Goal Setting Committee April 21, 2025, Meeting Minutes

Call to Order

COMMITTEE MEMBERS PRESENT (Voting)
Anne Marie Richards – Economic Development and Diversity Compliance Coordinator, - EDDC Designee
Ryan Smith – Director, Business Support Center
Allen Behnke – Manager, Physical Plant Operations (PPO)
Edgar Lugo – Purchasing Manager – PWS
Perla M. Tarrau-Ayala - Chief Building Official – Building Department
Mauricio R. Stradiotti – Director Procurement & Warehousing Services
Sandra Garzon – Office Of Capital Programs (Designee)

COMMITTEE MEMBERS PRESENT (Non-Voting)
Tasha Campbell – EDDC
Michael Scott – EDDC

TEAMS Virtual Meeting Attendance
Shaheewa Jarrett – Gellin – National Urban League of Broward County FL

CALL TO ORDER

Anne Marie Richards, Economic Development and Diversity Compliance Coordinator, made the opening remarks, asked attendees to introduce themselves, and discussed the composition of the Goal Setting Committee. Ms. Richards explained the members' obligations under the Sunshine Laws, the purpose of the Goal Setting Committee, the use of APIs, the District's Policy 3330, and the Keen Industry Independent research results.

Ms. Richards asked the Committee Members to introduce themselves and conducted a Roll call to confirm Quorum.

Ms. Richards then made a motion to bring New Business to the floor, second by Allen Behnke.

1. Review and Discussion of RFP 26-025 (Stage Curtains, Install and Clean-Fire-Retardant Services)

New Solicitation : RFP25-025
New Solicitation Title: Stage Curtains - Furnish, Install And Clean-Fire Treatment
Proposed Spend Authority of New Solicitation: $ 800,000
Category Code(s) (Materials Group) for New Solicitation: FMR
Requesting Department: PHYSICAL PLANT OPERATIONS – ALLEN BEHNKE
Brief Description of Items/Nature of Services Requested: This Bid is utilized by the Office of Chief Fire Official and Physical Plant Operations (PPO) Department to repair

or replace worn-out or damaged stage curtains and draperies at various school auditoriums, cafeterias, theaters and closed-circuit television studios.
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Vendor/(s)
Award Method: Pre-Qualified Firm:
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow:

Notes:

Ms. Andreu started the discussion by identifying a similar bid that was presented at the July 22nd GSC meeting. Mr. Behnke explained that PPO has decided to include Install and Fire-Retardant Service into one Solicitation. Edgar Lugo – Purchasing Manager explained that there are currently two (2) contracts, the furnish and install expires in September 2025 , the Cleaning and Fire Retardant expires in February 2026. Concerns raised about pricing and vendor availability. Ms. Andreu asked if there would be an overlap with the current contracts in place. Mr. Stradiotti explained that when the new bid is presented to the Board, the existing contract is terminated. Mr. Lugo's concern is higher prices than what is currently being offered in the existing contracts. Ms. Andreu also stated her concern with the current firms that are under contract and are doing a good job and will be terminated to accommodate the new contract. Mr. Lugo explained that under the current contract, there is only one (1) vendor. Ms. Andreu stated that even though there is only one vendor, there is no guarantee that that vendor will submit a proposal for the current bid and that may be problematic. Mr. Stradiotti stated that they could award one group to start in September and another in February. Ms. Andreu asked to confirm that when it is published, it is structured in that way, to which Mr. Stradiotti affirmed.

Ms. Richards made a request for a motion to accept EDDC's Recommendation of a 3% Price Preference to EDDC Certified ESVMWBEs. Motion made by Ryan smith, Director BSC, seconded by Maurico Stradiotti, Director, PWS. Motion passed unanimously.

2. Review of RFP 26-020 – (Building Code Supplemental Services)

New Solicitation No: RFP26-020
New Solicitation Title: Building Codes Supplemental Services
Proposed Spend Authority of New Solicitation: $ 11,000,000
Category Code(s) (Materials Group) for New Solicitation: BOS
Requesting Department: Building Department - Perla M. Tarrau-Ayala

Brief Description of Items/Nature of Services Requested: The School Board of Broward County, Florida's intent to establish a pre-qualified Vendors pool. Work will be assigned to the responsible and responsive proposers on both a rotational and a performance basis.
How will the solicitation be structured (e.g.) firm, fixed, quotes, preapproved vendor, etc.): Preapproved Pool of Vendor/(s)
Award Method: Pre-Qualified Firm: Initial three (3) year term, with two additional one-year periods and, if needed, 180 days beyond the expiration date of the renewal period
Total Number of Registered ESMWVBEs in Category Code(s) from B2Gnow:

Notes:

Ms. Richards introduced the second item to the floor **– RFP26-020 - Building Codes Supplemental Services.** Ms. Richards introduced the User Department's representative, Ms. Perla M. Tarrau-Ayala, to begin discussion on the item.

Ms. Tarrau-Ayala stated that with this item, we want to continue the current course of action due to insufficient staffing and numerous vacancies. Therefore, we're seeking to use this RFP to supplement our existing staff for various roles including plan review, inspections, assistant building official, permit technician, and civil engineer.

She explained that this position will handle plan reviews, approvals, and inspections for all construction or renovations taking place within the school district. The purpose of this RFP is to support current staff in these efforts. Ms. Richards then opened the floor for questions or discussions. Ms. Andreu asked "based on prior experience, would there be any subcontracting opportunities or do they do 100% of the work themselves?" To which Ms. Tarrau-Ayala responded by saying "Yes, these companies tend to do 100% of the work themselves. Mr. Ryan Smith, Director, BSC asked why the title on the FAW was different from the title of the RFP being discussed. To which Edgar, Manager, Procurement responded that the FAW was associated with the old solicitation (FY22-026) and the title was Roofing Code instead of Building Code, the scope of work is the same. Ms. Tarrau-Ayala explained that this solicitation includes Building, MEP, Electrical, plumbing, Fire, Civil Engineering etc.

Ms. Richards asked if the Building Department accepts EDDC's recommendation of **Evaluation Points – 20 EDDC Points – 15 awarded with an additional 5 to first time EDDC Certified Bidder with the District** or would Tarrau-Ayala like to make a recommendation to include Small Businesses in this Solicitation. Tarrau-Ayala responded that the Building department has no problem accepting EDDC's recommendation, however, she cautioned that last bid, only three (3) companies responded, and one of the three companies' prices were so low that to this day, they are not able to provide any employees because the rates were really low. Her concern was the company will get the highest rating based on points but not be able to deliver. She requested that award be made to more than one awardee, a pool of qualified firms that they can choose from. Edgar Lugo, Manager, Procurement affirmed that it is possible to award a pool of qualified firms but also mentioned that the current contract has three companies that were awarded.

Mr. Stradiotti, Director Procurement asked if the API is mandatory, to which Ms. Richards responded NO, it is not mandatory, it's points that will be awarded based different criteria. Ms. Richards requested a motion to accept EDDC's recommendation of Evaluation Points, Mr. Stradiotti, Director, PWS made motion to accept, seconded by Ryan Smith, Director, BSC. Motion passed unanimously.

Mr. Ryan Smith brought up the Minutes of the February GSC meeting, Although there was no meeting in March, February's minutes still require approval. Ms. Richards responded that the Committee would have the February Meeting Minutes ahead of the next meeting for approval.

Adjournment
There being no further discussion, Anne Marie Richards requested a motion to adjourn. The motion was made by Maricio Stradiotti, Director, PWS and seconded by Ryan Smith. The meeting was adjourned at **10:19 a.m.** on **April 21, 2025**.

Next Meeting: May 19, 2025

GSC MEETING ITEMS - APRIL 21, 2025 PER BOARD POLICY 3330 AND THE RESULTS OF THE 2023 DISPARITY STUDY CONDUCTED BY KEEN INDEPENDENT RESEARCH (KIR)							
#	**P.A ASSIGNED**	**"NEW" RFQ/RFP /ITB #**	**"OLD" RFQ/RFP /ITB #**	**COMMODITY CODE**	**API ASSIGNED BY GSC ON APRIL 21, 2025**	**ITB/RFP/PROJECT NAME**	**REQUESTING DEPARTMENT**
1	EDGAR LUGO	ITB26-025	FY21-113	FMR	3% PRICE PREFERENCE IF PRIME IS EDDC CERTIFIED E/S/V/M/WBE	Stage Curtains-Furnish, Install And Clean-Fire Treatment	Physical Plant Operations (PPO) Allen Behnke
2	EDGAR LUGO	RFP26-020	FY22-026	931/FMR	EVALUATION POINTS: 15 EDDC Points, Additional Five (5) points If PRIME IS FIRST TIME EDDC CERTIFIED BIDDER WITH DISTRICT	Building Codes Supplemental Services	Building Department - Perla Tarrau-Ayala

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