



Jason VanMetre, Ed.D, Superintendent

Individual as Independent Contractor

The Calcasieu Parish School Board has historically paid independent contractors through the Accounts Payable Department. Some of these independent contractors are retired employees and are subject to retirement deductions from any earnings paid by the school system. It has become critical that the Payroll and Accounts Payable Departments be aware of whether an independent contractor has ever been a member of the Teachers' Retirement System of Louisiana or Louisiana School Employees' Retirement System.

To insure that proper retirement contributions are withheld, if required, all requests for payments by independent contractors must have this form attached with the questions below completed and signed by the independent contractor.

Contractor Name:

Social Security #:

School System:

Yes No I am currently contributing as an active employee in:

Teachers' Retirement System

School Employees' Retirement System

Yes No I am currently receiving retiree benefits through:

Teachers' Retirement System

School Employees' Retirement System

Yes No I have retired within the last 12 months from:

Teachers' Retirement System

School Employees' Retirement System

Date:

Please complete, print and have independent contractor sign and date.

Signature:

Date:

Print

Building Foundations for the Future