GOAL SETTING COMMITTEE
OFFICIAL SUMMARY MEETING MINUTES
Monday, September 30, 2024
10:00 a.m.

ATTENDEES

COMMITTEE MEMBERS PRESENT (voting)

Denise Mincey-Mills, Director, Economic Development and Diversity Compliance
Mauricio Stradiotti – Director, Procurement and Warehousing Designee
Ryan Smith – Director, Business Support Center
Cenira Infante – Assistant Director PWS – Chief of Facilities Designee
Allen Behnke – Manager, Physical Plant Operations
Jason Greenburg- Director, IT
Mr. Divine Amoah- Director, Chief of Capitals Designee

COMMITTEE MEMBERS PRESENT (non-voting)

Anne Marie Richards – EDDC
Tasha Campbell-PMOR – EDDC
Diana Agenor – EDDC
Michael Scott-PMOR – EDDC

ZOOM Virtual Meeting Attendance

Jennifer Andreu – Ex. Director Operations
Kathelyn M. Jacques-Adams – General Counsel

CALL TO ORDER
APPROVAL OF PREVIOUS MINUTES

Ms. Mincey-Mills called the meeting to order at 10:02 am. The first order of business was the introductions of attendees present and online. Denise Mincey-Mills delivered the opening remarks and Anne Marie Richards conducted the roll call of the voting members present. Denise Mincey-Mill requested a motion to approve the Minutes from the August 26th GSC meeting. Ryan Smith, Director, Business Support Services made the motion to accept the August 26th Meeting Minutes, seconded by Mauricio Stradiotti – Director, Procurement and Warehousing. The motion passed unanimously.

Ms. Mincey-Mills requested a motion to move new business to the floor, motioned by Ryan Smith- Director BSC, and seconded by Mauricio Stradiotti Director, PWS. The motion passed unanimously. Denise Mincey-Mills brought the first item to the floor for discussion - Anne Marie Richards introduced the item.

1. New Solicitation No: **ITB-XXX (Pending)**

New Solicitation Title: Computer Servers, Infrastructure, **Security and BECON Projects**
Proposed Spend Authority of New Solicitation: **$3 MIL**
Category Code(s) (Materials Group) for New Solicitation: **TEC**
Requesting Department**: Information Technology - Jason Greenberg**
Brief Description of Items/Nature of Services Requested: Purchase of servers and the Installation and implementation services
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor): **Quote**
Award Method: Lowest Bidder
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **12**

NOTES: Jason Greenburg represented the Originating Department for ITB-XXX, and provided some background on the current servers, their usage, life cycle, and the need to refresh the security servers. He explained that as more *things* are added to the *"cloud*" fewer servers will be needed. He stated that the department is hoping to secure these items from a reseller, rather than a manufacturer. He suggested that this ITB be assigned an API with a price preference rather than awarding EDDC points. Denise Mincey-Mills asked if he was suggesting a 3% price preference with one prime and many alternates and asked if there would be any small business opportunities. Jason Greenburg agreed. As such, Denise Mincey-Mills entered a motion to implement **a 2% PRICE PREFERENCE IF PRIME IS CERTIFIED SBBC FIRM, Additional 1% IF Firm is SBBC Certified Asian American (for a total of 3%), for one prime and up to two alternates.** Motion was seconded by Ryan Smith (BSC), motion passed unanimously. Denise Mincey-Mills brought the second item to the floor for discussion - Anne Marie Richards introduced the item.

2. New Solicitation No: **RFP25-093**

New Solicitation Title: **Demolition Services**
Proposed Spend Authority of New Solicitation: $**1,500,000**
Category Code(s) (Materials Group) for New Solicitation: **FMR**
Requesting Department**: Physical Plant Operations – Cheryl Fields**
Brief Description of Items/Nature of Services Requested: **Demolition Services**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Vendor/(s)
Award Method: Pre-Qualified Firm: **Qualifying Points**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **43**

NOTES: Mr. Divine Amoah introduced himself for the record. Allen Behnke then explained that this is a bid for demolition services, and he further explained that there is currently a bid in place. Therefore, this item is for renewal. He expressed that he was in favor of a price percentage rather than a points-based API. Denise Mincey-Mills explained that EDDC recommends points for RFPs as it provides an opportunity to evaluate the firm and any additional small business opportunities that they may have. Mauricio Stradiotti – Director, Procurement and Warehousing added that when considering a bid for services, points can better assist in the scoring and evaluation process. He continued by also suggesting a mandatory 10- 20% subcontracting goal on this RFP.

Ms. Mincey-Mills made a motion to accept the EDDC's API recommendation of **Evaluation Points with an additional 5 points if the Prime is a first-time EDDC-certified bidder with the District. Additionally, a 10-20% mandatory subcontracting goal** will apply to this solicitation and resulting contracts. Motion was seconded by Mauricio Stradiotti – Director, (PWS). Motion passed unanimously. Denise Mincey-Mills brought the third item to the floor for discussion -Anne Marie Richards introduced the item.

3. New Solicitation No **ITB25-095**

New Solicitation Title: **Grounds Maintenance Services**
Proposed Spend Authority of New Solicitation: **unknown**
Category Code(s) (Materials Group) for New Solicitation
Requesting Department: **Physical Plant Operations – Allen Behnke**
Brief Description of Items/Nature of Services Requested:
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.):
Award Method: **Lowest responsive and responsible bidder**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow**: 55**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc**.): RFQ PROCESS**

NOTES: Mr. Allen Behnke represented the user department and provided an overview of the item. He explained that the nature of the ITB is to secure Lawn and Grounds Maintenance for the District, this includes edging and minor tree trimming. He expressed dissatisfaction with the current vendor and stated that a part of the reason the solicitation is going out earlier than usual is to get a pool of qualified vendors. He explained that the solicitation will be structured differently, that it will be broken up into seven different regions with the hope of potentially getting seven different Vendors. He suggested awarding 1 Prime and up to two alternates per Region. Ms. Mincey-Miles entertained a motion to accept the EDDC's API recommendation of a **Segmented Goal: (1) A 3% PRICE PREFERENCE IF PRIME IS SBBC CERTIFIED small business. The award should be made to one prime and up to two alternates, by region. And (2) All work orders valued at $50, 000 or less should be reserved for certified small businesses.** Motion was seconded by Mauricio Stradiotti – Director, (PWS). Motion passed unanimously. Denise Mincey-Mills brought the fourth item to the floor for discussion -Anne Marie Richards introduced the item.

4. New Solicitation No: **RFP (PENDING)**

New Solicitation Title: **Fire Alarm Operational Analysis & Zoning Plan**
Proposed Spend Authority of New Solicitation**: $1,500,000**
Category Code(s) (Materials Group) for New Solicitation
Requesting Department: Chief Fire Official - **Nathan Sade**
Brief Description of Items/Nature of Services Requested: **The scope includes reviewing our current fire alarm systems, ensuring compliance with fire safety codes, conducting system performance evaluations, recommending system improvements, and system zoning plan that optimizes fire detection, notification, and targeted evacuation.**

How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): **Preapproved vendor**
Award Method: **RFP**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **59**
Special Licenses/ Certificates/ Equipment - **Life Safety Engineer**

NOTES: There were no representatives from the user department present. However, Mauricio Stradiotti – Director, (PWS) represented the user department and confirmed that the item aligns with the requirements of an RFP. Ms. Mincey-Mills then made a motion to accept EDDC's API recommendation of **15 EVALUATION POINTS and an additional 5 points if the firm is a first-time SBBC Certified bidder with the District.** Motion was seconded by Ryan Smith, Director (BSC). Motion passed unanimously. Denise Mincey-Mills brought the fifth item to the floor for discussion - Anne Marie Richards introduced the item.

5. New Solicitation No: **RFQ- 25-054**
New Solicitation Title: **Coral Glades Auditorium**
Proposed Spend Authority of New Solicitation: **$30 MIL**
Category Code(s) (Materials Group) for New Solicitation: **CON**
Requesting Department: Office of Capital Programs
Brief Description of Items/Nature of Services Requested: **To build a New Auditorium building complete w/MEP&FP work, site work, Generator & Chiller Plant - 800 Seats (min), includes Black Box:**
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): **CMAR**
Award Method: **Qualifying Points**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **43**

NOTES: Mr. Divine Amoah represented the user department, and that the nature of the RFQ is for the construction of the school's auditorium. Mr. Amoah questioned the estimate for each discipline that was provided by the Project Manager. Ms. Denise Mincey-Mills explained that the breakdown of the scope of work by percentages per discipline helps EDDC to determine what areas of the project can be subcontracted and helps determine how many small businesses currently can perform the scope. Ms. Mincey-Mills further explained that this is merely a tool being used to determine which small businesses can conduct work based on the various categories. Mr. Amoah stated that he agreed with a mandatory range of 10-20% subcontracting that was recommended by EDDC. Ms. Mincey-Mills made the motion to accept EDDC's API recommendation **of EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT. Additionally, a 10-20% mandatory subcontracting goal will apply.** Motion was seconded by Mr. Divine Amoah- Office of Capitals. Motion passed unanimously.

Ms. Mills also shared that there were seven additional solicitations that came to the Goal Setting Committee via Ariba. However, these were not assigned an API. Moving forward this information will be shared with the committee. There was no new business. Ms. Denise Mincey-Mills entered a motion to adjourn the meeting, seconded by Ryan Smith- (BSC).

NEXT MEETING:
October 28, 2024

NEW SOLICTATIONS DUE:
October 21, 2024

ADJOURNMENT
The meeting was adjourned at 10:47 a.m.

GSC MEETING -SEPTEMBER 30th 2024 - PER BOARD POLICY 3330 AND THE RESULTS OF THE RESULTS OF THE 2023 DISPARITY STUDY CONDUCTED BY KEEN INDEPENDENT RESEARCH (KIR)

#	P.A ASSIGNED	"NEW" RFQ/RFP /ITB #	"OLD" RFQ/RFP /ITB #	COMM. CODE	ITB/RFP/ PROJECT NAME	USER DEPARTMENT	APIs APPROVED BY GSC
1	Michelle Wilcox	ITB (Pending)	n/a	Goods	Servers for security, infrastructure, and BECON projects	IT - Jason Greenberg	2% PRICE PREFERENCE IF PRIME IS CERTIFIED FIRM, Additional 1% IF Firm is SBBC Certified African-American, Asian- American, Hispanic-American, and Women-Owned (for a Total of 3%)
2	Edgar Lugo	RFP 25-093	FY23-255	Other Services	Demolition Services	PPO - Allen Behnke	EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT: A Mandatory 10 - 20% Subcontracting Goal applies to this solicitaton and resulting contract.
3	Edgar Lugo	ITB 25-095	FY22-045	Other Services	Grounds Maintenance Service	PPO - Allen Behnke	(SEGMENTED GOAL)(1) 3% PRICE PREFERENCE IF PRIME IS EDDC CERTIFIED E/S/V/M/W/B/E - Award should be made to 1 Prime and up to 2 Alternates BY REGION. (2) Work Orders valued at 50K or less must be reserved for EDDC Certified ESVMWBEs
4	Edgar Lugo	RFP (Pending)	n/a	Other Services	Fire Alarm Operational Analysis and Zoning Plan	Nathan Sade	EVALUATION POINTS: 15 Evaluation Preference Points if Prime is EDDC Certified. Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT
5	Mark Cohen	RFQ 25-054	n/a	CON	Coral Glades HS Auditorium	Office of Capital Programs - Divine Amoah	EVALUATION POINTS: 15 EDDC Points, Additional five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT: A Mandatory 10 - 20% Subcontracting Goal applies to this solicitaton and resulting contract.