

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Organizational & Regular Meeting Minutes
January 27, 2026
6:15 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order- 6:15PM by Eyre**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call Present: Miller, Eichler, Skelly, Chapman, Parks, Baker**

Absent: Dow

5. Public Participation

6. Organizational Meeting

6a. Election of Officers

Action

Eichler motions to keep the offices the same as last year; Seconded by Parks. Motion passes.

6b. Committee Assignments

Action

Eichler motions to keep the committee assignments the same as last year; Seconded by Chapman. Motion passes.

6c. Meeting Dates

Action

Chapman motion to have the dates as listed and start times 6:15pm; Seconded by Parks. Motion passes.

6d. Fund Depository

Action

6e. Check Signatories

Action

6f. Attorney Retainer

Action

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| 6g. MASB Membership | Action |
| 6h. Grant Application Submission Designee | Action |
| 6i. Postings Notice Designee | Action |
| 6j. County School Board Association Representative | Action |
| 6k. Board Member Compensation | Action |
- Parks motion to keep 6d-6k same as last year; Seconded by Skelly. Motion passes.

REGULAR MEETING

7. Consent Agenda

Action

- Regular Board meeting, December 16, 2025
- Workshop January 13, 2026
- General Funds
- School Lunch Funds
- Sinking Fund
- Agency Funds
- Vendor Check Report

Parks motions to accept the consent agenda; Seconded by Chapman. Motion passes.

8. Update on 31AA

We have 80% of school districts did not take the money. We are not taking it either.

9. Title Policies, written practices review

Mrs. Callahan was part of a webinar for Title Policies.

10. Wellness Policy Audit

Ms. Korson met with Jackson ISD Nutrition/Wellness Advisor about adding Michigan model in our PE classes.

11. Review of Food Service Policies and Practices

Eyre have been informed of updates that she need to make before it will be final.

12. Track Fundraiser Update

Track update posted on Facebook today.

13. Approve the hire of Stefanie Prater as Sub Paraprofessional

We would have Stefanie sub in GSRP.

Chapman motions to hire; Seconded by Eichler. Motion passes.

14. Approve the hire of Janda May as Sub Administrative Assistant

Bill's wife, she has worked in schools before.

Eichler motions to hire; Seconded by Chapman. Motion passes.

15. Approve the hire of Sarah Herman As Full-time Paraprofessional

Former student that is excited to be back in the building.

Chapman motion to hire; Seconded by Parks. Motion passes.

16. Approve the hire of Lisa Trenary As HS Robotics Club Coach

Former student that just transferred her student here this semester.

Chapman motion to hire; Seconded by Parks. Motion passes.

**17. Approve the hire of Keith Crittenden
As MS Robotics Club Coach**

Just moved into the district with two little children.

Chapman motions to hire; Seconded by Eichler. Motion passes.

18. Reports

➤ **Superintendent/ Principal Report**

Information

Robotics has to a minimum of 5 per team. Our middle school has about 11 students. We will have the 5th grade starting this year also. If we get another parent involved we could have Lego robotics for elementary students. Michigan is the 47th state to join NIL. We will have a meeting with coaches about the rules with this. Individual student with individual companies. Forgiven time for snow days. We can now waiver for 3 days to be forgiven. We added Feb. 16th as a student day and have move that PD day to over the snow days virtually. We are going to try and get a school news letter out started again. The teacher are ask to get 3 things to put in the news letter. We want these sent to the whole district. We could possibly still be out in May if we make up 4 days. Asbestos removal started today. Sinking Fund will be on the August election and then November if we needed.

➤ **Athletic Director's Report**

Information

➤ **Food Service Report**

Information

➤ **Transportation & Maintenance Report**

Information

19. Communications – Outgoing & Incoming

20. GOOD NEWS FROM OUR SCHOOL

21. Other Matter by the Administration

Action

The boys basketball has no more room to reschedule.

Judy Bills is in Mable Lawn right now.

We have had to have multiple repairs on the Midwest buses.

Mark has been a great help filling in on bus routes.

Lil pups cheer was Jan. 16th and went well.

22. Other Matter by the Board

Action

Schedule the Superintendent Evaluation after the March 24th Regular Board meeting. Eyre requested closed session.

23. Adjourn- Miller 7:18PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."