

WHAT IS YOUR REFUND/CANCELLATION POLICY?

Payments

- Upon registration, the deposit amount is due (the registration fee and half of all camp session costs).
- Starting May 1, 2026, payment is due in full and any added camp sessions and/or session options require full payment upon registration.

Refunds

- All fees, less the \$40 registration fee per camper, are refundable through April 30, 2026.
- Summer Encounters does not pro-rate for partial attendance or absence from a program.
- Any cancellations made by Summer Encounters due to low registration will be fully refunded.
- Extended Stay options are refundable by week. Extended Stay options may not be prorated by day.

Cancellations

- Cancellations made by participants due to illness will not be refunded or prorated unless a doctor's note for the camper is submitted to summer@cces.org, noting the date, camper name, and diagnosis.
- Payments lost due to cancellation cannot be forwarded to next year's programs. Deposits or payments lost due to cancellations will be contributed to Summer Encounter's Sponsorship Program if not used by another camper within the same household for the Summer Encounters 2026 season.

Changes

- Starting May 1st, changes may be made up to one week before each camp week for a \$25 Change Fee per camper per week change, so long as the total number of sessions remains the same or is increased.
- There are no Change Fees for switching into a camp by getting off a waitlist.

WHAT MEDICAL FORMS DO YOU REQUIRE?

Mandatory medical forms are captured in the online application. Please see our website for additional forms that may be needed by some campers, such as the Medication Authorization Form. All completed health forms mentioned above should be uploaded to your child's CampBrain account at least 2 weeks prior to the child's first day of programming.

If your child will need to take prescription medications or has an allergy, asthma, or other medical condition (i.e., diabetes, epilepsy), the relevant Action Plan(s), complete with the doctor's signature, should be uploaded to the camper account by a parent or guardian.

All campers must provide a current Immunization Record or Religious Exemption Form to participate in Summer Encounters.

**Summer Encounters welcomes all families interested in our programs; however, we recognize that some children require more medical support than we are able to provide. Please contact summer@cces.org to discuss your child's individual needs before applying. We may not be able to accommodate all needs, all weeks, or for all programs.*

WHAT SHOULD MY CAMPER BRING TO CAMP?

Campers should wear comfortable clothing and tennis shoes for most camps. Each camper should bring a water bottle labeled with his or her name daily. Camp-specific information will be sent out the week prior for each camp. Please see our cell phone and “What to Leave at Home” policy in the Parent Guidelines for more information.

DO YOU OFFER EXTENDED STAY OPTIONS?

We do! Please see the Parent Guidelines document for all Extended Stay options details and prices.

DO YOU PROVIDE LUNCH?

We provide Lunch Hour, a supervised lunchtime for Full Day Campers (full-day camps or both AM + PM camps). Campers remain on campus and do not need to be picked up between camps. We do not provide meals for campers, so Full Day Campers should bring a bagged lunch and a reusable water bottle each day. All lunchboxes should be clearly labeled with your child’s name.

HOW WILL YOU COMMUNICATE WITH PARENTS DURING THE SUMMER?

Weekly camp information and updates will be shared via CampBrain to the email addresses listed for the primary and secondary parents/guardians. Communication includes welcome emails detailing all program logistics, updates regarding weather, camp changes, payment reminders, and more. If you need to reach our team, please email summer@cces.org.