From: Jotform
To: Bruder, Candace L; Cartledge, Wendy B; Godley, Molly D; Middleton, Angela D
Subject: Re: Freedom of Information Act (FOIA) Request Form
Date: Tuesday, January 13, 2026 8:18:11 AM

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Freedom of Information Act (FOIA) Request Form

Name:	Woo Park
Organization (if applicable):	The Data Branch
Address:	[redacted]
Home Phone Number:	[redacted]
Work Phone Number:	[redacted]
E-mail Address:	[redacted]
Public Records Requested (Description of Documents or Information Requested):	The Data Branch is hereby submitting a public records request to your K-12 public school district for purchasing and expenditure data. Specifically, we request a spreadsheet or equivalent file containing all purchases or contracts issued between January 1, 2023, and the present. Requested Details (if readily accessible) We are requesting confirmation of whether your district currently has contracts with any of the following ITSM (IT Service Management) and/or CMMS (Computerized Maintenance Management System) providers, and if so, a copy of the signed contract or agreement with the specific vendors mentioned below: ITSM (IT Service Management) Providers: - One to One Plus - Follett (Destiny / MasterLibrary) - Freshworks / Freshdesk

- K-12 Insight
- ServiceNow
- Frontline
- Hayes
- Zendesk
- Asset Tiger
- Asset Panda
- Spiceworks

CMMS (Computerized Maintenance Management System) Providers:

- FMX
- Brightly / SchoolDude
- MasterLibrary
- Facilitron
- Operations Hero
- MaintainX

For each vendor category, we are looking to confirm the following information:
- If you currently work with any of the vendors listed, please share a copy of the signed contract or agreement.
- If you do not have contract/agreement with any of the listed vendor but use a different ITSM or CMMS provider, please confirm the name of your current provider.
- If you do not use any ITSM or CMMS provider, please confirm that in your response.

Preferred Format & Delivery
We understand recordkeeping systems vary across districts. We are willing to receive:

PDF or Word documents (preferred)
Spreadsheet exports (Excel)
Standard ERP or finance system reports

Scope of Request

We are seeking records that reflect purchasing or procurement activity conducted by any school, department, office, division, or administrative unit within your district.

Commercial Nature & Flexibility

This request is for commercial research purposes. We are happy to comply with all