



JoAn Canning
Superintendent of Schools

Spaulding High School
Spaulding Educational Alternatives (SEA)
Barre City Elementary and Middle School
Barre Town Middle and Elementary School

MEMORANDUM

TO: Barre Unified Union School District Finance Committee

Catherine Whalen - Chair, Ian Campbell - V. Chair, Emily Wheeler Reynolds,
Lisa Perreault - Business Manager, Cary Lafirira - Community Member, Belma Rooney -
Community Member

DATE: January 28, 2026

RE: BUUSD Finance Committee Meeting
February 02, 2026 @ 5:00 p.m.

In-Person: Spaulding High School Library, 155 Ayers St., Barre

Remote: Meeting ID: meet.google.com/jkp-wocz-bfd

Phone Number: (US)+1-260-226-8862 PIN: 648 374 907#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

Committee Charge: a) to review the form format and frequency of financial reports and to determine if there needs to be any changes. b). Develop a process and calendar for budget development and community engagement. The emphasis is on community engagement since this is something that is the responsibility of both the superintendent and the Board.

AGENDA

1. Call to Order
2. Additions/Changes to the Agenda-
3. Public Comment
4. Approval of Minutes
 - 4.1. [January 5, 2026](#)
5. Current Business
 - 5.1. Updates from the business office (verbal report)
 - 5.2. Finance Reports
 - 5.2.1. FY26 Expense & Revenue (Going to try and have one available)
 - 5.3. Audit update
 - 5.4. Community Engagement for the budget
 - 5.5. Meeting Dates/Times

6. Next Meeting: April 5, 2026, Spaulding High School Library/via Google Meet.
7. Adjournment

DRAFT

BARRE UNIFIED UNION SCHOOL DISTRICT FINANCE COMMITTEE MEETING

Spaulding High School Library and via Video Conference – Google Meet
January 5, 2026 - 5:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Ian Campbell, Emily Reynolds, Catherine Whalen, Cary Lafirira (Virtual), Belma Rooney (Virtual)

COMMITTEE MEMBERS ABSENT:

OTHER BOARD MEMBERS PRESENT:

ADMINISTRATORS PRESENT:

JoAn Canning, Superintendent
Christina Kimball, Contracted Business Office Support

PUBLIC MEMBERS PRESENT:

Sonya Spaulding (Virtual)

1. Call to Order

The Chair of the committee, Mrs. Whalen, called the Monday, January 5, 2026, BUUSD Finance Committee meeting to order at 5:03pm, which was held at the Spaulding High School Library and via video conference.

2. Additions and/or Deletions to the Agenda

Unanimous consent without a motion.

3. Public Comment - None

4. Approval of Minutes

Unanimous consent without a motion.

5. Current Business

5.1 Updates From the Business Office (Verbal Report)

No reports were available this month. Mrs. Whalen inquired about the board Q/A sheet which had not been addressed since December and whether there were multiple sheets. The audit is behind schedule and is expected to be ready for review in early February, but there is no hard date as of yet.

5.2 Finance Reports

5.2.1 FY26 Expense & Revenue (Not available this month)

5.3 Introduction of Tax Calculator for discussion

Mrs. Kimball showed the board the tax calculator to simulate differing financial scenarios which may help the board make budget decisions. The committee found this very helpful.

5.4 Letter to Legislators

Mrs. Wheeler Reynolds presented a letter she had drafted for our legislators. She requested that the letter be given to the board for approval to send immediately. A question was raised as to the timing, but Ms. Spaulding mentioned it could be approved at this meeting and then later ratified if needed.

5.5 Meeting Dates/Times

Meeting dates/times for consideration were discussed. Since reorganization is approaching, the committee decided to wait until March to discuss.

6. Next Meeting Date

The next scheduled meeting will be on February 2, 2026, in Spaulding High School Library at 5pm.

7. Adjournment

On a motion by Mr. Campbell, seconded by Mrs. Wheeler Reynolds, the Committee unanimously agreed to adjourn at 5:47pm.

Respectfully submitted,
Laura Potter