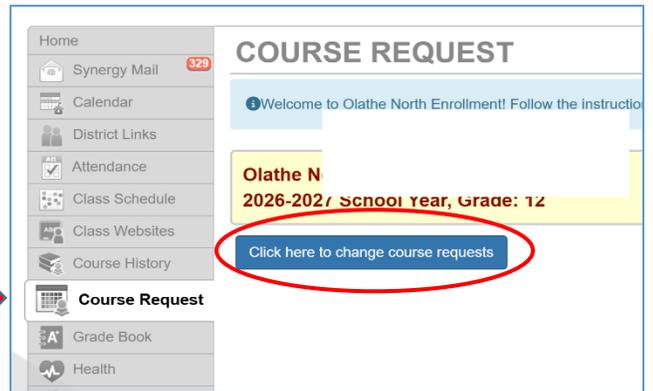
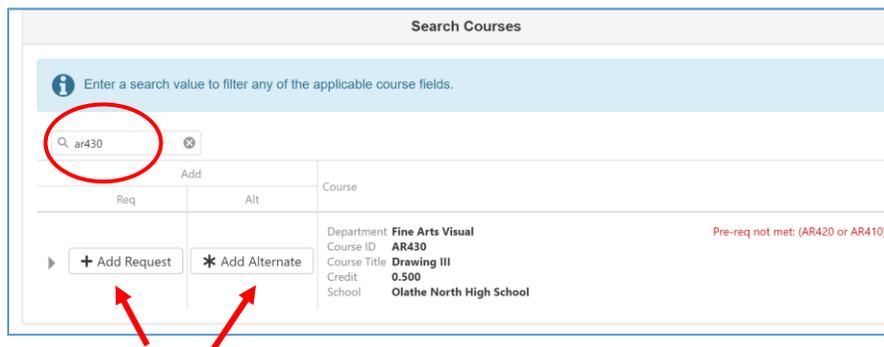


# Middle School Instructions for Online Enrollment

1. Go to <https://studentvue.olatheschools.com> or open your StudentVUE/ParentVUE app.
2. Enter your **StudentVue** username and password.
3. Select **Course Request** from the HOME screen.
4. To begin selecting your courses, select: "**Click here to change course requests.**"
5. Some courses (core, PE, etc.) have been preloaded in the **Selected Course Request** area.



6. You will search for and select courses by **Course ID**; refer to the enrollment sheets for the ID. For example, in the search field, you can type the class you want, i.e. AR 000. **Do NOT hit enter** after typing in the search field; the options will automatically populate.



7. Look over the courses that appear and click on the ones you want to take. Click **Add Request** if you want it as a part of your schedule. Click on **Add Alternate** if it is a class you want to take as a back-up. **You will also see notes that tell you if you have already taken the course OR if you don't have the pre-requisites to take a course** (i.e. you cannot take Art II unless you have taken Art I).

**\*\*Remember that yearlong classes must include the A and the B course. For example, to enroll in Language Arts 8, you need to add LA110A and LA110B for the full 1.0 credit course**

▶	Department <b>Language Arts</b> Course ID <b>LA110A</b> Course Title <b>Language Arts 8</b>	0.500
▶	Department <b>Language Arts</b> Course ID <b>LA110B</b> Course Title <b>Language Arts 8</b>	0.500

8. Once you have selected **Add Request or Add Alternate**, the course(s) will automatically appear under your **Selected Course Requests**. To remove them, you simply click the **Remove** button.
9. Repeat Steps #7-9 to continue selecting and moving courses into your Course Requests and Alternates.

When you are done, click here:

example; Art 1 must be taken before enrolling in Art 2. Please remember to LOCK C

**Indian Trail Middle School (913-780-7230)**  
**2026-2027 School Year, Grade: 08**

[Click here to return to course request summary](#)

10. You should have **7.0 credits** of Selected Course Requests and **appropriate totals of Alternate credits depending on the number suggested by your home school. Example below:**

[Click here to return to course request summary](#)

Selected Course Requests						
Action	Ln	Department	Course ID	Course Title	Credit	Comment
Remove	1	Business and Computer	CP410P	Computer Applications I	0.500	
Remove	2	Business and Computer	CP411P	Computer A		
Remove	3	Language Arts	LA420A	English III		
Remove	4	Language Arts	LA420B	English III		
Remove	5	Mathematics	MA550A	Algebra II		
Remove	6	Mathematics	MA550B	Algebra II		
Remove	7	Performing Arts	PA510	Marching B		
Remove	8	Performing Arts	PA515	Symphonic B		
Remove	9	Performing Arts	PA530	Jazz Band		
Remove	10	Physical Education	PE325	Physical Edu		
Remove	11	Science	SC520A	Student Nat		
Remove	12	Science	SC520B	Student Nat		
Remove	13	Social Studies	SS101A	United States History	0.500	
Remove	14	Social Studies	SS101B	United States History	0.500	
Total					7.000	

Selected Alternate Course Requests				
Ln	Department	Course ID	Course Title	Credit
1	Social Studies	SS415	Honors World Geography	0.500
2	Fine Arts Visual	AR455	Basic Digital Photography	0.500
3	Family and Consumer Science	HE455P	Consumer & Personal Finance	0.500
4	Family and Consumer Science	HE841P	Interior Design I	0.500
Total				2.000

When selecting Alternates, you should choose them **in order of preference**, so that your #1 class listed is your 1st choice.

11. If you make a mistake, you can always **Remove** a selection. You can come and go out of the selection process as much as you want and your selections will automatically save. **When schedule requests are complete follow directions regarding locking courses given by the enrolling school. Many schools ask that the students Lock the Course requests when they are done and others prefer courses not be locked. Again, check your scheduling documents supplied by your home school.**

**COURSE REQUEST**

Welcome to Olathe North Enrollment! Follow the instructions given to you by an ON Counselor. If you have questions, please email your Counselor.

**Olathe North High School (913-780-7140)**  
**2026-2027 School Year, Grade: 12**

Selection Time Period: 1/8/2026 - 2/27/2026  
 Counselor: Nicole Etherton

[Click here to change course requests](#) [Lock Course Requests](#)