

Board of Directors Open Meeting Minutes
Pine Lake Preparatory, Inc.
Wednesday, December 17th 2025, at 6:30 PM

Attendees: Sarah Phillips, Chris Cody, Bryan Thurtle-Schmidt, Matthew Belmont, Ashton Watson, Matt Dellinger, Steve Buege

Absent: Dorothy Gorman, Bill Aull

School Leadership Present: Andrew Mocerri, Sherri Fletcher, Shelly Sims, Brant Hyatt, Dr. Timothy Hoffmann, Lori Reuter, Lauri Schatz, Meredith Miller

1. Call to Order and Conflict of Interest Reminder (6:31pm)
per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflicts.

2. Mission, Vision and Values (6:33pm)

Mission - Pine Lake Preparatory prepares students for college, career and a purposeful life.

Statement of Affirmation - At Pine Lake Preparatory, we recognize our collective responsibility to model growth and acceptance as we build a community of trust and courage.

Each day, we strive to practice empathy through meaningful experiences and appreciation for each student, staff member, and family to create a sense of belonging for everyone in the PLP community

Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. Public Comment (6:35pm)

No public comment.

4. Board Business (6:36pm)

- a) Approval of Meeting Minutes (11.19.25)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: n/a
- b) Approval of Meeting Minutes (12.04.25)
 - a. Move to motion made by: Sarah Phillips

- b. Second: Ashton Watson
- c. Motion Passed: Yes
- d. Anyone abstained: Bryan Thurtle-Schmidt, Chris Cody (not present at 12/4)
- c) Approval of Closed Meeting Minutes (11.19.25)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Matt Belmont
 - c. Motion Passed: Yes
 - d. Anyone abstained: n/a
- d) Approval of Closed Meeting Minutes (12.04.25)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Ashton Watson
 - c. Motion Passed: Yes
 - d. Anyone abstained: Bryan Thurtle-Schmidt, Chris Cody (not present at 12/4)
- e) Board Committee Updates
 - a. Fundraising committee met. The full campaign is launching on 1/5/2026.

5. Financial Matters (6:39pm)

- a.) November 2025 Financial Dashboard
 - a. The group reviewed the prepared materials and discussed the information.
- b.) November 2025 Fundraising Dashboard
 - a. The group reviewed the prepared materials and discussed the information.
- c.) Annual Audit Update and Review
 - a. The group reviewed the prepared materials and discussed the information. We received a clean audit with no material findings.

6. Executive Session (6:45pm)

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

The group moved to closed session:

- a. Move to motion made by: Sarah Phillips
- b. Second: Steve Buege
- c. Motion Passed: Yes
- d. Anyone abstained: No

7. Resumed Open Session and Vote as Needed (7:25pm)

A motion to approve a bonus for the Executive Director, aligned to December 4th Bonus paid for Pine Lake Preparatory staff. The bonus will be funded using reserves from ERC dollars the school received.

- Move to motion made by: Sarah Phillips
- Second: Steve Buege
- Motion Passed: Yes

Anyone abstained: n/a

8. **Meeting Adjourn (7:27pm)**

- a) Move to motion made by: Sarah Phillips
- b) Second motion made by: Steve Buege
- c) Motion passed: Yes
- d) Anyone abstained: No