



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, October 29, 2025

Type of Meeting: Board Meeting

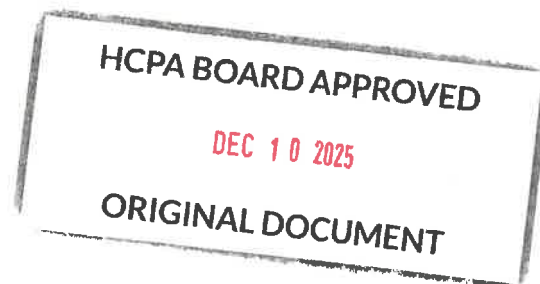
Start Time: 5:30PM

Adjourned: 7:08PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Panghoua Vue

Facilitator: Susan Vang



Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:32PM.

II. **Roll Call – Open Session:**

Yes	No	Name
X		Susan Vang – Board Chair
X		Daniel Schmidt – Board Member
	X	Sonya Zuker - Board Vice Chair
X		Ge Vang - Board Treasurer
X		Christine Smith - Board Member
	X	Joseph Norby-White - Board Secretary
X		Danijela Duvnjak – HCPA Chief Academic Officer
X		David Kloskin – HCPA Chief Financial Officer
X		Jeremy Shedlosky - K-5 Assistant Director of Teaching and Learning

OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:		
Motion:	Motion to approve Agenda	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	

All that a school should be.



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Abstain: 0	
Action:	Motion Approved

DECLARATION OF CONFLICT

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and Declared No Conflict of Interest

SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	- Recap of past two weeks (conferences, PD Day, College Knowledge Month, FAFSA Night) 65% of students achieved the goal of applying to at least one - Tech team working on SRP Announcements - Health Department: New School Nurse - Carl Vue - Immunizations all in compliance! - New health office underway, waiting on furniture delivery - Open Enrollment forthcoming - Main Office: training on SRP Announcements, and working on cards for phones for emergencies - Food: Working on Identimetrics - going great! Fresh Fruit & Veggie program is going great, and students are loving more - Field Trip: hot lunch instead of cold lunch - Maintenance: dome up, working on snow removal - Transportation: working on winter & ASP - HR: Working on active recruitment to get the interest of a more diverse staff, and working on the new 2026 parental leave policy - Business: Revamp purchase order process - Counseling: lot of participation in college visits from students and colleges/universities/military/trades - NHS: 23 new members inducted! - SPED: First Sped adv counsel Oct 1 - 15 families in attendance - Centerbase getting new curriculum in Secondary - PAES Lab - Events: see calendar - WCD: November 26

FINANCE COMMITTEE

Agenda Item:	Audit Presentation
Notes:	- Audit opinion and responsibility - General Fund Results - Other Governmental Funds - Key Performance Indicators

All that a school should be.



Motion:	Motion to Approve Audit Presentation	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea :4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to Approve Minutes & Contracts	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: Voted Nay: Abstain:	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Board Member Event Report	
Notes:	Board Retreat on October 16 - Board Members discussed giving more time for presenters. They enjoyed their time and would like to plan more time for workshops. Haunted House on October 24 - Was a successful event. Board Members had a great time and met many families.	

GOVERNANCE COMMITTEE

Agenda Item:	New Committee Member	
Notes:	Adding Karen Frank as a new committee member	
Motion:	Motion to Approve New Committee Member	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	



Action:	Motion Passed
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GOVERNANCE COMMITTEE

Agenda Item:	Policy 423 Employee-Student Relationships	
Notes:	Change formatting	
Motion:	Motion to approve Policy 423 Employee-Student Relationships with the changes above	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Policy 606 Reconsideration of Textbooks or Other Instructional Materials	
Notes:	Change Formatting	
Motion:	Motion to Approve Policy 606 Reconsideration of Textbooks or Other Instructional Materials with the changes above	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Policy 606 Addendum	
Notes:	The Board reviewed the addendum to policy 606. The formatting needs to be changed and replace "Executive Director" to Designated School Administrator	

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GOVERNANCE COMMITTEE

Agenda Item:	Policy 607 Organization of Grade Levels	
Notes:		
Motion:	Motion to Approve Policy 607 Organization of Grade Levels	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Policy 608 Instructional Services - Special Education	
Notes:	Change Formatting	
Motion:	Motion to Approve Policy 608 Instructional Services - Special Education with the changes above	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Policy 624 Online Instructions	
Notes:		
Motion:	Motion to Approve Policy 624 Online Instructions	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	



FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:		
Motion:	Motion to Approve Monthly Financial Review	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	Construction Project Update
Notes:	Connect the parking lot, move the playground. Going with the \$2.2 million Nov. 7: Playground Committee meeting - survey will be developed then

FINANCE COMMITTEE

Agenda Item:	Preliminary Bond Refinance Opportunity **Information Only**
Notes:	Scenario 1 • Level Annual Savings • Maintain Original Final Maturity of the 2016A Bonds (9/1/2051) • Illustrates economics of trading existing 2016 coupons for current interest rates Scenario 2 • Level Annual Savings • Maintain Original Final Maturity of the 2016A Bonds (9/1/2051) • Illustrates economics of interest cost savings (like scenario 1) plus additional annual savings impact of committing \$12 million in Academy cash towards the refinancing • Est. Academy Days Cash on Hand after \$12 million contribution: 173 Days • Additional Academy cash contribution scenarios can be provided upon request Scenario 3 • Structured savings of \$280-\$300K annually through Original Final maturity of the 2016A Bonds (9/1/2051) • Extend final maturity an additional 15 years (40-year total refinancing) • Illustrates economics of interest cost savings plus savings via debt extension • No additional Academy cash contribution



- Academy cash contribution scenario(s) can be provided upon request

SCHOOL ADMINISTRATION

Agenda Item:	Language Action Plan	
Notes:	This plan complies with: - Title VI of the Civil Rights Act of 1964 - Equal Educational Opportunity Act (EEOA) - Individuals with Disabilities Education Act (IDEA) - Minn. Stat. §123B.32 (2025) - LEAPS Act (2014)	
Motion:	Motion to Approve Language Action Plan	
Made by:	1 st : Daniel Schmidt	2 nd : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

SCHOOL ADMINISTRATION

Agenda Item:	Q Comp Program Update	
Notes:		
Motion:	Motion to Approve Q Comp Program Update	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

SCHOOL ADMINISTRATION

Agenda Item:	Annual Report 24-25	
Notes:	The Annual Report was reviewed by Board Members	
Motion:	Motion to Approve Annual Report 24-25	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt

All that a school should be.



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Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt
Action:	Motion Passed

CLOSED MEETING

Agenda Item:	CLOSED MEETING Motion to close the meeting to consider a matter subject to employee salary as permitted by Minnesota Statutes § 13D.05 subd. 3.	
Notes:		
Motion:	Motion to Close Meeting at 6:37PM	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

NEW BUSINESS

Agenda Item:	Employee Salary Increase	
Notes:	Board Members discussed pay augmentation	
Motion:	Motion to Decline Employee Salary Increase	
Made by:	1 st : Christine Smith	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt	
Action:	Motion Passed	

Adjourn

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to Adjourn Board meeting at 7:08PM	
Made by:	1 st : Christine Smith	2 nd : Daniel Schmidt



Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Christine Smith, Daniel Schmidt
Action:	Motion Passed

The Board Meeting Adjourned at 7:08PM

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