GOAL SETTING COMMITTEE
OFFICIAL SUMMARY MEETING MINUTES
Monday, December 16, 2024
10:02 a.m.

ATTENDEES

COMMITTEE MEMBERS PRESENT (voting)

Denise Mincey-Mills, Economic Development and Diversity Compliance
Ryan Smith – Director, Business Support Center
Allen Behnke - Physical Plant Operations
Edgar Lugo – Purchasing Agent, PWS
Cenira Infante – Assistant Director, PWS
Sandra Garzon- Office of Capital Programs

COMMITTEE MEMBERS PRESENT (non-voting)

Anne Marie Richards – EDDC
Tasha Campbell-PMOR – EDDC
Michael Scott-PMOR – EDDC

ZOOM Virtual Meeting Attendance

Jennifer Andreu – Executive Director, Operations
Nafisa Seeram – Purchasing Agent, PWS

CALL TO ORDER
APPROVAL OF PREVIOUS MINUTES

Ms. Mincey-Mills called the meeting to order at 10:02am. The first order of business was the introduction of attendees present and online. Denise Mincey-Mills delivered the opening remarks and Anne Marie Richards conducted the rollcall of the voting members present. Denise Mincey-Mill then moved to approve the Minutes from the November 18th. GSC meeting. However, since they were not yet finalized, Ms. Mincey-Mills explained that they will be shared along with the December meeting minutes and approved at the January 2025 GSC meeting.

Ms. Mincey-Mills requested a motion to move new business to the floor, motioned by Ryan Smith – Director, Business Support Center, and seconded by Edgar Lugo – Purchasing Agent, PWS. The motion passed unanimously.

API ASSIGNMENTS

Denise Mincey-Mills brought the first and only item to the floor for discussion - Anne Marie Richards introduced the item.

1. New Solicitation No**: ITB 25-135**

New Solicitation Title: **Supply and Installation of Sod**
Proposed Spend Authority of New Solicitation: **$ 900,000 (3 Years)**
Category Code(s) (Materials Group) for New Solicitation:
Requesting Department: **Physical Plant and Operations**
Brief Description of Items/Nature of Services Requested: ***To provide a comprehensive source and firm unit pricing, for the supply and installation of sod for the athletic fields and playgrounds throughout the district.***
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Vendor/(s): **Pre-Approved Vendor**
Award Method: **Lowest Bid**
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow: ***39***

NOTES: Anne Marie Richards asked Allen Behnke - Physical Plant Operations to provide an overview of the solicitation. Allen was uncertain as to why this item was not included under General Landscaping but was willing to proceed. Denise Mincey- Mills shared the EDDC's recommendations of a **3% Price Preference for Emerging/Small/Veteran/ Minority Women Business Enterprises.** This recommendation was entered in the form of a motion by Denise Mincey- Mills. The motioned was seconded by Edgar Lugo – Purchasing Agent, PWS. There were no additional discussions. The motion passed unanimously.

There were no new businesses or open discussions. Ryan Smith entered a motion to adjourn the meeting, seconded by Edgar Lugo – Purchasing Agent, PWS.

NEXT MEETING:
January 27, 2025

NEW SOLICTATIONS DUE:
January 22, 2025

ADJOURNMENT
The meeting was adjourned at 10:11 a.m.

GSC MEETING -DECEMBER 16, 2024 - PER BOARD POLICY 3330 AND THE RESULTS OF THE RESULTS OF THE 2023 DISPARITY STUDY CONDUCTED BY KEEN INDEPENDENT RESEARCH (KIR)							
#	P.A ASSIGNED	"NEW" RFQ/RFP /ITB #	"OLD" RFQ/RFP /ITB #	COMM. CODE	ITB/RFP /PROJECT NAME	USER DEPARTMENT	API APPROVED BY GSC ON DEC. 16, 2024
1	EDGAR LUGO	ITB25-135	ITB-FY22-209	FMR	Supply And Installation Of Sod	PHYSICAL PLANT OPERATIONS (PPO) Allen Behnke	3% ESVMWBE Price Preference