

OKANOGAN SCHOOL BOARD MEETING MINUTES

Okanogan School District
December 18, 2025
Regular School Board Minutes
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1) CALL MEETING TO ORDER

Chair Rae Jean Kelley called the December Regular Board meeting to order at 5:30 p.m. School Board members present: Rae Jean Kelley, Heather Fisher, Ryan Lafferty, and 12 audience members present. The meeting took place at the Okanogan MS/HS Library.

2) APPOINTMENT OF BOARD MEMBERS FOR DISTRICTS #2 AND #3 AND OATH OF OFFICE

- a) Rae Jean Kelley – District #2
- b) Luke McKee - District #3

Heather Fisher administered the oath of office to Rae Jean Kelley, who was officially sworn in as the appointed Board Member for District #2. Luke McKee, appointed Board Member for District #3, was not present for the swearing-in and will be sworn in at the January meeting.

3) ANNUAL ORGANIZATION

- a) Elect Chair/President of the Board (Roll Call Vote)
- b) Elect Vice Chair/President of the Board (Roll Call Vote)
- c) Elect WIAA Representative

Item #3, Annual Organization, was tabled due to a lack of Board members present.

4) APPROVAL OF NOVEMBER MINUTES, CHANGES OR ADDITIONS TO DECEMBER AGENDA

The Board approved the November Regular Board Meeting Minutes, as well as the December Regular Board Meeting Agenda. **Lafferty/Fisher/passed/3 for/0 against**

5) APPOLO SOLUTIONS PRESENTATION

Scott Lewis from Apollo Solutions provided the Board with an update on the district's Modernization Grant. He shared that Apollo is close to delivering the final proposal and outlined priorities that include completing both roof projects and addressing as much HVAC work as possible. Mr. Lewis discussed the importance of prioritizing next steps and noted the possibility of holding a special Board session to further review and discuss these items.

Mr. Lewis also informed the Board that Apollo continues to explore additional grant opportunities on behalf of the district, with a focus on grants that require a zero match from the district.

6) PUBLIC COMMENT

Dennis O'Connor addressed the Board to share concerns regarding the district's fundraising efforts, specifically the use of a coin drive.

7) STAFF PRESENTATIONS

The Board did not have any questions for the administrators regarding their written reports.

8) ADMINISTRATION REPORTS

There were no administrative reports for the month of December.

9) APPROVE CONSENT AGENDA

The Board approved the Consent Agenda, which consisted of the following:

- a) Hired Becca Hawley, High School C Team Basketball Coach
- b) December warrants (259767 through 259864 totaling \$612,010.41 and 259865 through 259909 totaling \$99,146.00)
- c) December payroll totaling \$1,341,448.11.
- d) December Enrollment totaling 1001.63.

There were no objections from the Board regarding the consent agenda, the Board approved the consent agenda. Lafferty/Mail/passed/5 for/0 against

10) APPROVAL OF VOLUNTEER HIGH SCHOOL BOYS/GIRLS WRESTLING COACHES

After a brief discussion, Ryan Lafferty made a motion to approve Nate Kruse, Jason Eylar, Brad Zabreznik, Johnny Swartsel and Bryon Goetz as volunteers for high school boys/girls wrestling coaches. **Lafferty/Fisher/passed/3 for/0 against**

11) SECOND READ AND APPROVAL OF POLICIES:

- a) 3226 INTERVIEWS AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES PROCEDURE
- b) 5010 DISCRIMINATION AND AFFIRMATIVE ACTION
- c) 5260 PERSONNEL RECORDS

Heather Fisher made a motion to approve policies 3226, 5010 and 5260.

Fisher/Lafferty/passed/3 for/0 against

12) SECOND REVIEW ONLY:

- a) 3226P INTERVIEW AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES PROCEDURE
- b) 3421P CHILD ABUSE, NEGLECT, AND EXPLOITATION PREVENTION PROCEDURE

- c) 4060P DISTRIBUTION OF MATERIALS PROCEDURE
- d) 5260P PERSONELL RECORDS PROCEDURE

The Board does not generally make a motion to approve procedures but gives the Board an opportunity to review the procedures.

13) APPROVE PROCEDURE 2410P HIGH SCHOOL GRADUATION REQUIREMENTS

Ryan Lafferty made a motion to approve procedure 2410P High School Graduation Requirements. **Lafferty/Fisher/passed/3 for/0 against**

14) ONE TIME REVIEW OF POLICY 6213P REIMBURSEMENT FOR TRAVEL EXPENSES

There was a slight change to procedure 6213P Reimbursement for Travel Expenses and was brought to the Board for review. No action was taken.

15) FIRST READ OF POLICIES...

- a) 1005 KEY FUNCTIONS OF THE BOARD
- b) 1210 ANNUAL ORGANIZATION MEETING
- c) 1630 EVALUATION OF THE SUPERINTENDENT
- d) 1820 BOARD SELF-ASSESSMENT
- e) 1821 STANDARDS FOR INDIVIDUAL SCHOOL DIRECTORS
- f) 2170 CAREER AND TECHNICAL EDUCATION
- g) 3425 ACCOMODATING STUDENTS WITH ADRENAL INSUFFICIENCY
- h) 5000 RECRUITMENT AND SELECTION OF STAFF
- i) 5004 INFECTION CONTROL PROGRAM – Replacing old policy 6512
- j) 6702 WELLNESS – Replacing old policy 6701

The Board reviewed the policies as presented.

16) FIRST REVIEW OF PROCEDURES...

- a) 2020P COURSE DESIGN, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS PROCEDURE
- b) 2021P LIBRARY INFORMATION AND TECHNOLOGY PROGRAMS PROCEDURE
- c) 2420P GRADING AND PROGRESS REPORTS
- d) 3416P MEDICATION AT SCHOOL
- e) 5004P INFECTION CONTROL PROGRAM
- f) 6702P WELLNESS

The Board reviewed the procedures as presented.

17) FOR CONSIDERATION RESOLUTION 02-12-25-26 SOCIAL MEDIA LAWSUIT

After a brief discussion, Heather Fisher made a motion to approve Resolution 02-12-25-26 Social Media Lawsuit. **Fisher/Lafferty/passed/3 for/0 against**

18) FINANCEAL REPORTS

Business Manager Klancy Allen informed the Board that the district continues to closely monitor its finances and is operating within current cash flows.

19) DISCUSSION

None heard.

18) ADJOURNMENT

There being no further business to be brought before the Board, Board Chair Rae Jean Kelley adjourned the meeting at 5:55 p.m.

Steve Quick
Superintendent/Secretary

Rae Jean Kelley
Okanogan School Board Chair