



APPLICATION FOR SCHOLARSHIP

*South Carolina Association
Of Extension
Administrative Professionals*

SCHOLARSHIP GUIDELINES

- This scholarship is offered to students* pursuing their associate or baccalaureate degree in the Administrative Office Technology, Accounting, Business Management, or Business Administration field.
- Applicant must have a grade point average of 3.0 ("B") or higher.
- All applicants will be considered regardless of race, gender, religion, age, or disability.
- Applicant must be a resident of South Carolina.
- The applicant's privacy will be protected.

**Also includes members of SCAEAP and their children.*

I. DATA REGARDING APPLICANT

Name of Applicant _____
Last First Middle

Residence _____
Street/PO Box City/State Zip

E-Mail Address _____

Father's /Guardian Name _____ Occupation _____

Mother's/Guardian Name _____ Occupation _____

Parents Address

(If different from Applicant)

School Currently Attending _____

College/University Applicant Desires to Attend _____

Degree Applicant Desires to Pursue: *(Please mark one of the following)*

- Administrative Office Technology* *Accounting* *Business Management* *Business Administration*

II. ATTACHMENTS

- Certified record of high school or college grades. Must have seal or meet the institution's guidelines for an official transcript.**
- Two Letters of Recommendation. One from a high school teacher or college department head. One from other personal source that is not a relative (employer, guidance counselor, coach, etc.).**
- List of extracurricular activities participated in during high school or college. Please include memberships in student societies, awards received, employment opportunities, etc.**
- One-page essay describing applicant's need for scholarship and career goals. Must be typed in Times New Roman, 12-point font with double spacing and all margins set to 1 inch.**

The above application is true and correct, and I intend to pursue a career in Administrative Office Technology, Accounting, Business Management, or Business Administration.

Signature of Applicant

Date Submitted

III. DEADLINE:

Scholarship application and requested attachments must be postmarked no later than **Friday, March 06, 2026. Applications must be mailed by the applicant to the scholarship chair. Application and attachments submitted to other county extension offices or e-mailed will not be considered.**

Send application with attachments to:

**Lacey Scoggins
SCAEAP Scholarship Chair
Clemson Cooperative Extension Service
Clarendon County Office
21 West Rigby Street
Manning, SC 29102**