Mt. Diablo Unified School District
Budget Advisory Committee (BAC)
Meeting Minutes

Date: Wednesday, June 18, 2025
Time: 5:00 PM
Location: Dent Center, 1936 Carlotta Drive, Concord, CA 94519

Committee Purpose (Board Approved 12/12/06):
The BAC is a 15-member committee advising the Superintendent on budget-related matters with the purpose to:

(a) Understand the budget development process
(b) Recognize how the budget reflects district educational programs
(c) Communicate budget components to constituents
(d) Provide input on budget enhancements and reductions

Note: Membership reduced to 15 in 2022 by the Governing Board (Measure A representative position eliminated)

BAC Members:

- ☑ Leah O'Kelley, Local 1 CST ('28)
- ☐ Alex Zablah, Teamsters ('28)
- ☑ Joanne Durkee, (Mayo) ('28)
- ☑ John Ferrante, Measure J ('28)
- ☑ Kipp Penovich, MDEA ('28)
- ☐ Lloyd Mason, (Mason) ('28)
- ☑ Heather Martin, (Khaund) ('28)

Board Liaisons:

- ☐ Keisha Nzewi (Board Member)
- ☐ Tom McDougall (Board Member)

Staff:

Gustavo Aguilera, Executive Director of Fiscal Services
Anastasia Carter, Administrative Assistant

Agenda:

1.0 Call to Order / Welcome / Introductions (5 minutes)
The meeting was called to order at 5:03 PM. Gustavo Aguilera conducted a roll call.

2.0 Public Comment
No public comments were received.

3.0 Discussion/Approval: May 22, 2025 Meeting Minutes
Motion to approve by John Ferrante; seconded by Kipp. Minutes were approved.

4.0 Discussion: 2025–2026 Proposed Budget – Mt. Diablo Unified School District
The committee reviewed the Summary of the Proposed Budget presented to the Board on June 11, 2025. Key discussion points included:

- Multi-Year Projection (MYP) details, including explanations of restricted vs. unrestricted fund balances.
- The projected $8.25 million deficit over three years, with anticipated $2.75 million in reductions or revenue increases needed beginning in 2026.
- Clarifications on how restricted balances—such as those for After School and Special Education programs—impact fund totals.
- Discussion of updates that will be made for the Adopted Budget to be presented at the June 25, 2025 Board meeting.

5.0 Discussion/Approval: Draft Meeting Dates for 2025–2026
Proposed meeting schedule:

- October 28, 2025
- December 16, 2025
- January 27, 2026
- March 17, 2026
- May 19, 2026
- June 16, 2026

6.0 Planning: Agenda Preparation for Next Meeting
Review of Unaudited Actuals and the First Interim Reporting Process

7.0 Adjournment
The meeting adjourned at 6:25 PM.

Upcoming Meetings:

Date: Tuesday, October 28, 2025
Time: 5:00 PM
Location: Boardroom, Dent Center
1936 Carlotta Drive
Concord, CA 94519

Respectfully submitted,
Anastasia Carter