capital Programs represented the user Department and explained that this new ITB will replace the current ITB, which is about to expire.
Ms. Mincey-Mills explained that the EDDC's goal is to expand the pool of certified vendor to the tri-county for group A.

Mark Cohen- Facilities and Construction Management (Designee) explained the four groups within the ITB and outlined the six categories within each group, the financial value of each group, and the expectations.

Ms. Mincey-Mills outlined the recommendations of the EDDC. Group A $0 - $200,00 to be sheltered for solicitations from tri-county certified firms, groups B, C, and D to have segmented goals with mandatory 10% subcontracting for small businesses, and an additional 5% mandatory subcontracting for African American and Asian American owned firms, per the disparity study, for a total of 15% mandatory participation. Ms. Mincey- Mills entertained a motion to approve EDDCs recommendation, so moved by Sonja Coley, second by Cenira Infante. The item was passed unanimously.

Annemarie Richards introduced the second item on the agenda - New Solicitation No**: ITB25-XXX (Pending)**, presented to the Goal Setting Committee by the Procurement & Warehousing Services Dept**.**

2. New Solicitation No**: ITB25-XXX (Pending)**
New Solicitation Title: **Stage Curtain Cleaning / Fire Retardant Treatment**
Proposed Spend Authority of New Solicitation: **TBD**
Category Code(s) (Materials Group) for New Solicitation: **93680**
Requesting Department: **Physical Plant Operations/ACS – Mark Dorsett/ Allen Behnke**
Brief Description of Items/Nature of Services Requested: **The School Board of Broward County, Florida (hereinafter referred to as "SBBC") desires bids on Stage Curtain Cleaning / Fire Retardant Treatment as specified herein. The scope of requirements includes but is not limited to, furnishing all overhead, supervision, labor, materials, machinery, tools, means of transportation, supplies, equipment (including use of lift), vehicle(s) and services on an as needed basis necessary to perform Stage Curtain Cleaning/Fireproofing and other similar work at various school auditoriums, cafeterias, theaters, orchestra pits, CCTV Studios, and black box theatres**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): **preapproved vendors**
Award Method: **Bid shall be awarded to one primary and up to two (2) alternate responsive and responsible Bidders meeting specifications, terms, and conditions.**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow:

NOTES: Allen Behnke – PPO represented the user Department and explained that the Stage Curtain Cleaning / Fire Retardant Treatment is a specialty area. However, all bidders are welcome.
Ms. Mincey-Mills shared EDDC recommendation for a 3% price preference, if the Prime is SBBC certified in any of the categories.
Allen Behnke – PPO entertained a motion to accept EDDC's recommendation, second by Ryan Smith- Business Support Center. Iitem passed unanimously.

Annemarie Richards introduced the third item on the agenda **.** New Solicitation No:- **ITB25-044** -, presented to the Goal Setting Committee by the Procurement & Warehousing Services Dept**.**

3. New Solicitation No: **ITB25-044**
New Solicitation Title: **Athletic Tracks – Group B**
Proposed Spend Authority of New Solicitation: **Pending**
Category Code(s) (Materials Group) for New Solicitation: **805**
Requesting Department: **Office of Capital Programs**
Brief Description of Items/Nature of Services Requested**: Athletic Track Maintenance Repair Resurface & Installation Services**
Term of Solicitation: **5 years**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.)

NOTES: Mark Cohen – Facilities and Construction Management (Designee) explained Group B is the installation portion of the bid, and it has been returned to the GSC because the previous two bidders did not complete the appropriate documents.

Ms. Mincey-Mills shared EDDC's recommendation for Group B - a 10% -20% mandatory subcontracting goal for African American and Asian Americans. Ms. Mills entertained a motion to accept EDDC's recommendation. Item moved by Sonja Coley – Office of Capital Programs, and second by Cenira Infante – PWS Designee. The item passed unanimously.

Ms. Mincey-Mills adjourned the June 24th GSC meeting at 10:16 am

NEXT MEETING:
August 26th, 2024

GSC MEETING ITEMS - JULY 22, 2024							
#	**PURCHASING AGENT**	**NEW SOLICITION #**	**"OLD" SOLICITATION #**	**INDUSTRY**	**ITB/RFP/ PROJECT NAME**	**REQUESTING DEPARTMENT**	**API APPROVED BY GSC**
1	Mark Cohen	ITB25- 041	FY20-130	CON	Continuing Services Minor Projects (CSMP)	Office of Capital Programs	GROUP A - TRI COUNTY CERTIFIED FIRMS ONLY: GROUP B,C AND D - MANDATORY 10 PERCENT(10%) SBE SUBCONTRACTING; ADDITIONAL MANDATORY FIVE PERCENT (5%) AFRICAN - AMERICAN AND ASIAN AMERICAN
2	Martine Cadesca	ITB25-XXX (Pending)	FY21-104	Other Services	Stage Curtain Cleaning and Fire Treatment	Physical Plant Operations	3% PRICE PREFERENCE IF PRIME IS EDDC CERTIFIED ESVMWBE
3	Mark Cohen	ITB25-044	FY20-067	CON	Athletic Tracks - **Group B**	Physical Plant Operations	**For Group B: A Mandatory** Subcontracting API for Prime Bidders is applied to Group B: Ten - Twenty percent (10-20%) – MBE Mandatory Subcontracting applies for EDDC Certified African American, Asian American participation for Group B. ***Bid Submittal Documentation:*** In order to be in-compliance with the SDOP requirements of this solicitation, Document 00471 – Bidder/Proposers Assurance Statement (along with a copy of EDDC's E/S/M/VWBE Certificate or letter of Certificate) must be completed and submitted with Bid documents at the time of submission. (see Attachment A) Post Award Documents that must be submitted to EDDC prior to the issuance of PPO Work Order: Document 00470 – Statement of Intent and Document 00475 – Participation Schedule