

Minutes of Regular Meeting

The Board of Trustees Lakeview School District

A Regular Meeting of the Board of Trustees of Lakeview School District was held on Monday, November 17, 2025, beginning at 6:00 PM in the Lakeview High School Forum, 15060 South Helmer Road, Battle Creek, MI 49015.

I. OPENING OF THE MEETING

A. Call to Order – *Eric Greene called the meeting to order at 6:00 PM.*

B. Roll Call

Eric Greene, President – Present

Aisha Coulson-Walters, Vice President – Present

Jeff Perry, Treasurer – Present

Sara Johnson, Secretary – Present

Melissa Metzger, Trustee – Present

Angela Myers, Trustee – Present

Jessica Lininger, Student Representative - Present

C. Members Absent

Dr. Michael Glass was absent from the meeting.

D. Others Present

Staff and community members were present at the meeting.

E. Pledge of Allegiance

II. REVISION AND APPROVAL OF THE AGENDA

Aisha Coulson-Walters moved, and Melissa Metzger supported the Board of Education's approval of the agenda as printed.

Ayes: 6

Nays: 0

Motion Carried.

III. RECOGNITIONS AND COMMENTS FROM INTERESTED CITIZENS

A. Board of Education Members

B. Administration

Stacy Helmboldt discussed the first annual county-wide professional development event, which took place on November 4, 2025, at Harper Creek High School. The event received great feedback, and several staff members from Lakeview presented.

C. Student Representative Report

Jessica Lininger shared the following updates: the volleyball team ended their season as district champs, the boys cross country team had two members qualify for the state meet, the

LHS choirs participated in the annual Prado concert fundraiser, the LMS robotics competition hosted a competition, and the Burmese Club is hosting a toy drive.

IV. PUBLIC COMMENTS

No public comments were made.

V. SUPERINTENDENT AND STAFF REPORTS

A. 2024-2025 District Audit Report - *Laura McFadden introduced representatives from Plante Moran, who presented the annual audit. The audit received an unmodified, clean opinion, the highest level of assurance that can be given.*

B. Minges Brook Elementary Building Report – *Minges Brook Principal Heather Fausey and staff members Renee Giddings, Jordan Parker, Tracey Harper, Julie Ruger, Jess Day, Jeannette Aerts, MiKayla McCaughna, and Kristin Markillie presented on Minges Brooks goals as aligned with the district's Strategic Plan.*

C. LHS 2026-2027 Course Description Guide - *Stacy Helmboldt reviewed and answered questions regarding the LHS 2026-2027 Course Description Guide.*

D. Letters of Agreement—2026 Insurance Changes - *Laura McFadden shared that the letters of agreement reflect the addition of a 5th option for employee insurance plans.*

E. 2026 Summer Tax Levy Resolution - *Laura McFadden reviewed the annual summer tax levy resolution.*

F. Administrative Regulation Updates - *Dr. William Patterson*

1. 3005-AR—Parent Objections – *Stacy Helmboldt reviewed the process for addressing parent objections regarding reading materials.*

2. 3006-AR—Field Trips – *Dr. Patterson shared that this is a new regulation recommended by the district's legal counsel.*

G. Public Input Report - *Dr. Patterson reported there was no public input offered during the October Board Meeting.*

H. Retirements/Resignations/Leaves of Absence - *Dr. Patterson confirmed that the retirements represented on the memo were taking place in December.*

VI. BOARD DISCUSSION ITEMS

A. MASB Annual Leadership Conference – *Eric Greene, Sara Johnson, and Melissa Metzger reflected on their participation in this year's conference, including the delegate assembly.*

B. Second Reading -

1. 3006-GP—Parental Objections – *There was no discussion.*

2. 4006-GP—Employee Salary Schedules – *Board members discussed two options for establishing employee salary schedules, and elected option two, which reflects current practice and is most similar to how other employee group salaries are determined.*

VII. CONSENT AGENDA

Melissa Metzger moved, and Jeff Perry supported the Board of Education's approval of the Consent Agenda as printed.

Ayes: 6

Nays: 0

Motion Carried.

- A. Approve October Expenditures by Fund
- B. Approve October Financials
- C. Approve October Food Service Report
- D. Approve October Bills and Accounts
- E. Approve Minutes of the October Regular Meeting
- F. Approve LEA and LSA Letter of Agreement for changes to the 2026 Insurance Plan
- G. Approve AFSCME Letter of Agreement for changes to the 2026 Insurance Plan
- H. Approve LHS 2026-2027 Course Description Guide

VIII. ACTION ITEMS

- A. Approve 2024-2025 District Audit Report
Angela Myers moved, and Aisha Coulson-Walters supported the approval of the 2024-2025 District Audit Report.

Ayes: 6

Nays: 0

Motion Carried.

- B. Approve 2026 Summer Tax Levy Resolution
Melissa Metzger moved, and Jeff Perry supported the approval of the 2026 Summer Tax Levy Resolution.

Ayes: 6

Nays: 0

Motion Carried.

- C. Approve Second Reading of 3006-GP—Parental Objections
Angela Myers moved, and Sara Johnson supported the approval of the Second Reading of 3006-GP—Parental Objections.

Ayes: 6

Nays: 0

Motion Carried.

- D. Approve Second Reading of 4006-GP—Employee Salary Schedules
Angela Myers moved, and Jeff Perry supported the approval of the Second Reading of 4006-GP—Employee Salary Schedules.

Ayes: 6

Nays: 0

Motion Carried.

IX. ITEMS FOR NEXT REGULAR BOARD MEETING - December 15, 2025, at 6:00 PM

- A. Riverside Elementary Building Report
- B. Consideration of CASB Annual Award Nominations
- C. Board Officer Nomination Committee

X. ADJOURNMENT

Aisha Coulson-Walters moved, and Sara Johnson supported the Board of Education's approval of adjourning the meeting at 7:28 PM.

Ayes: 6

Nays: 0

Motion Carried.