

OKANOGAN SCHOOL BOARD MEETING MINUTES

Okanogan School District
November 24, 2025
Regular School Board Minutes
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1) CALL MEETING TO ORDER

Chair Rae Jean Kelley called the November Regular Board meeting to order at 5:30 p.m. School Board members present: Rae Jean Kelley, Heather Fisher, Ryan Lafferty, Luke McKee and Terri Mail with Steve Quick, Superintendent, and 11 audience members present. The meeting took place at the Okanogan MS/HS Library.

2) APPROVAL OF OCTOBER MINUTES, CHANGES OR ADDITIONS TO NOVEMBER AGENDA

The Board approved the October Regular Board Meeting Minutes, as well as the November Regular Board Meeting Agenda by striking out Item 13 Approve Procedure 2410P High School Graduation Requirements as well as a few typographical corrections from Chair Rae Jean Kelley on Policy 1111F Oath of Office and Policy 3226P.
McKee/Fisher/passed/5 for/0 against

3) PUBLIC COMMENT

None heard.

4) STAFF PRESENTATIONS

The Board did not have any questions for the administrators regarding their written reports.

5) ADMINISTRATION REPORTS

Elementary Principal Jeremy Clark and Elementary Counselor Cody Harvill presented to the Board on the work being done to build sustainable systems within the school through PBIS, which is closely tied to the MTSS framework implemented in the building. They explained how the use of SWIS allows staff to effectively track and analyze discipline data to guide decision-making. They also shared that PBIS provides students with behavior challenges a personalized flow chart outlining clear next steps. This tool removes guesswork for teachers, allowing them to confidently follow the established process and support students consistently. Mr. Clark and Mr. Harvill highlighted the building's data team that meets monthly to review trends and develop responsive strategies. The team consists of 4 teachers Kris Clark, and Dani Hansen, Counselor Cody Harvill, and receive support from Emily Bushouse with the ESD. They reported that through these systems and regular review of discipline data, the school has seen improved student behavior and an increased sense of calm throughout the building.

Superintendent Steve Quick informed the Board that the term Modernization will be coming up frequently as the district begins moving forward with planned upgrades. He shared that he will be meeting twice a month with Apollo, DES, consultants, and the architectural team to stay informed and engaged with the progress of the district's modernization work. Mr. Quick noted that the goal is to begin projects in the spring, which he stated is very exciting for the district.

Mr. Quick also shared that he recently spoke on the radio about the upcoming district upgrades and expressed interest in submitting an article to the local newspaper to ensure the entire community stays informed.

Lastly, he reminded the Board that a significant number of policies will be appearing on upcoming agendas over the next couple of months. He encouraged Board members to reach out with any concerns or suggested language changes, noting that policy decisions remain fully at the Board's discretion.

6) APPROVE CONSENT AGENDA

The Board approved the Consent Agenda, which consisted of the following:

- a) Hired Tanya Mathison, Life Skills Para Educator
- b) November warrants (259654 through 259724 totaling \$792,244.44 and 259763 through 259766 totaling \$70,119.28)
- c) November payroll totaling \$1,344,669.56.
- d) November Enrollment totaling 1002.63.

There were no objections from the Board regarding the consent agenda, the Board approved the consent agenda. Lafferty/Mail/passed/5 for/0 against

7) FIRST READ OF POLICIES:

- a) 3226P INTERVIEWS AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES PROCEDURE
- b) 5010 DISCRIMINATION AND AFFIRMATIVE ACTION
- c) 5260 PERSONNEL RECORDS

Mr. Quick gave a brief explanation as the policies were provided to the Board for review before the meeting.

8) FIRST REVIEW ONLY:

- a) 3226P INTERVIEW AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES PROCEDURE
- b) 3421P CHILD ABUSE, NEGLECT, AND EXPLOITATION PREVENTION PROCEDURE
- c) 4060P DISTRIBUTION OF MATERIALS PROCEDURE

d) 5260P PERSONELL RECORDS PROCEDURE

Mr. Quick gave a brief explanation as the procedures were provided to the Board for review before the meeting.

9) FIRST AND FINAL READING OF POLICY 1111 OATH OF OFFICE AND POLICY 1111F OATH OF OFFICE FORM

Mr. Quick explained that this policy had a small change and would need to be in place for our upcoming board meeting. **Fisher/Lafferty/passed/5 for/0 against**

10) FIRST AND FINAL READING OF POLICY 1400 MEETING CONDUCT, ORDER OF BUSINESS AND QUORUM

Mr. Quick gave a brief explanation that this policy reflects the board meeting time change from 6 pm to 5:30 pm. **Lafferty/Fisher/passed/5 for/0 against**

11) SECOND READ AND APPROVAL OF POLICIES...

- a) POLICY 1310 POLICY ADOPTION, MANUALS AND AMDMINISTRATIVE PROCEDURES
- b) POLICY 2415 PERFORMANCE BASED PATHWAY FOR HIGH SCHOOL GRADUATION
- c) POLICY 2420 GRADING AND PROGRESS REPORTS – Grading – Updated 11-24-25
- d) POLICY 3143 NOTIFICATION AND DISSEMINATION OF INFORMATION ABOUT STUDENT OFFENSES AND NOTIFICATION OF THREATS OF VIOLENCE OR HARM
- e) POLICY 3210 NONDISCRIMINATION
- f) POLICY 4260 USE OF SCHOOL FACILITIES

Mr. Quick gave a brief explanation to the Board regarding the policies and recommended them for approval. **McKee/Lafferty/passed/5 for/0 against**

12) SECOND REVIEW OF PROCEDURES...

- a) 2255P ALTERNATIVE LEARNING EXPERIENCE COURSES
- b) 2415P PERFORMANCE-BASED PATHWAY FOR HIGH SCHOOL GRADUATION

Mr. Quick informed the Board they do generally not make a motion to approve procedures but wanted them to have a second opportunity to review these procedures.

13) APPROVE PROCEDURE 2410P HIGH SCHOOL GRADUATION REQUIREMENTS

This item was struck out due to the procedure needing more added to make it complete before approval. It was not discussed. Mr. Quick stated that it will be on the December agenda.

14) APPROVE A NAME CHANGE FOR THE OKANOGAN ALTERNATIVE HIGH SCHOOL TO BE KNOWN FROM THIS POINT FORWARD AS “ASPIRE HIGH SCHOOL”

Roy Johnson answered questions for the Board regarding the reason behind the name change for the Okanogan Alternative High School. Heather Fisher made a motion to approve the name change for the Okanogan Alternative High School to be known as Aspire High School. **Fisher/Lafferty/passed/5 for/0 against**

15) APPROVE PSE COLLECTIVE BARGAINING AGREEMENT FOR 2025-26

Mr. Quick gave a brief explanation. Ryan Lafferty made a motion to approve the PSE Collective Bargaining Agreement for 2025-26. **Lafferty/Mail/passed/5 for/0 against**

16) FINANCEAL REPORTS

Mr. Quick informed the Board that overall the district is on track, although we are carefully approving all expenditures.

17) DISCUSSION

None heard.

18) ADJOURNMENT

There being no further business to be brought before the Board, Board Chair Rae Jean Kelley adjourned the meeting at 6:26 p.m.

Steve Quick
Superintendent/Secretary

Rae Jean Kelley
Okanogan School Board Chair