December 5, 2025

Attention Guidance Department:

The Lake County Retired Teachers Association is offering a scholarship to any senior **enrolled in a <u>Lake County public school</u>** planning to major in **education**. Academic achievement as well as involvement in community and extra-curricular activities will be considered. The scholarship is a one-time, non-renewable award. The amount of the scholarship varies from year to year.

The timeline for the 2025-2026 LCRTA Scholarship will be:

- Dec. 5 – Scholarship materials mailed.
- Mar. 20 – Application documents due to LCRTA Scholarship Committee.
- Apr. 10 – Committee selects finalists for interviews.
- Apr 15,16 – Finalist Interviews (either date) appointments will start at 7pm.
    - Location to be announced
    - Attendance mandatory
- Apr. 17 – Scholarship winners and guidance departments notified.
- June 9 – LCRTA Luncheon
    - Presentation of scholarship award, attendance mandatory

<u>All application materials will be submitted via email</u> and must include:

- Copy of current transcript
- Attendance data
- Two Letters of Recommendation including at least one from a classroom teacher of the applicant.
    - Emailed directly to LCRTA Scholarship Chair or Guidance Counselor
- Copy of college Letter of Acceptance

Enclosed you will find several posters and tear-off attachments to make students aware of this scholarship opportunity. Please attach the tear-off to the poster and post them around your school, school website, and social media platforms.

Thank you for your assistance in advance,

Tim Niederkorn

LCRTA Scholarship Chair
tim.niederkorn@gmail.com

LAKE COUNTY RETIRED TEACHERS ASSOCIATION
SCHOLARSHIP APPLICATION DIRECTIONS

Thank you for your interest in the Lake County Retired Teachers Association Scholarship. Print clearly when filling out your application. Fill in information requested in the appropriate spaces. Much of it is self-explanatory. Below are a few clarifications:

1. Transcript – You will need to obtain a copy of your current transcript as of the date of your application submission including; attendance data, weighted and/ or unweighted GPA.
    - If your transcript does not include attendance data, you must submit it as an additional document

2. College you plan to attend – This may be your first choice or a college to which you have already been accepted. The college could change after you have submitted your application.
    - Your college Letter of Acceptance can be from your choice above, or from another college to which you have applied ie: your second or third choice.

3. Letters of Recommendation – You will need to gather two Letters of Recommendation, from persons other than family, including at least one from one of your classroom teachers, as described in the application. The persons writing the letters are to email them directly to the LCRTA Scholarship Chair listed in the application or to your guidance counselor. They should not give them to you for submission. You will need to make sure they have the deadline and email address listed in the application.

4. Essay – Answer the five writing prompts from the application on a separate sheet of paper. Answer all five prompts in one essay using paragraph form or as five separate responses. You must follow these requirements of length and format:
    - Your answers **should not exceed one single-sided, single-spaced page**. Use a Garamond or Times New Roman, size 11 font. This document uses this formatting.

5. Deadlines – It is your responsibility to ensure that the deadline for submission is met.

    - March 20, 2026 – Deadline for completed applications to be emailed and received by LCRTA Scholarship Chair.

    - April 10, 2026 – Scholarship finalists will be selected and notified. Finalists will be scheduled for in-person interviews with the committee.

    - April 15 or 16, 2026 – Interviews will be scheduled starting at 7:00 pm. Each finalist is required to be available for one of these dates.

    - April 17, 2026 – Winners selected from the finalists will be announced, contacted, and their schools will be notified.

    - June 9, 2026 (11:00 am) – Each scholarship winner must attend the June LCRTA luncheon as an Honored Guest for the presentation of the scholarship check. Lunch will be provided.

LAKE COUNTY RETIRED TEACHERS ASSOCIATION
SCHOLARSHIP APPLICATION

Date _____

Print full name _____

Home address _____

Phone(s) _____
(Give the number(s) at which you can be reached regarding this scholarship application)

Email address _____

High School _____ Year of graduation _____

Current Grade Point Average: Weighted _____ Unweighted _____
[1] Attach a transcript (copy) to this application.

College you plan to attend: _____
[2] Attach a Letter of Acceptance to this application. It may, or may not be from the college listed above.

Name, address, and phone number of parents/ guardians.

_____

_____

Number of siblings _____ Number of siblings in college _____

Two Letters of Recommendation, **from persons other than family** who have known you for at least two years are required, **including at least one from one of your classroom teachers.** These letters should be emailed directly to the LCRTA Scholarship Committee Chair at the address below or to your Guidance Counselor in time to meet the deadline.

Tim Niederkorn
LCRTA Scholarship Chair
tim.niederkorn@gmail.com

Letters of Recommendation should include the author's name, address, phone, and occupation. Letters must be received by March 20, 2026.

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[3] Answer the following writing prompts. Use a separate sheet of paper and attach it to this application. Your answers should not exceed one single-sided, single-spaced page. Use a Garamond or Times New Roman, size 11 font.

1. Why have you chosen to go into education?
2. How will a scholarship help you to achieve your goals?
3. Describe your activities during high school.
4. Describe any volunteer or work-related experiences.
5. Is there anything else you would like the share with the committee?

Be sure to include the following attachments:

- ☐ [1] Attach a transcript (copy) to this application.
  - Attendance Data must be included.
- ☐ [2] Attach a Letter of Acceptance to this application.
- ☐ [3] Answers to questions 1 – 5 above.