

**EASTWOOD SCHOOL DISTRICT  
BOARD OF EDUCATION ORGANIZATIONAL MEETING**

**Eastwood Administrative Offices  
120 E. College Avenue  
Pemberville, OH 43450  
419-833-6411  
January 8, 2026**

I. Call to Order:

President Pro-Tem, Mr. Rothenbuhler, opened the Organizational Meeting at 12:00 p.m.

The Oath of Office was administered by Treasurer Leppelmeier to the following board members elected to the office for their terms beginning 1/1/2026: Mr. Denis L. Helm, Mrs. Darlene M. Krukemyer, and Mr. Eric Rutherford

II. Roll Call: Present:

Mrs. Culp	Board Member
Mr. Helm	Board Member
Mrs. Krukemyer	Board Member
Mr. Rothenbuhler	President Pro-Tem
Mr. Rutherford	Board Member

Present: Superintendent Hughes and Treasurer Leppelmeier

III. Approval of proposed agenda for today's meeting – Resolution #001-26.

Moved by Mrs. Culp and seconded by Mrs. Krukemyer. Roll Call: All yeas. Motion carried.

IV. Communications:

4.01 Correspondence - None  
4.02 Presentations - None

V. Organization of the Eastwood Board of Education:

Nomination of 2026 President of the Eastwood Board of Education.

Mrs. Culp nominated Mr. Rothenbuhler

Mrs. Krukemyer seconded Mr. Rothenbuhler

5.01 Close nomination for the 2026 President of the Eastwood Board of Education. – Resolution #002-26

Moved by Mr. Helm and seconded by Mrs. Krukemyer. Roll Call: All yeas. Motion Carried.

5.02 Election of Mr. Rothenbuhler as 2026 President of the Eastwood Board of Education. – Resolution #003-26

Moved by Mrs. Culp and seconded by Mrs. Krukemyer. Roll Call: 4 yeas, 1 abstain (Rothenbuhler). Motion Carried

VI. Nomination of 2026 Vice President of the Eastwood Board of Education.

Mrs. Krukemyer nominated Mrs. Culp

Mr. Helm seconded Mrs. Culp

6.01 Close nomination for the 2026 Vice President of the Eastwood Board of Education. – Resolution #004-26

Moved by Mr. Helm and seconded by Mr. Rutherford. Roll Call: All yeas. Motion Carried.

6.02 Election of Mrs. Culp as the 2026 Vice President of the Eastwood Board of Education. – Resolution #005-26

Moved by Mr. Rothenbuhler and seconded by Mrs. Krukemyer. Roll Call. 4 yeas, 1 abstain (Culp). Motion Carried.

The Oath of Office was administered by Treasurer Leppelmeier to 2026 President Rothenbuhler and Vice President Culp.

6.03 Establish Regular Board of Education Meetings:

Date: The third Monday of each month

Time: At 6:00 p.m.

Place: Eastwood Board of Office, 120 E. College Ave., Pemberville, OH

VII. Board of Education Business:

7.01 Set Board of Education Compensation at \$125 per meeting, \$5000 maximum per member. – Resolution #006-26

Moved by Mr. Helm and seconded by Mrs. Culp. Roll Call: All yeas. Motion Carried.

7.02 Establish Board of Education Service Fund at \$8,000, and resolution of authorized uses as listed. –Resolution #007-26

Moved by Mr. Rothenbuhler and seconded by Mr. Rutherford. Roll Call: All yeas. Motion Carried.

7.03 Appointment of Pepple and Waggoner, LLC, and Squire Patton Boggs (US), LLC as legal counsel. – Resolution #008-26

Moved by Mr. Helm and seconded by Mrs. Krukemyer. Roll Call: All yeas. Motion Carried.

7.04 Approve resolution, per board policy, designating Monica Leppelmeier and Randy Rothenbuhler as the board designees to receive public records. – Resolution #009-26

Moved by Mrs. Krukemyer and seconded by Mrs. Culp. Roll Call: All yeas. Motion Carried.

VIII. Organizational Procedure Resolutions:

8.01 Authorize the Treasurer – Resolution #010-26

- To request advance draw of collected taxes
- To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142
- To borrow monies against anticipated receipts as needed
- To establish appropriations within the revenue projections
- To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days
- To pay bills insofar as they fall due, providing there is money in the appropriations
- To sign all checks, payable and payroll, to require only one signature, that of the Treasurer
- To review and approve expenses related to refreshments for meetings involving community and/or staff

Moved by Mr. Rutherford and seconded by Mrs. Culp. Roll Call: All yeas. Motion Carried.

IX. Organizational Procedure Resolutions:

9.01 Authorize the Superintendent – Resolution #011-26

- To serve as purchasing agent for the district
- To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting
- To approve short-term, unpaid leaves of absences
- To enter into contracts for special education and regular education student services with other school districts/providers up to \$25,000
- Designate the Superintendent to hear appeals for in-school or out-of-school suspensions

Moved by Mrs. Krukemyer and seconded by Mr. Rutherford. Roll Call: All yeas. Motion Carried.

X. 2026 Board of Education Committee Appointments – Resolution #012-26

10.01	Audit/Financial Committee	Mr. Rothenbuhler	Mrs. Culp
10.02	Safe and Drug Free Schools	Mr. Rutherford	Mr. Helm
10.03	Wellness Committee	Mr. Helm	Mrs. Krukemyer
10.04	Athletic Council	Mr. Rutherford	Mr. Helm
10.05	Board of Education Policy	Mr. Rutherford	Mrs. Krukemyer

Moved by Mrs. Culp and Mr. Rutherford. All yeas. Motion Carried.

XI. 2026 Board of Education Representatives to Non-Board Committees – Resolution #013-26

11.01	Calendar Committee	Mrs. Culp	
11.02	EEF	Mrs. Krukemyer	
11.03	Strategic Planning Committee	Mrs. Krukemyer	Mr. Helm
11.04	Pemberville Public Library	Mr. Rothenbuhler	
11.05	Technology Committee	Mr. Rothenbuhler	Mrs. Culp
11.06	Facilities Task Committee	Mr. Helm	Mr. Rutherford

Moved by Mrs. Krukemyer and seconded by Mr. Rothenbuhler. All yeas. Motion Carried.

XII. Treasurer recommends for consideration of the Board:

- 12.01 Approval of payment of performance incentives, as presented. – Resolution #014-26  
Moved by Mrs. Culp and seconded by Mr. Helm. 4 yeas, 1 abstain (Mr. Rutherford). Motion Carried.
- 12.02 Accept the resignation of Nichole Brown as High School Secretary effective 1/9/2026. – Resolution #015-26  
Moved by Mrs. Krukemyer and seconded by Mrs. Culp. Roll Call: All yeas. Motion Carried.
- 12.03 Approve an 18-month contract for Nichole Brown as Assistant Treasurer effective 01/12/2026-06/30/2027. – Resolution #016-26  
Moved by Mr. Helm and seconded Mr. Rothenbuhler. Roll Call: All yeas. Motion Carried.

XIII. Superintendent recommends for consideration of the Board:

- 13.01 Amend 1-year classified contract for Robert Strow as Bus Driver, to 12/1/2025. – Resolution #017-26  
Moved by Mrs. Krukemyer and seconded by Mrs. Culp. Roll Call: All yeas. Motion Carried.
- 13.02 Approve a Memorandum of Understanding between the Eastwood Local School District, the Eastwood Education Association and employee Sarah Frank, as presented. – Resolution #018-26  
Moved by Mrs. Culp and seconded by Mr. Rothenbuhler. Roll Call: All yeas. Motion Carried.

13.03 Approve a 6-month contract for Sarah Frank as Interim Middle School Assistant Principal, effective 1/5/2026-06/30/2026. – Resolution #019-26  
Moved by Mr. Rothenbuhler and seconded by Mr. Rutherford. Roll Call: All yeas. Motion Carried.

XIV. Superintendent recommends for consideration of the Board:

14.01 Approve a Memorandum of Understanding between the Eastwood Local School District and the Eastwood Education Association to modify the school calendar, as presented. – Resolution #020-26  
Moved by Mr. Rutherford and seconded by Mrs. Krukemyer. Roll Call: All yeas. Motion Carried.

14.02 Approve the second reading of the 2026-2027 School Calendar, as presented. – Resolution #021-26  
Moved by Mrs. Culp and seconded by Mr. Helm. Roll Call: All yeas. Motion Carried.

XV. Adjournment – Meeting adjourned at 12:51 p.m. – Resolution #022-26  
Moved by Mr. Helm and seconded by Mrs. Krukemyer. Roll Call: All yeas. Motion Carried.