

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
November 12, 2025**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, November 12, 2025, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

Mr. Wheeler called the meeting to order at 6:07 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Ms. Lynette Thompson	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

25-105. Mr. Dicken moved to approve the minutes of the Regular Governing Board Meetings held on October 22, 2025. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Abstain		

Motion carried.

Public Participation

None

Head Start Director's Report and Recommendations

25-106. Mr. Koehler moved to approve the October 2025 Head Start Directors Report and Recommendations, seconded by Ms. Dugan.

A. Approve Monthly Financial Reports.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

State Support Team Region 16 Director's Reports and Recommendations

No items for Board action at this time.

Executive Session

No executive session needed

Treasurer's Reports and Recommendations

25-107. Mr. Wheeler moved to approve the following items listed under the Treasurer's Report and Recommendations, seconded by Mr. Depoy.

- A. Approve Monthly Financial Reports for October 2025.
- B. Approve bills paid in October 2025.
- C. Approval of disposal of Head Start items was tabled until Treasurer confirms how to dispose of them due to them being purchased with federal funds.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Superintendent's Reports and Recommendations

25-108. Mr. Wood moved to approve items the following Superintendent’s Reports and Recommendations as presented by Lindy Douglas, Superintendent:

- A. Approve the November 2025 updates to the Substitute Teacher and Substitute Aide lists for Athens and Meigs Counties
- B. Approve the Joint Agreements appointing the Business Advisory Council (BAC) of the AMESC to serve as the BAC for the following:
 - 1. Athens City School District
 - 2. Tri-County Career Center
- C. Approve the Memorandum of Understanding between the State of Ohio, Ohio Deaf and Blind Education Services (ODBES) and the Athens-Meigs ESC for the ODBES providing a two-day Visual Phonics workshop, with MOU being binding until June 30, 2026.
- D. Approve seven additional hours per week, with Board approved benefits, to each individual listed below, at their current hourly rate of pay, to cover an employee’s medical leave. Anticipated time period to be January 5, 2026 through March 31, 2026:
 - 1. Meghan McCord, Occupational Therapy Assistant
 - 2. Kristi Weber, Occupational Therapist

Athens City

- E. Approve Linda Runk as a Substitute Paraprofessional for Morrison Elementary, effective November 10, 2025 through December 18, 2025 (time period may be extended based on the district’s needs), at the rate of \$12.00 per hour, no benefits, being contingent upon proper certification, continued funding and need.

Carleton

- F. Accept the resignation of Sandra Southern, Intervention Specialist, effective November 3, 2025.

Head Start

- G. Accept the resignation of Cierra Fitch, Teacher Assistant at Vinton Elementary, with her last day of employment being November 21, 2025.

Southern

- H. Accept the resignation of Laken Bartlett, 1:1 Paraprofessional, with her last day of employment being Nov. 3, 2025.

- I. Approve a One Year Contract (2025 through 2026) to Zachary Russell, 1:1 Attendant at Carleton School serving a Southern Local student, nine months (185 days prorated), effective November 10, 2025, at the rate of \$12.70 per hour, no benefits, being contingent upon proper certification, continued funding and need.

- J. Approve the Second Reading of the Board Policies that were reviewed by the Policy Committee on October 8, 2025:

GROUP #1:

Policy # and Policy Name

2266 NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES 3130 ASSIGNMENT AND TRANSFER

5136 PERSONAL COMMUNICATION DEVICES

5200 ATTENDANCE

5223 RELEASED TIME FOR RELIGIOUS INSTRUCTION

6109 ACCEPTANCE OF PAYMENT BY CREDIT CARD (*NEW*)

6152 STUDENT FEES, FINES, AND CHARGES (*REPLACEMENT*)

6830 AUDIT

7540.02 DIGITAL CONTENT AND ACCESSIBILITY

7541 ELECTRONIC DATA PROCESSING DISASTER RECOVERY-PLAN (*RESCIND*)

8300 CONTINUITY OF ORGANIZATION OPERATIONS PLAN

8305 INFORMATION SECURITY

8400 SCHOOL SAFETY

8462 STUDENT ABUSE AND NEGLECT

8640 TRANSPORTATION FOR NON-ROUTINE TRIPS

GROUP # 2

Policy # Policy Name

3122 NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT NONDISCRIMINATION (*REPLACEMENT*)

4122 NON-DISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT NONDISCRIMINATION (*REPLACEMENT*)

GROUP # 3

Policy # Policy Name

1422 NONDISCRIMINATION, EQUAL EMPLOYMENT OPPORTUNITY, AND ANTI-HARASSMENT NONDISCRIMINATION (*REPLACEMENT*)

1422.02 NONDRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (*RESCIND*) 1623 SECTION 504 / ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (*TECHNICAL CORRECTION*)

1662 ANTI-HARASSMENT (*RESCIND*)

2260 NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY (*TECHNICAL CORRECTION*)

2260.01 SECTION 504 / ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY (*TECHNICAL CORRECTION*)

3122.02 NONDISCRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (*RESCIND*)

3123 SECTION 504 / ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (TECHNICAL CORRECTION)

3362 ANTI-HARASSMENT (RESCIND)

4122.02 NONDRIMINATION BASED ON GENETIC INFORMATION OF THE EMPLOYEE (RESCIND) 4123 SECTION 504 / ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT (TECHNICAL CORRECTION)

4362I-HARASSMENT (RESCIND)

Addendum

Head Start

- K. Approve a One Year Contract (2025 through 2026) to Tina Elkins, Teacher Assistant at Vinton Elementary, 9 Months (prorated, effective date to be determined), at the rate of \$14.33 per hour, with Board approved benefits, being contingent upon the receipt of a satisfactory 1177 form, proper certification, continued funding and need.

Southern

- L. Approve a One Year Contract (2025 through 2026) to Madison Wood, 1:1 Paraprofessional at Carleton School serving a Southern Local student, 9 Months (185 days prorated), effective November 12, 2025, at the rate of \$14.87 per hour, no benefits, being contingent upon proper certification, continued funding and need.
- M. Approve a One Year Contract (2025 through 2026) to Michaela Brothers, 1:1 Paraprofessional, 9 Months (182 days prorated), effective November 12, 2025, being placed on the appropriate step of the salary schedule based on forthcoming verification of experience, no benefits, being contingent upon proper certification, continued funding and need.

Carleton

- N. Approve a One Year Contract (2025 through 2026) to Ralph Scarmack, Intervention Specialist at Carleton School, 9 Months (prorated), effective December 1, 2025, at the rate of \$46,864.82 (pending forthcoming verification) with Board approved benefits, being contingent upon proper certification, continued funding and need.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Legislative Report

Mr. Wheeler discussed HB455, SB34, SB50, SB156

Tri-County Career Center Report

Mr. Dicken updated the board on the search for the Treasurer position at Tri-County

Old Business

Treasurer and Superintendent updated the board on the outstanding invoices and an agreement that has been drafted between Trimble Local and the ESC.

The agreement has Trimble Local paying the outstanding balance over seven months (December 2025 – June 2026).

New Business

Discussed and appointed Mr. Koehler to serve on the Tri-County Career Center Governing Board Effective January 2026

25-109 The Athens-Meigs Educational Service Center would like to offer employees a \$700 single and \$ 1,400 family incentive deposit into there HSA account if they move the HDHP effective January 1, 2026.

Mr. Wheeler made the motion, seconded by Mr. Davenport.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Ms. Lynette Thompson	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Abstein
Ms. Connie Dugan	Yes		

Motion carried.

25-110. Time 7:03 p.m. Mr. Dicken moved to adjourn the meeting. Mr. Wood seconded the motion. Without objection, the meeting was adjourned.

President

Treasurer