Established 1915
BROWARD
County Public Schools

GOAL SETTING COMMITTEE
OFFICIAL SUMMARY MEETING MINUTES
Monday, October 28, 2024
10:00 a.m.

ATTENDEES

COMMITTEE MEMBERS PRESENT (voting)
Denise Mincey-Mills, Economic Development and Diversity Compliance
Mauricio Stradiotti – Director, Procurement and Warehousing Designee
Ryan Smith – Director, Business Support Center
Edgar Lugo – Purchasing Agent, PWS
Sonja Coley – Office of Capitals

COMMITTEE MEMBERS PRESENT (non-voting)
Anne Marie Richards – EDDC
Tasha Campbell-PMOR – EDDC
Vincent Jones - EDDC
Michael Scott-PMOR – EDDC

TEAMS Virtual Meeting Attendance
Jennifer Andreu – Ex. Director Operations
Nafisa Seeram - PWS

CALL TO ORDER
APPROVAL OF PREVIOUS MINUTES
Ms. Mincey-Mills called the meeting to order at 10:00 am. The first order of business was the introductions of attendees present and online. Denise Mincey-Mills delivered the opening remarks and Ann Marie Richards conducted the rollcall of the voting members present. Denise Mincey-Mill motioned to approve the Minutes from the September 23rd GSC meeting. Sonja Coley – Office of Capitals motioned to accept the August 26th Meeting Minutes, seconded by Ryan Smith, Director, Business Support Services. The motion passed unanimously.
Ms. Mincey-Mills requested a motion to move any new business to the floor, motioned by Sonja Coley – Office of Capitals, and seconded by Ryan Smith, Director, Business Support Services. The motion passed unanimously.
API ASSIGNMENTS
Denise Mincey-Mills brought the first item to the floor for discussion - Anne Marie Richards introduced the item.

1. New Solicitation No**: ITB25-108**

New Solicitation Title: **Tree Pruning Services**
Proposed Spend Authority of New Solicitation: **$ 2,500,000**
Category Code(s) (Materials Group) for New Solicitation: **Grounds Maintenance. #98888**
Requesting Department: **Physical Plant Operations**
Brief Description of Items/Nature of Services Requested: **This Bid will provide for the trimming, removal, and installation of trees, palms, and associated debris.**

How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Vendor/(s) **Lowest Bidder**
Award Method: Pre-Qualified Firm: **Issuance of Award Letter after the Board's Approval**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **55**
NOTES: In the absence of a representative from the user department, purchasing agent Edgar Lugo - PWS, provided an overview of the solicitation. He stated that the Tree Trimming Services will be District-wide, it may be for small areas or entire school grounds. Denise Mincey-Mills made EDDC's recommendations that Work orders valued at $50,000 or less be Reserved for EDDC-certified firms. With no further discussion, Ms. Mincey-Mills made a motion to accept EDDC's recommendation, which was seconded by Ryan Smith – Direct Business Support Center, motion passed unanimously. Ryan Smith-BSC, and Sonja Coley – Office of Capitals questioned if there were any communications with the user department, and if they will be able to meet the recommendations made by the EDDC. Anne Marie Richards informed the committee that the information was shared with the user department ahead of the meeting, with the option to attend the meeting to discuss or respond in writing. Since the user department was not in attendance and there were no email communications, the Motion was approved to accept EDDC's recommendations. Motion passed unanimously
Denise Mincey-Mills brought the second item to the floor for discussion - Anne Marie Richards introduced the item.

2. New Solicitation No**: ITB25-109**

New Solicitation Title: **Environmental Sample Analysis**
Proposed Spend Authority of New Solicitation: **$ 250,000**
Category Code(s) (Materials Group) for New Solicitation: **GSE**
Requesting Department: **EH&S**
Brief Description of Items/Nature of Services Requested:
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Vendor/(s) **Lowest Bidder**
Award Method: Pre-Qualified Firm: **Issuance of Award Letter After the Board's Approval**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: **34**
NOTES: In the absence of a representative from the user department, Denise Mincey-Mills shared the EDDC's recommendations of a 3% Price Preference if the Prime is EDDC-certified E/S/V/M/WBE. Denise Mincey-Mills entered a motion for approval, seconded by Sonja Coley – Office of Capitals. The motion passed unanimously.

There was no new business. Ms. Denise Mincey-Mills entered a motion to adjourn the meeting, seconded by Ryan Smith- (BSC).

NEXT MEETING:
November 18, 2024

NEW SOLICTATIONS DUE:
November 13, 2024

ADJOURNMENT
The meeting was adjourned at 10:15 a.m.