Meeting Minutes

Benteen Elementary
Date: 8/20/25
Time: 5:00PM
Recording:
https://zoom.us/j/93998439809?pwd=UAk9pQoz13JXx1XCuO4bWGfaAEaJnx.1

I. **Call to order:** 5:08 pm
II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	**Gerard Latimore**	**Present**
Parent/Guardian	**Jazmine Brazier**	**Present**
Parent/Guardian	**Johanna DeCotis**	**Present**
Parent/Guardian	**Allek Surrat**	**Present**
Instructional Staff	**Allison Stewart**	**Present**
Instructional Staff	**Joshua Green**	**Present**
Instructional Staff	**Sandra Romero**	**Present**
Community Member	**Milt Thomas**	**Present**
Community Member		
Swing Seat		
Student *(High Schools)*		
Student *(High Schools)*		

Quorum Established: Yes

III. **Action Items** *(add items as needed)*

A. **Approval of Agenda:** Motion made by: Milt Thomas; Seconded by: Jazmine Brazier
Members Approving: 2
Members Opposing:
Members Abstaining:
Motion Passes

B. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

Vacant Position:	***Parent, Staff, or Community***
Nominee's Name:	Joshua Green
GO Team Members	6

In favor	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

C. **Fill Open Community Member Seat:**

Open Position:	**Community Member**
Nominee's Name:	
GO Team Members **In favor**	
GO Team Members **Opposed**	
GO Team Members **Abstaining**	

D. **Fill Open Swing Seat** *(copy and complete table for each nominee – list winner where indicated)*

Nominee's Name:	**Nominated by**	GO Team Members **In favor**
Chivon Stubbs	Mr. Latimore	4

GO Team Members who **ABSTAINED** from voting:

SWING SEAT RESULT: Ms. Chivon Stubbs

E. *For High Schools*: **Appoint Student Representatives**
Student Representative 1: [Insert Name of Student Representative]
Student Representative 2: [Insert Name of Student Representative]

F. **Approval of Previous Minutes:** *List any amendments to the minutes:*
Motion made by: Milt Thomas; Seconded by: Jazmine Brazier
Members Approving: 6
Members Opposing: 0
Members Abstaining: 0
Motion : Passes

G. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*

i. **Chair: Result:** Jazmine Brazier

Officer Position:	**Chair**
Nominee Name	GO Team Members **In favor** of Nominee
Jazmine Brazier	Unanimous

GO Team Members who **ABSTAINED** from voting:

ii. **Vice Chair: Result:** Johanna Decotis

Officer Position:	**Vice Chair**
Nominee Name	GO Team Members **In favor** of Nominee
Johanna DeCotis	Unanimous

GO Team Members who **ABSTAINED** from voting:

iii. **Secretary: Result:** Sandra Romero

Officer Position:	**Secretary**
Nominee Name	GO Team Members **In favor** of Nominee
Sandra Romero	Unanimous

GO Team Members who **ABSTAINED** from voting:

iv. **Cluster Representative: Result:** Allek Surrat

Officer Position:	**Cluster-Representative**
Nominee Name	GO Team Members **In favor** of Nominee
Allek Surrat	Unanimous

GO Team Members who **ABSTAINED** from voting:

H. **Review and Approve Public Comment Protocol**

[Insert or attach approved Public Comment Format

Motion to adopt made by: Milt Thomas; Seconded by: Chivon Stubbs

Members Approving: 6

Members Opposing:

Members Abstaining

Motion Passes

I. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)*

	Date	Time	Virtual or Hybrid	Time for Public Comment? (Yes/No)
1	**September 17th**	**5:00 pm**	**Virtual**	**Yes**
2	**October 22nd**	**5:00 pm**	**Virtual**	
3	**November 12th**	**5:00 pm**	**Virtual**	**Yes**
4	**January 28th**	**5:00 pm**	**Virtual**	**Yes**
5	**February 11th**	**5:00 pm**	**Virtual**	**Yes**
6	**March 11th**	**5:00 pm**	**Virtual**	
7				
8				

J. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Johanna DeCotis, Milt Thomas

Members Approving: 6

Members Opposing:

Members Abstaining

Motion Passes

IV. Discussion Items *(add items as needed)*

A. **Stakeholder Engagement Exercise**

	FAMILIES	STUDENTS	STAFF	COMMUNITY
INFORM What's a fun, unexpected way to keep them in the loop?	**Use media sources to give parents' updates. (Audio, videoclips)**			**Website to get to know more about the Go Team.**

	Suggestion bowls			
INPUT What's a meaningful way to gather their ideas or feedback?				
INVITE How can we bring them into the work, not just the audience?	**WhatsApp groups only for parents or grade level representatives**			

B. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]

V. Information Items *(add items as needed)*

A. **Principal's Update**

Students' behavior demonstrating Benteen expectations is across the building.
Good job!
Our first morning meeting is coming next week.
Coffee and Kleenex, PTA MEETING, Skate Night.
Teachers have been showing accountability

B. **APS Forward 2040 –Comprehensive Long-Range Facilities Plan Update**

Possible scenarios are going to be released this week.
Upcoming meetings: August 25, October

VI. Announcements

G3 -Sept 27th more information TBA.
New members of the Go Team need to complete mandatory orientation training.

VII. Adjournment

Motion made by: Milt Thomas; Seconded by: Johanna DeCotis
Members Approving: 6
Members Opposing:
Members Abstaining:
Motion Passes

ADJOURNED AT 6:11 pm

Minutes Taken By: Sandra Romero
Position: Secretary
Date Approved: August 20th , 2025